

# **AGENDA**

REGULAR CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
5000 CLARK AVENUE  
LAKEWOOD, CALIFORNIA

February 11, 2020, 7:30 p.m.

## **CALL TO ORDER**

**INVOCATION:** Pastor Chuck Franco, Life Center Church

**PLEDGE OF ALLEGIANCE:** Scout Troop 134

**ROLL CALL:** Mayor Todd Rogers  
Vice Mayor Jeff Wood  
Council Member Steve Croft  
Council Member Diane DuBois  
Council Member Ron Piazza

## **ANNOUNCEMENTS AND PRESENTATIONS:**

### **ROUTINE ITEMS:**

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 MEETING MINUTES - Staff recommends City Council approve Minutes of the Meeting held November 12, 2019

RI-2 PERSONNEL TRANSACTIONS - Staff recommends City Council approve report of personnel transactions.

RI-3 REGISTERS OF DEMANDS - Staff recommends City Council approve registers of demands.

RI-4 CITY COUNCIL COMMITTEES' ACTIVITIES - Staff recommends City Council approve report of City Council Committees' activities.

RI-5 AGREEMENT FOR 2020 PAN AM FIESTA AMUSEMENT RIDES - Staff recommends City Council authorize the Mayor and the City Clerk to execute the 2020 Agreement for the Pan Am Fiesta Amusement Rides subject to approval as to legal form by the City Attorney.

RI-6 RESOLUTION APPROVING THE APPLICATION FOR GRANT FUNDS FROM LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR FUNDING OF TEEN TREK PROGRAM TRANSPORTATION - Staff recommends City Council adopt proposed resolution.

## City Council Agenda

February 11, 2020

Page 2

### **ROUTINE ITEMS:** - Continued

RI-7 MASTER AGREEMENT WITH CONSERVATION CORPS OF LONG BEACH - Staff recommends City Council approve the Master Agreement with the Conservation Corps of Long Beach in a form approved by the City Attorney, authorize the Mayor to sign the agreement; and authorize the City Manager to approve proposals for projects and services under the agreement for up to \$20,000.

### **PUBLIC HEARINGS:**

1.1 ADOPTION OF ORDINANCE NO. 2020-1; AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AMENDING ARTICLE IX OF THE LAKEWOOD MUNICIPAL CODE PERTAINING TO STANDARDS AND REGULATIONS FOR ACCESSORY DWELLING UNITS (ADUs) AND JUNIOR ACCESSORY DWELLING UNITS (JADUs) *[Continued from January 28, 2020]* - Staff recommends the City Council adopt the proposed ordinance.

### **REPORTS:**

- 3.1 FISCAL YEAR (FY) 2019-20 MID-BUDGET REVIEW AND ADJUSTMENTS AND PRESENTATION OF THE FY 2020-22 BUDGET PREPARATION CALENDAR - Staff recommends the City Council adopt the noted changes for inclusion into the City's FY 2019-20 Revised Budget and direct staff to make all related adjustments to the City's budget appropriations; and receive and file the FY 2020-22 Budget Preparation Calendar and provide direction to staff regarding the preparation of the upcoming budget.
- 3.2 2020 LAKEWOOD YOUTH HALL OF FAME - Staff recommends the City Council receive and file the report.
- 3.3 ADOPTION OF 2020 LEGISLATIVE PLATFORM – The Intergovernmental Relations Committee recommends the City Council adopt the Legislative Platform for 2020.

## **AGENDA**

### **LAKEWOOD HOUSING SUCCESSOR AGENCY**

1. REGISTER OF DEMANDS - Staff recommends Housing Successor Agency approve registers of demands.

### **ORAL COMMUNICATIONS:**

### **ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you are a qualified individual with a disability and need an accommodation to participate in the City Council meeting, please contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; or at [cityclerk@lakewoodcity.org](mailto:cityclerk@lakewoodcity.org) at least 48 hours in advance to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Agenda items are on file in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, and are available for public review during regular business hours. Any supplemental material distributed after the posting of the agenda will be made available for public inspection during normal business hours in the City Clerk's Office. For your convenience, the agenda and the supporting documents are available in an alternate format by request and are also posted on the City's website at [www.lakewoodcity.org](http://www.lakewoodcity.org)

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Routine Item 1 – City Council Minutes  
will be available prior to the meeting.

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**COUNCIL AGENDA**

February 11, 2020

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Report of Personnel Transactions

<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
<b>1. FULL-TIME EMPLOYEES</b>			
<b>A. Appointments</b>			
None			
<b>B. Changes</b>			
Michael Aguirre	Accountant Water Administration Manager	18B to 29B	01/26/2020
Vandy Doeun	Maintenance Trainee II Tree Trimmer I	B to 12A	01/26/2020
<b>C. Separations</b>			
None			
<b>2. PART-TIME EMPLOYEES</b>			
<b>A. Appointments</b>			
Jonathon Maldonado	Community Services Specialist	B	01/12/2020
<b>B. Changes</b>			
None			
<b>C. Separations</b>			
None			

PB for TM

Thaddeus McCormack  
City Manager

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**CITY OF LAKEWOOD  
FUND SUMMARY 1/30/2020**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 96250 through 96342. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	193,360.67
1015	SPECIAL OLYMPICS	165.35
1020	CABLE TV	380.70
1050	COMMUNITY FACILITY	3,947.41
3001	CAPITAL IMPROV PROJECT FUND	60,228.60
3060	PROPOSITION "A"	21,861.80
3070	PROPOSITION "C"	561.97
5020	CENTRAL STORES	6,940.28
5030	FLEET MAINTENANCE	2,759.33
6020	GEOGRAPHIC INFORMATION SYSTEM	10.00
7500	WATER UTILITY FUND	113,653.99
8030	TRUST DEPOSIT	200.00
		<b>404,070.10</b>

Council Approval

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Date

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City Manager

Attest

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City Clerk

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Director of Administrative Services

**CITY OF LAKEWOOD  
SUMMARY CHECK REGISTER**

<b>CHECK #</b>	<b>CHECK DATE</b>	<b>VEND #</b>	<b>VENDOR NAME</b>	<b>GROSS</b>	<b>DISC.</b>	<b>CHECK AMOUNT</b>
96250	01/30/2020	4551	ACCOUNTING PRINCIPALS. INC	1,100.25	0.00	1,100.25
96251	01/30/2020	5179	ALS GROUP USA. CORP.	1,246.50	0.00	1,246.50
96252	01/30/2020	4684	AMAZON.COM LLC	4,109.38	0.00	4,109.38
96253	01/30/2020	58000	AMERICAN TRUCK & TOOL RENTAL INC	154.45	0.00	154.45
96254	01/30/2020	45721	AMERICAN PUBLIC WORKS ASSOCIATION	780.00	0.00	780.00
96255	01/30/2020	48108	BERG. APRIL	162.50	0.00	162.50
96256	01/30/2020	42144	BROEKER. CANDACE	22.75	0.00	22.75
96257	01/30/2020	5280	BROWN. BONNIE	320.45	0.00	320.45
96258	01/30/2020	53835	C.P.R.S. DIST X	75.00	0.00	75.00
96259	01/30/2020	53983	CALIF STATE FRANCHISE TAX BOARD	200.00	0.00	200.00
96260	01/30/2020	45894	CINTAS CORPORATION	60.59	0.00	60.59
96261	01/30/2020	5077	CLAVERIE. COURTNEY DAY	78.00	0.00	78.00
96262	01/30/2020	63558	COLLINS GROUP. THE	295.11	0.00	295.11
96263	01/30/2020	5008	COLOR CARD ADMINISTRATOR CORP.	37.54	0.00	37.54
96264	01/30/2020	4380	CAPITAL ONE NATIONAL ASSOCIATION	120.00	0.00	120.00
96265	01/30/2020	4348	D&J INTERNATIONAL INC	2,682.75	0.00	2,682.75
96266	01/30/2020	4524	DEKRA-LITE INDUSTRIES INC	41,093.12	0.00	41,093.12
96267	01/30/2020	4498	DELTA DENTAL INSURANCE COMPANY	1,114.63	0.00	1,114.63
96268	01/30/2020	56889	DELTA DENTAL OF CALIFORNIA	7,929.67	0.00	7,929.67
96269	01/30/2020	5242	EEC ACOUISITION LLC	1,008.99	0.00	1,008.99
96270	01/30/2020	4435	ELLIOTT AUTO SUPPLY COMPANY INC	174.62	0.00	174.62
96271	01/30/2020	3946	FERGUSON ENTERPRISES INC	53,869.36	0.00	53,869.36
96272	01/30/2020	4641	FONTELA. THAO	897.65	0.00	897.65
96273	01/30/2020	5006	FREMONTIA HORTICULTURAL. INC	470.03	0.00	470.03
96274	01/30/2020	4158	FRIENDS OF LAKEWOOD STATION	3,500.00	0.00	3,500.00
96275	01/30/2020	3188	GALLS LLC/OUARTERMASTER LLC	184.11	0.00	184.11
96276	01/30/2020	64215	GOLD COAST AWARDS INC	183.80	0.00	183.80
96277	01/30/2020	61769	GRAUTEN. EVELYN R	214.50	0.00	214.50
96278	01/30/2020	35477	HARA M LAWNMOWER CENTER	100.74	0.00	100.74
96279	01/30/2020	4180	JONES RICHARD D. A PROF LAW CORP	16,750.00	0.00	16,750.00
96280	01/30/2020	2956	KICK IT UP KIDZ. LLC	130.65	0.00	130.65
96281	01/30/2020	4458	KIM. YVONNE	187.20	0.00	187.20
96282	01/30/2020	19450	LEAGUE OF CALIFORNIA CITIES	22,676.00	0.00	22,676.00
96283	01/30/2020	44733	LIEBERT CASSIDY WHITMORE	798.00	0.00	798.00
96284	01/30/2020	20700	LONG BEACH PUBLIC TRANSPORTATION CO	21,861.80	0.00	21,861.80
96285	01/30/2020	20950	LOS ANGELES CO ASSESSOR	10.00	0.00	10.00
96286	01/30/2020	36844	LA COUNTY DEPT OF PUBLIC WORKS	3,285.39	0.00	3,285.39
96287	01/30/2020	58414	MANAGED HEALTH NETWORK	344.85	0.00	344.85
96288	01/30/2020	66339	MC ENROE. BARBARA	175.50	0.00	175.50
96289	01/30/2020	41831	MIEIR-KING. RICHARD	227.50	0.00	227.50
96290	01/30/2020	64333	MOSES-CALDERA. ISABEL	572.00	0.00	572.00
96291	01/30/2020	4190	NATIONAL UNION FIRE INSURANCE CO	527.38	0.00	527.38
96292	01/30/2020	4443	O'REILLY AUTOMOTIVE STORES INC	1,000.82	0.00	1,000.82
96293	01/30/2020	47414	O'NEAL. DINK	80.00	0.00	80.00

**CITY OF LAKEWOOD  
SUMMARY CHECK REGISTER**

<b>CHECK #</b>	<b>CHECK DATE</b>	<b>VEND #</b>	<b>VENDOR NAME</b>	<b>GROSS</b>	<b>DISC.</b>	<b>CHECK AMOUNT</b>
96294	01/30/2020	51171	PERS LONG TERM CARE PROGRAM	70.64	0.00	70.64
96295	01/30/2020	4494	PIERSON. JEREMY L.	491.40	0.00	491.40
96296	01/30/2020	62371	EMPLOYERWARE LLC	574.49	0.00	574.49
96297	01/30/2020	5325	ROCKET SOFTWARE INC.	198.04	0.00	198.04
96298	01/30/2020	47285	ROTARY CORP	454.54	0.00	454.54
96299	01/30/2020	4309	SAFESHRED	25.00	0.00	25.00
96300	01/30/2020	5197	SIGNAL HILL AUTO ENTERPRISES INC.	363.32	0.00	363.32
96301	01/30/2020	62286	J R SIMPLOT COMPANY	4,028.72	0.00	4,028.72
96302	01/30/2020	52279	SMART & FINAL INC	231.40	0.00	231.40
96303	01/30/2020	29100	SNAP-ON INDUSTRIAL	851.17	0.00	851.17
96304	01/30/2020	5135	SOLID SURFACE CARE. INC.	2,195.70	0.00	2,195.70
96305	01/30/2020	1737	SOUTHERN COUNTIES LUBRICANTS	663.20	0.00	663.20
96306	01/30/2020	37930	STANDARD INSURANCE CO UNIT 22	2,455.55	0.00	2,455.55
96307	01/30/2020	37930	STANDARD INSURANCE CO UNIT 22	8,643.59	0.00	8,643.59
96308	01/30/2020	60792	STEPHENS. ERIC	96.20	0.00	96.20
96309	01/30/2020	57912	SURI. KAREN	109.20	0.00	109.20
96310	01/30/2020	4830	TELECOM LAW FIRM PC	840.00	0.00	840.00
96311	01/30/2020	59212	TETRA TECH INC	60,228.60	0.00	60,228.60
96312	01/30/2020	2372	TGIS CATERING SVCS INC	7,736.19	0.00	7,736.19
96313	01/30/2020	5278	THE TECHNOLOGY DEPOT	1,934.24	0.00	1,934.24
96314	01/30/2020	4873	TRANSAMERICA LIFE INSURANCE COMPANY	1,794.29	0.00	1,794.29
96315	01/30/2020	52484	TREND OFFSET PRINTING SERVICES INC	8,180.47	0.00	8,180.47
96316	01/30/2020	65224	TUMBLE-N-KIDS. INC	3,554.85	0.00	3,554.85
96317	01/30/2020	1437	U S BANK NATIONAL ASSOCIATION	21,234.13	0.00	21,234.13
96318	01/30/2020	4718	UNITED WATER WORKS INC	224.75	0.00	224.75
96319	01/30/2020	5254	US DEPARTMENT OF EDUCATION AWG	348.76	0.00	348.76
96320	01/30/2020	4907	VARSITY BRANDS HOLDING CO INC	1,410.19	0.00	1,410.19
96321	01/30/2020	3943	WATERLINE TECHNOLOGIES INC	865.72	0.00	865.72
96322	01/30/2020	5317	WATERSMART SOFTWARE. INC.	51,900.00	0.00	51,900.00
96323	01/30/2020	17640	WAXIE ENTERPRISES INC	589.11	0.00	589.11
96324	01/30/2020	40925	WEST COAST ARBORISTS INC	26,639.25	0.00	26,639.25
96325	01/30/2020	4501	WEST COAST SAND AND GRAVEL. INC.	534.06	0.00	534.06
96326	01/30/2020	5245	WEST GROVE VOLLEYBALL. LLC	78.00	0.00	78.00
96327	01/30/2020	2145	WYNN. LAKYN	126.75	0.00	126.75
96328	01/30/2020	3699	BAEZ. RICHARD	250.00	0.00	250.00
96329	01/30/2020	3699	CASSIDY. ASHA	250.00	0.00	250.00
96330	01/30/2020	3699	CUB SCOUT PACK 208	250.00	0.00	250.00
96331	01/30/2020	3699	DEVINE. BLANCA	250.00	0.00	250.00
96332	01/30/2020	3699	FARABAUGH. TIFFANY	250.00	0.00	250.00
96333	01/30/2020	3699	MADDAHL. DARIUSH	100.00	0.00	100.00
96334	01/30/2020	3699	NEW MT CALVARY BAPTIST CHURCH	385.00	0.00	385.00
96335	01/30/2020	3699	ONEIL. TERRY	100.00	0.00	100.00
96336	01/30/2020	3699	PEREZ. SUSIE	250.00	0.00	250.00
96337	01/30/2020	3699	PREZA. JOSE	250.00	0.00	250.00

**CITY OF LAKEWOOD  
SUMMARY CHECK REGISTER**

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96338	01/30/2020	3699	RECOVERY INTERNATIONAL	250.00	0.00	250.00
96339	01/30/2020	3699	RIVERA. CHANCELEEN	250.00	0.00	250.00
96340	01/30/2020	3699	RODRIGUEZ. FLORDELIZ	250.00	0.00	250.00
96341	01/30/2020	3699	THOMAS. YVONNE	250.00	0.00	250.00
96342	01/30/2020	3699	WOOTEN JR.. CHRISTOPHER	250.00	0.00	250.00
<b>Totals:</b>				<u>404,070.10</u>	<u>0.00</u>	<u>404,070.10</u>

**CITY OF LAKEWOOD  
SUMMARY ACH/WIRE REGISTER JAN 2020**

<b>ACH date</b>	<b>Amount</b>	<b>Recipient</b>	<b>Purpose</b>	<b>Period</b>
1/2/20	6,434.50	Southland C/U	employee savings account	Dec 15-28, 2019
1/2/20	3,488.50	F&A Fed C/U	employee savings account	Dec 15-28, 2019
1/2/20	25,480.67	EDD	State taxes	Dec 15-28, 2019
1/6/20	2,274.02	MidAmerica	ARS aka APPLE	Dec 15-28, 2019
1/6/20	11,667.37	VOYA	VOYA 401(a)	Dec 15-28, 2019
1/6/20	3,425.00	PARS via U.S. Bank	excess stackable plan	Dec 15-28, 2019
1/6/20	5,260.53	PARS via U.S. Bank	stackable plan	Dec 15-28, 2019
1/6/20	26,290.00	VOYA	VOYA 457 & ROTH	Dec 15-28, 2019
1/9/20	101,547.66	CalPERS	PERS Health	Jan 2020
1/9/20	93,049.73	CalPERS	PERS contribution	Dec 15-28, 2019
1/15/20	98,218.88	IRS via F&M	Fed taxes	Dec 29-Jan 11, 2020
1/16/20	6,434.50	Southland C/U	employee savings account	Dec 29-Jan 11, 2020
1/16/20	3,488.50	F&A Fed C/U	employee savings account	Dec 29-Jan 11, 2020
1/16/20	26,216.74	EDD	State taxes	Dec 29-Jan 11, 2020
1/17/20	9,383.86	PARS via U.S. Bank	defined benefit-retirees pay-off	Dec 29-Jan 11, 2020
1/17/20	2,359.16	MidAmerica	ARS aka APPLE	Dec 29-Jan 11, 2020
1/17/20	12,678.44	VOYA	VOYA 401(a)	Dec 29-Jan 11, 2020
1/17/20	8,727.32	PARS via U.S. Bank	stackable plan	Dec 29-Jan 11, 2020
1/17/20	26,165.00	VOYA	VOYA 457 & ROTH	Dec 29-Jan 11, 2020
1/17/20	2,250.00	PERS	GASB 68 report	FY 18-19
1/21/20	94,053.18	CalPERS	PERS contribution	Dec 29-Jan 11, 2020
1/22/20	59,984.26	City Light & Power	monthly maint fee	Jan 2020
1/24/20	99,336.81	CalPERS	PERS Health	Feb 2020
1/30/20	20,036.75	EDD	State taxes	Jan 12-25, 2020
1/30/20	4,058.31	CalPERS	Replacement Benefit Contribution	Jan 2020

Council Approval

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Date

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City Manager

Attest

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City Clerk

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Director of Finance & Administrative Services

**CITY OF LAKEWOOD  
FUND SUMMARY 2/6/2020**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 96343 through 96439. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	114,868.08
1020	CABLE TV	594.97
1030	CDBG CURRENT YEAR	3,199.58
1050	COMMUNITY FACILITY	633.07
3001	CAPITAL IMPROV PROJECT FUND	20,934.85
3070	PROPOSITION "C"	119.98
5010	GRAPHICS AND COPY CENTER	945.58
5020	CENTRAL STORES	1,915.05
5030	FLEET MAINTENANCE	6,098.00
6020	GEOGRAPHIC INFORMATION SYSTEM	57.49
7500	WATER UTILITY FUND	50,269.30
8030	TRUST DEPOSIT	942.50
		<b>200,578.45</b>

Council Approval

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Date

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City Manager

Attest

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City Clerk

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Director of Administrative Services

**CITY OF LAKEWOOD  
SUMMARY CHECK REGISTER**

<b>CHECK #</b>	<b>CHECK DATE</b>	<b>VEND #</b>	<b>VENDOR NAME</b>	<b>GROSS</b>	<b>DISC.</b>	<b>CHECK AMOUNT</b>
96343	02/06/2020	61307	PERRIS FENCE & SUPPLY	356.40	0.00	356.40
96344	02/06/2020	61142	ADAMS-HILLERY SHARRON	3,199.58	0.00	3,199.58
96345	02/06/2020	5260	AEF SYSTEMS CONSULTING. INC.	1,825.00	0.00	1,825.00
96346	02/06/2020	2701	AIRE RITE A/C & REFRIGERATION INC	6,784.94	0.00	6,784.94
96347	02/06/2020	4551	ACCOUNTING PRINCIPALS. INC	2,124.83	0.00	2,124.83
96348	02/06/2020	1700	ALLIED REFRIGERATION INC	581.74	0.00	581.74
96349	02/06/2020	58000	AMERICAN TRUCK & TOOL RENTAL INC	165.22	0.00	165.22
96350	02/06/2020	4788	CORVIDAE ENTERPRISES INC	1,840.00	0.00	1,840.00
96351	02/06/2020	4465	ATALLA. IBRAHIM	357.50	0.00	357.50
96352	02/06/2020	57770	B & H FOTO & ELECTRONICS CORP	528.18	0.00	528.18
96353	02/06/2020	5266	BAY AREA DRIVING SCHOOL. INC.	28.60	0.00	28.60
96354	02/06/2020	5112	BELLFLOWER AUTOMOTIVE HECTOR	1,396.67	0.00	1,396.67
96355	02/06/2020	64282	BELTRAN. PAOLO	54.57	0.00	54.57
96356	02/06/2020	53835	C.P.R.S. DIST X	140.00	0.00	140.00
96357	02/06/2020	43135	CERRITOS. CITY OF	6,542.00	0.00	6,542.00
96358	02/06/2020	45894	CINTAS CORPORATION	4.20	0.00	4.20
96359	02/06/2020	5008	COLOR CARD ADMINISTRATOR CORP.	37.54	0.00	37.54
96360	02/06/2020	60195	CR TRANSFER INC	3,931.35	0.00	3,931.35
96361	02/06/2020	46620	CREATIVE BUS SALES	199.72	0.00	199.72
96362	02/06/2020	3213	DIRECTV INC	874.88	0.00	874.88
96363	02/06/2020	43597	DIVE/CORR INC	23,370.00	0.00	23,370.00
96364	02/06/2020	51393	EMPLOYMENT DEVELOPMENT DEPT	7,869.00	0.00	7,869.00
96365	02/06/2020	63519	FLUE STEAM INC	285.32	0.00	285.32
96366	02/06/2020	3188	GALLS LLC/OUARTERMASER LLC	92.51	0.00	92.51
96367	02/06/2020	59433	GANAHL LUMBER COMPANY	72.63	0.00	72.63
96368	02/06/2020	34845	GLASBY MAINTENANCE SUPPLY CO	163.59	0.00	163.59
96369	02/06/2020	61769	GRAUTEN. EVELYN R	280.80	0.00	280.80
96370	02/06/2020	5272	GREENE BACKFLOW	920.00	0.00	920.00
96371	02/06/2020	35477	HARA M LAWNMOWER CENTER	98.55	0.00	98.55
96372	02/06/2020	42031	HOME DEPOT	3,095.13	0.00	3,095.13
96373	02/06/2020	66107	IPMA-HR	405.00	0.00	405.00
96374	02/06/2020	4622	JHM SUPPLY INC	205.87	0.00	205.87
96375	02/06/2020	59873	JJS PALOMO'S STEEL INC	225.41	0.00	225.41
96376	02/06/2020	42359	JOHNSTONE SUPPLY INC	224.35	0.00	224.35
96377	02/06/2020	4180	JONES RICHARD D. A PROF LAW CORP	3,937.50	0.00	3,937.50
96378	02/06/2020	63573	KDC INC	1,212.50	0.00	1,212.50
96379	02/06/2020	2956	KICK IT UP KIDZ. LLC	14.30	0.00	14.30
96380	02/06/2020	4458	KIM. YVONNE	390.00	0.00	390.00
96381	02/06/2020	18400	LAKEWOOD. CITY WATER DEPT	14,969.49	0.00	14,969.49
96382	02/06/2020	2409	LIFTECH ELEVATOR SERVICES INC	375.00	0.00	375.00
96383	02/06/2020	20300	LONG BEACH CITY GAS & WATER DEPT	205.61	0.00	205.61
96384	02/06/2020	54760	LU'S LIGHT HOUSE	30.00	0.00	30.00
96385	02/06/2020	4409	MALLORY SAFETY AND SUPPLY LLC	99.53	0.00	99.53
96386	02/06/2020	62080	MARKLEY. ELIZABETH	29.25	0.00	29.25

**CITY OF LAKEWOOD  
SUMMARY CHECK REGISTER**

<b>CHECK #</b>	<b>CHECK DATE</b>	<b>VEND #</b>	<b>VENDOR NAME</b>	<b>GROSS</b>	<b>DISC.</b>	<b>CHECK AMOUNT</b>
96387	02/06/2020	60839	MARKOPULOS. CYNTHIA	169.00	0.00	169.00
96388	02/06/2020	57391	MINI COACH INC	3,167.00	0.00	3,167.00
96389	02/06/2020	62741	MITCHELL REPAIR INFORMATION CO LLC	170.82	0.00	170.82
96390	02/06/2020	4892	NESTLE WATERS NORTH AMERICA	33.33	0.00	33.33
96391	02/06/2020	4443	O'REILLY AUTOMOTIVE STORES INC	615.65	0.00	615.65
96392	02/06/2020	47414	O'NEAL. DINK	100.00	0.00	100.00
96393	02/06/2020	47554	OFFICE DEPOT BUSINESS SVCS	2,072.84	0.00	2,072.84
96394	02/06/2020	4497	PACIFIC COACHWAYS CHARTER SERVICES	762.50	0.00	762.50
96395	02/06/2020	63708	DY-JO CORPORATION	1,310.00	0.00	1,310.00
96396	02/06/2020	4719	JOYCE LOU. INC.	524.51	0.00	524.51
96397	02/06/2020	1615	PFM ASSET MANAGEMENT LLC	6,295.08	0.00	6,295.08
96398	02/06/2020	39640	RAYVERN LIGHTING SUPPLY CO INC	725.31	0.00	725.31
96399	02/06/2020	4459	READWRITE EDUCATIONAL SOLUTIONS INC	388.05	0.00	388.05
96400	02/06/2020	45437	S & J SUPPLY CO	5,271.06	0.00	5,271.06
96401	02/06/2020	59527	SOUTHERN CA WASTE MANAGEMENT FORUM	105.00	0.00	105.00
96402	02/06/2020	51723	SCMAF OFFICE	240.00	0.00	240.00
96403	02/06/2020	5230	SITEONE LANDSCAPE SUPPLY. LLC	1,029.68	0.00	1,029.68
96404	02/06/2020	52279	SMART & FINAL INC	106.09	0.00	106.09
96405	02/06/2020	26900	SO CALIF SECURITY CENTERS INC	140.11	0.00	140.11
96406	02/06/2020	5022	MWB COPY PRODUCTS. INC.	114.98	0.00	114.98
96407	02/06/2020	29400	SOUTHERN CALIFORNIA EDISON CO	21,548.14	0.00	21,548.14
96408	02/06/2020	4972	CHARTER COMMUNICATIONS HOLDINGS. LLC	4,419.05	0.00	4,419.05
96409	02/06/2020	49529	SPICERS PAPER INC	945.58	0.00	945.58
96410	02/06/2020	44104	STATE WATER RESOURCES CONTROL BOARD	3,276.00	0.00	3,276.00
96411	02/06/2020	60792	STEPHENS. ERIC	85.80	0.00	85.80
96412	02/06/2020	59212	TETRA TECH INC	2,721.50	0.00	2,721.50
96413	02/06/2020	2372	TGIS CATERING SVCS INC	5,435.00	0.00	5,435.00
96414	02/06/2020	5198	THE ILLINI COMPANIES. INC.	6,141.98	0.00	6,141.98
96415	02/06/2020	4364	THE RINKS-LAKEWOOD ICE	195.00	0.00	195.00
96416	02/06/2020	65224	TUMBLE-N-KIDS. INC	1,458.60	0.00	1,458.60
96417	02/06/2020	60685	TURF STAR	419.59	0.00	419.59
96418	02/06/2020	4480	TYLER BUSINESS FORMS	67.27	0.00	67.27
96419	02/06/2020	35089	UNDERGROUND SERVICE ALERT	866.09	0.00	866.09
96420	02/06/2020	5284	UNIFIRST CORPORATION	159.36	0.00	159.36
96421	02/06/2020	64652	CELLCO PARTNERSHIP	3,291.58	0.00	3,291.58
96422	02/06/2020	57135	VISION SERVICE PLAN	4,321.97	0.00	4,321.97
96423	02/06/2020	33200	WALTERS WHOLESALE ELECTRIC CO	482.21	0.00	482.21
96424	02/06/2020	5003	WALTOWER. SHAWN	143.00	0.00	143.00
96425	02/06/2020	5155	WATER SYSTEM SERVICES LLC	175.00	0.00	175.00
96426	02/06/2020	3943	WATERLINE TECHNOLOGIES INC	639.59	0.00	639.59
96427	02/06/2020	17640	WAXIE ENTERPRISES INC	1,029.30	0.00	1,029.30
96428	02/06/2020	4905	WEN. JASON	115.00	0.00	115.00
96429	02/06/2020	4501	WEST COAST SAND AND GRAVEL. INC.	764.21	0.00	764.21
96430	02/06/2020	35146	WILLDAN ASSOCIATES	21,877.35	0.00	21,877.35

**CITY OF LAKEWOOD  
SUMMARY CHECK REGISTER**

<b>CHECK #</b>	<b>CHECK DATE</b>	<b>VEND #</b>	<b>VENDOR NAME</b>	<b>GROSS</b>	<b>DISC.</b>	<b>CHECK AMOUNT</b>
96431	02/06/2020	61854	ZAMORA. SILVIE (WARD)	80.00	0.00	80.00
96432	02/06/2020	3699	BAUMAN. LUCIA	250.00	0.00	250.00
96433	02/06/2020	3699	BUTLER. CHRISTINA	250.00	0.00	250.00
96434	02/06/2020	3699	COX. RICHARD OR DONNA	4,311.86	0.00	4,311.86
96435	02/06/2020	3699	DAVIS. AMBER	250.00	0.00	250.00
96436	02/06/2020	3699	MAGALLANES. LOURDES	205.00	0.00	205.00
96437	02/06/2020	3699	MARTIN. MAUREEN	1,268.15	0.00	1,268.15
96438	02/06/2020	3699	SEUGA. MILIAMA	250.00	0.00	250.00
96439	02/06/2020	3699	TAPIA. ALYSSA	250.00	0.00	250.00
<b>Totals:</b>				<u>200,578.45</u>	<u>0.00</u>	<u>200,578.45</u>

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## COUNCIL AGENDA

February 11, 2020

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Report of City Council Committees' Activities

### INTRODUCTION

A brief update is provided for City Council review on the activities of the following standing committee: Water Resources Committee.

### STATEMENT OF FACT

**On January 28, the Water Resources committee met and discussed:**

- The Approval of Discontinuation of Water Service Policy per Senate Bill 998 that involved the following:
  - The timeframe for disconnection and notice adds an additional 30-33 days to the current bi-monthly billing cycle.
  - Caps on assessment fees.
  - The Bill allots additional time to tenants where the landlord is a delinquent customer.
  - Payment plan options for customers demonstrating economic or medical hardships.
  - The written policy must be in place by February 1, 2020.
  - The policy must be translated in Spanish, Chinese, Vietnamese, Tagalog, Korean and any other language spoken by 10% of the service area.
  - The Bill does not state any provisions regarding the city's property lien abilities.
  - Allots for residential customers to contest or appeal their bill; following a hierarchy of appeal protocols for Lakewood. The order suggested was staff, then the Water Resources Committee, then the City Council.
  - Lakewood's percentage of delinquent accounts that would initiate the disconnection notice process.
  - Typical length of time customers go without water.
- A Review of the Water Enterprise Fund.
- An update of the Customer Information and Utility Billing System Transition which included:
  - Reports of the ongoing successes of; the fully operational call center, functionality of several payment methods and meter data collection for weekly billing.
  - Issues and successes of the back office logistics.
  - Addressing issues in addition to staff's continued outreach of the 3,300 customer accounts that are set-up with auto-pay as well as the select 500 accounts that are paid via credit card.
- An update of the Central Basin Board meeting.
- An update of well rehabilitation and new well activities.
- An update of the Bolivar and Mayfair Parks Stormwater Capture Facility projects.

## Council Committees' Activities

February 11, 2020

Page 2

### **On January 29, the Intergovernmental Relations Committee met and discussed:**

The Legislative Calendar was reviewed with the group noting February 21 as the last day for bills to be introduced, and midnight on June 15 as the day that budget bills must be passed. Jason Gonsalves, Legislative Advocate, provided an update, by telephone, on issues from Sacramento. He provided an update on the following: SB 50 – the bill failed passage on the Senate Floor (18 to 15) with Senator Bob Archuleta abstaining and Senator Lena Gonzalez voting yes. On the bill front, Mr. Gonsalves indicated that there was a likelihood of an additional 2,500 to 3,000 bills being introduced between now and the February 21 deadline. He also provided an update on the state budget, homelessness, his take on the Gateway COG housing incentive proposal and the status of the implementation of AB 5.

Other items discussed in the meeting included priority bills such as SB 50 (Wiener) Planning and Zoning: Housing Development: Streamlined Approval: Incentives. After the City Council received a report on the bill at the January 14, 2020 meeting, the city's public information staff posted an eMagazine story about the bill and its potential effects on Lakewood. As before, the story received comments from residents who told us that they have contacted our state legislators. Field reps for our state legislators confirmed that they received many calls. The city's residents are engaged and outraged about the bill. There were also a couple of social media postings about the topic as well. Staff will continue to engage the city's legislators at every opportunity. As the need arises, staff will also plan to go to Sacramento when the bill is up for hearings. In regards to the League LA Division's letter with alternative housing proposals, staff sent a packet to our legislators the week of January 20 that included the League LA Division letter, a fact sheet, and the COG's proposal to incentivize cities to rezone non-residential properties into new housing developments.

The committee also discussed AB 1908 (Chen). The city received a request from Assembly Member Chen's office to provide a letter of support for this bill, which would require Caltrans, within its maintenance program, to establish a Homeless Encampment and Litter Program to provide timely abatement and cleanup of homeless encampments on department property and expedited and coordinated access to housing and supportive services. The bill would require the department to coordinate with homeless service provider agencies and to establish homeless adult and family multidisciplinary personnel teams.

Staff requested that the Committee consider two federal bills: S.3218 and H.R. 5659. Currently, local governments are permitted to require, as part of cable franchise agreements, that cable companies meet demonstrated community needs by providing in-kind contributions that benefit schools; public safety buildings; and public, educational, and government (PEG) channels, also known as community television stations. However, in August 2019, the FCC voted to permit cable companies to assign a value to these contributions and then subtract that amount from the franchise fees the cable operator pays to the local community. Lakewood hasn't yet seen these reductions, but it is inevitable. These two bills clarify that the franchise fees that cable companies provide local governments only include monetary assessments, not in-kind contributions.

## Council Committees' Activities

February 11, 2020

Page 3

The Committee also reviewed Gateway Cities COG's proposal to rezone commercial properties into new housing developments. With the state facing a housing supply and affordability crisis, the COG, which is the most densely populated sub-region of the state, is proposing an incentive program to build more housing. The gist is that with retail shopping trending so strongly to online sales, many cities are seeing regional malls and commercial strip centers struggling to find tenants. These sites are often adjacent to major highways with public transportation, so it can be ideal for the construction of new housing as part of a mixed-use or transit oriented development. However, cities are reluctant to rezone these areas due to fear of forever eliminating potential sales tax revenue opportunities. The proposal would incentivize cities to modify their General Plans, Zoning Maps and codes to rezone these areas for residential use. The incentive is receiving the property tax revenue (instead of it going to the county). To have the county buy into it, there is a cap of 2% of the total number of newly formed parcels that would be authorized to participate (example, if a community has a total of 20,000 parcels, the max number of newly formed parcels that could have their property tax revenue diverted to the city is 400). GCCOG is proposing to be a test site since it is financially negatively impacted more than most regions of the state. Staff has shared this proposal with its legislators as an option for additional housing development.

The Committee discussed the status of the implementation of AB 5. Areas of concern in Lakewood are the city's contract class instructors. When applying the ABC test, the B section, performing work that is outside the usual course of the company's business, is not met, as the usual course of the city's business is providing a service to our residents and our class contractors are providing that service through classes offered. Presently, there are 58 contract class instructors on our payment register. They are paid 65% of the registration fees collected for each class they teach and the city retains the remaining 35%. So, if they were to be classified as employees, it will be a net financial loss to them because they will only be paid hourly.

A report on the 2020 Draft Legislative Platform was provided. The group was reminded that the city's legislative platform establishes the work program of this committee and gives city staff marching orders for the year. There were four additions to the document this year pertaining to seeking equitable allocation of property tax; the RHNA process and housing production; incentives for regional and collaborative approaches to homelessness; and conservatorship laws.

And lastly, it was announced that CCCA will be hosting its second annual Los Angeles County Local Advocacy Day on March 26, to meet with members of the Board of Supervisors, department heads, and other county agencies to discuss updates on county issues and county-contract services.

### **RECOMMENDATION**

It is recommended that the City Council receive and file this report.

*PB for TM*

Thaddeus McCormack  
City Manager

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**COUNCIL AGENDA**  
February 11, 2020

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Agreement for 2020 Pan Am Fiesta Amusement Rides

**INTRODUCTION:**

The City of Lakewood will host the annual Pan Am Fiesta at Mayfair Park beginning Thursday, May 7 and concluding on Sunday, May 10, 2020. This year, amusement rides and carnival attractions will once again open Thursday, May 7 with a “Family Fun Night” of carnival games and rides from 5 to 9 p.m. The family-friendly celebration continues Friday, May 8 from 5 to 10 p.m., Saturday, May 9 from 11 a.m. to 10 p.m., and Sunday, May 10 from 11 a.m. to 9 p.m.

**STATEMENT OF FACT**

Lakewood’s oldest community special event dates back to 1945, continuing this year with special event elements, including amusement rides, food booths, entertainment, the Children’s Cultural Booth, a shoppers circle, and a display of Pan Am history.

Guadagno & Sons Amusements will provide a minimum of nine adult rides and six children rides, as space permits. Ride tickets will be sold in advance at Lakewood City Hall and Mayfair Park and throughout the weekend at the event. Advance tickets are \$30 for Sunday’s unlimited ride wristband and 10 tickets for \$30 for other days. The price for tickets at the venue are \$1.25 each, \$25 for 20 tickets or \$45 for 50 tickets. Unlimited ride wristbands for will also be on sale at the venue for \$35. The number of tickets required will vary for each ride.

Staff has worked closely with Guadagno & Sons since 2004. The contractor has proven to be trusted, reliable, and provides safe attractions for this and other events throughout the area. The contractor shall pay to the City a percentage of all gross receipts as follows:

- 25% of revenue from \$1-\$50,000 gross revenue collected.
- 30% of revenue from \$50,000 and over.
- 30% of revenue from sale of pre-sale tickets.

**RECOMMENDATION**

Authorize the Mayor and the City Clerk to execute the 2020 Agreement for the Pan Am Fiesta Amusement Rides subject to approval as to legal form by the City Attorney.

Valarie Frost, Director *VF*  
Recreation and Community Services

Thaddeus McCormack *PB for TM*  
City Manager

**AGREEMENT**

**PAN AM FIESTA AMUSEMENT RIDES**

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THIS AGREEMENT made and entered into this 11th day of February 2020 by and between the CITY OF LAKEWOOD, a municipal corporation (“City”), and GUADAGNO & SONS AMUSEMENTS, a corporation (“Contractor”).

**WITNESSETH**

WHEREAS, City has approved and scheduled the Pan Am Fiesta community event at Mayfair Park from Thursday, May 7, through Sunday, May 10, 2020; and

WHEREAS, City desires to provide amusement rides as part of the Pan Am Fiesta; and

WHEREAS, Contractor represents that it has the equipment, supplies and technical personnel to provide said amusement rides; and

WHEREAS, Contractor is desirous of providing said amusement rides;

NOW, THEREFORE, in consideration of the foregoing recitals and the covenants and agreements of each of the parties as hereinafter set forth, the parties hereto do mutually agree as follows:

1. **SCOPE OF SERVICES.** Contractor agrees to provide at its own cost and expense:
  - A. A minimum of nine (9) adult rides and six (6) children rides (as space permits) as noted in Exhibit A with the understanding that the Contractor may at its request substitute or add rides not listed, provided City approval in writing is received for said substitution or addition.
  - B. All necessary personnel, equipment and supplies for this event including, but not limited to game concessions, generating plants, necessary electrical junction boxes, and cleanup crews.
  - C. An adequate supply of numbered tickets purchased from a bonded ticket company
  - D. To pay City One Thousand Eight Hundred and Fifty dollars (\$1,850) for the purpose of marketing and promotion of the Pan Am Fiesta, on the execution of this Agreement.
  - E. To pay City Seventy-Five dollars (\$75) per game or food booth.

- F. To provide a list of carnival ride, game booth and food booth operators who will be working anytime during the said carnival. Contractor further agrees to provide list to City on or before Thursday, April 2, 2020.
- G. To apply for and obtain building and safety permit(s) as determined by the City's Building and Safety division by Thursday, April 2, 2020.
- H. To ensure appropriate and clean uniforms for all carnival employees, including carnival ride, game booth and food booth operators.
- I. To have amusement rides set-up and ready for inspection by 3:00 p.m. on Thursday, May 7, 2020.

2. **TIME OF PERFORMANCE.** Contractor agrees to provide said amusement rides on the following days and times:

Thursday, May 7	5 p.m. to 9 p.m.
Friday, May 8	5 p.m. to 10 p.m.
Saturday, May 9	11 a.m. to 10 p.m.
Sunday, May 10	11 a.m. to 9 p.m.

City reserves the right to change the time, place and manner of said amusement rides in any respect at any time prior to thirty (30) days before Thursday, May 7, 2020.

3. **COMPENSATION FOR SERVICES.** As compensation for being allowed to operate said amusement rides, Contractor shall pay to City a percentage of all gross receipts as follows:

- 25% of revenue from \$1-\$50,000 gross revenue collected.
- 30% of revenue from \$50,000 and over.
- 30% of revenue from sale of pre-sale tickets.

Payment is due by 12:00 p.m. on Monday, May 11, 2020.

4. **NON-DISCRIMINATION IN EMPLOYMENT PRACTICES.** Contractor shall not discriminate in the employment of persons in connection with the performance of services as provided for in this agreement on the basis of race, color, creed, national origin, sex, ancestry, religion, age or handicaps.

5. **WORKER'S COMPENSATION INSURANCE.** Contractor agrees to maintain, where necessary and required by law, Worker's Compensation Insurance. It is further agreed that Contractor and all members, officers, and employees, subcontractors, their agents, officers, and employees engaged in the performance of any services in connection with this Contract, shall not be deemed officers, agents, or employees of City, and City shall not be liable or responsible to them for anything whatsoever, other than the payment of consideration herein set forth.

6. **INDEPENDENT CONTRACTOR.** It is expressly understood and agreed that Contractor has been retained as an independent contractor, as distinguished from an employee or agent of City to perform the aforementioned services. Contractor acknowledges the independent contractual relationship, and releases City from any liability or obligation to make deductions or withholding for the compensation of any officer, agent or employee thereof, in respect to unemployment, income tax, disability, social security, health, pension or retirement benefits. It is expressly understood no officer, agent or employee of Contractor shall have any City status or benefit, including health, retirement, and worker's compensation benefits.

Contractor acknowledges its independent contractor status in performing said services, and assumes the risk to itself, all agents, employees and subcontractors, and their agents or employees, of personal injury or death, and all risk of property damage or loss of any property arising out of the performance of said services by or on behalf of City, the work site, the place to work, or the duties bestowed upon Contractor pursuant to this agreement, and does hereby release City, its officers and personnel from any liability to Contractor, or its officers, agents, employees, subcontractors, or agents or employees thereof, for any loss or damage thereby incurred, or for contributions as a joint tort feisor therefor.

7. **LIABILITIES AND INDEMNIFICATION.** Contractor shall indemnify, defend, and hold harmless City, and its officers employees, and agents ("*City* indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable attorneys' fees and costs of litigation ("*claims*"), arising from Contractor's activities in the performance of the services under this Agreement, excepting only those actions, claims, liabilities, obligations, judgments, or damages arising out of the sole negligence of City indemnitees. In the event City indemnitees are made a party to any action, lawsuit, or other adversarial proceeding alleging negligent or wrongful conduct on the part of Contractor:

- a. Contractor shall provide a defense to City indemnitees or at City's option reimburse City indemnitees their costs of defense, including reasonable attorneys' fees, incurred in defense of such claims; and
- b. Contractor shall promptly pay any final judgment or portion thereof rendered against City indemnitees.

8. **INSURANCE.** Prior to the beginning of and throughout the duration of work done pursuant to this Agreement, Contractor will maintain insurance in conformance with the requirements set forth below. Contractor will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, it will be amended to do so. Contractor acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to City in excess of the limits and coverage required in this Agreement and which is applicable to a given loss, will be available to City.

Contractor shall provide the following types and amounts of insurance:

- A. **Commercial General Liability Insurance** using Insurance Services Office “Commercial General Liability” policy form CG 00 01 or the exact equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits shall be no less than \$5,000,000 per occurrence for all covered losses and no less than \$10,000,000 general aggregate.
- B. **Worker’s Compensation** on a state-approved policy form providing statutory benefits as required by law with employer’s liability limits no less than \$1,000,000 per accident for all covered losses.
- C. **Business Auto Coverage** on ISO Business Auto Coverage form CA 00 01 including symbol 1 (Any Auto) or the exact equivalent. Limits shall be no less than \$1,000,000 per accident, combined single limit. If Contractor owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Contractor or Contractor’s employees will use personal autos in any way on this project, Contractor shall provide evidence of personal auto liability coverage for each such person.
- D. **Excess or Umbrella Liability Insurance** (Over Primary) if used to meet limit requirements, shall provide coverage at least as broad as specified for the underlying coverages. Any such coverage provided under an umbrella liability policy shall include a “drop down” provision with a maximum \$25,000 self-insured retention for liability not covered by primary but covered by the umbrella. Coverage shall be “pay on behalf”, with defense costs payable in addition to policy limits. There shall be no cross liability exclusion precluding coverage for claims or suits by one insured against another. Coverage shall be applicable to City for injury to employees of Contractor, subcontractors or others involved in the Work. The scope of coverage provided is subject to approval of City following receipt of proof of insurance as required herein.
- E. Contractor agrees to endorse third party liability coverage required herein to include as additional insured City, its officials, employees and agents, using ISO endorsement CG 20 10 11 85. Contractor also agrees to require all contractors, subcontractors, and anyone else involved in this agreement on behalf of the contractor (hereinafter “indemnifying parties”) to comply with these provisions.
- F. Contractor agrees to waive subrogation rights against City regardless of the applicability of any insurance proceeds, and to require all indemnifying parties to do likewise.
- G. All insurance coverage maintained or procured by Contractor or required of others by Contractor pursuant to this agreement shall be endorsed to delete the subrogation condition as to City, or must specifically allow the named insured to waive subrogation prior to a loss.

- H. All coverage types and limits required are subject to approval, modification and additional requirements by City. Contractor shall not make any reductions in scope or limits of coverage that may affect City's protection without City's prior written consent.
  - I. Proof of compliance with these insurance requirements, consisting of endorsements and certificates of insurance shall be delivered to City prior to the execution of this Agreement. If such proof of insurance is not delivered as required, or if such insurance is canceled at any time and not replacement coverage is provided, City has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests. Any premium so paid by City shall be charged to and promptly paid by Contractor or deducted from sums due Contractor.
  - J. Contractor agrees to endorse the insurance provided pursuant to these requirements, to require 30 days notice to City prior to cancellation of such liability coverage or any material alteration of non-renewal of any such coverage, and to require indemnifying parties to do likewise.
  - K. It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by Contractor indemnifying party, is intended to apply first and on a primary non-contributing basis in relation to any other insurance or self insurance available to City.
  - L. Contractor agrees not to self-insure or to use any self-insured retentions or deductibles on any portion of the insurance required herein and further agrees that it will not allow any indemnifying party to self-insure its obligations to City. If contractor's existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to City. City may review options with the contractor, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions.
  - M. Contractor will renew the required coverage annually as long as City, or its employees or agents face an exposure from operations of any type pursuant to this Agreement. This obligation applies whether or not this Agreement is canceled or terminated for any reason. Termination of this obligation is not effective until City executes a written statement to that effect.
9. **OTHER LICENSE AND PERMITS.** GUADAGNO & SONS warrants that it has all professional, contracting and other permits and licenses required to undertake the work contemplated by this AGREEMENT.

Contractor shall provide the following types of permits:

- A. Contractor will provide a LA County Public Health Permit for Mobile Food Facility to sell various food items.



Ordinances), and Contractor shall obtain, at Contractor's cost, all necessary permits and approvals for said amusement rides including a license to do business within the City of Lakewood.

17. **NOTICES.** Any written notice to the parties hereto shall be deposited in the United States mail, postage prepaid, addressed as follows:

CITY: Director of Recreation and Community Services  
5050 Clark Avenue  
P.O. Box 158  
Lakewood, CA 90714

CONTRACTOR: Tony Guadagno Sr.  
GUADAGNO & SONS AMUSEMENTS  
12842 Valley View St. Suite 103  
Garden Grove, CA 92845  
(714) 893-1336

IN WITNESS WHEREOF the parties hereto have caused this agreement to be executed the day and year first above written.

CITY OF LAKEWOOD

By \_\_\_\_\_  
Mayor

ATTEST:

By \_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

CONTRACTOR

\_\_\_\_\_  
City Attorney

By \_\_\_\_\_  
Title

**EXHIBIT "A"**

**2020 LIST OF AMUSEMENT RIDES FOR THE PAN AM FIESTA**

Zipper	Zumar
Skydiver	Super Slide
Twister	Windjammer
Gravitron	Berry-go-Round
Tilt-A-Whirl	Jalopy Junction
Sizzler	Happy Pond
Round Up	Granny Bugs
Rock-o-Plane	Bumper Cars
Spin-Out	Century Wheel

The Contractor may at its request substitute or add rides not listed, provided City approval in writing is received for said substitution or addition.

## **EXHIBIT “B”**

### **PERTINENT CITY OF LAKEWOOD MUNICIPAL CODES**

1. It shall be unlawful for any person or organization conducting a carnival to employ any person to work at such carnival who has been convicted of any felony, or any misdemeanor which constitutes a violent crime, or who is required to register as a sex offender pursuant to Section 290 of the California Penal Code. Persons working at carnival shall be subject to spot checks by law enforcement personnel, and shall provide identification promptly when asked to do so by law enforcement personnel. (LMC 6404.H)
2. Unlawful to use or possess any portable barbecue, grill, smoker, cooking equipment, apparatus, fire pit or hibachi. (LMC 4220.H)
3. Dogs prohibited. (LMC 4222)
4. Alcohol prohibited. (LMC 4500)
5. Operation of vehicles, motorcycles, motor driven bicycles, bicycles or skateboard prohibited. (LMC 4220.1)
6. Unlawful to remain in any park or recreational area when ordered to leave. (LMC 4220.2)
7. Unlawful for any person to fire, set off, discharge or use any fireworks. (LMC 4220. J)
8. Roller-skating on sidewalks and pedestrian paths prohibited. (LMC 4220.J)
9. Golf prohibited. (LMC 4220.J)
10. Tackle football prohibited. (LMC 4220. J)
11. Operation of powered model airplanes, model helicopters, model rockets or any power driven aircraft prohibited. (LMC 4220.J)

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## **COUNCIL AGENDA**

February 11, 2020

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Resolution Approving the Application for Grant Funds from Los Angeles County Regional Park and Open Space District for Funding of Teen Trek Program Transportation

### **INTRODUCTION**

The City of Lakewood is eligible to apply for competitive grant funds through the Recreation Access Program from the Los Angeles County Regional Park and Open Space District (RPOSD). These grants shall establish or continue building upon established programs to increase the ability of residents to access public lands, park facilities, and park amenities, including education, interpretive services, safety information, transportation, and other activities that increase accessibility for County residents. The competitive grant application requires a City Council resolution to initiate the application process.

### **STATEMENT OF FACT**

The Los Angeles County Regional Park and Open Space District opened the competitive grant process and is accepting applications. Available funding for this round of the Recreation Access Competitive Grant Program Measure A Funding is \$8.2 Million. Requested grant awards must meet the minimum and maximum grant award size requirements of \$50,000 to \$1,850,000.

Any governmental agency, special district, or joint powers authority (JPA) that is authorized to acquire, develop, improve and restore real property for beach, wildlife, park, recreation, community, cultural, open space, water quality, flood control, or gang prevention and intervention purposes within Los Angeles County is eligible to apply for Measure A grants. In this first grant cycle RPOSD is partnering with the Los Angeles County Metropolitan Transportation Authority (Metro) to meet the needs of communities in accessing parks as well as recreation programs.

Currently, the city's Teen Adventure Series program is offered during the summer and has grown in popularity over the years. The intent behind this grant application is to re-brand as the Teen Trek Program and offer adventures year round. This grant application will request \$60,000 for the purchase of two Chrysler Voyager mini-van vehicles which would support increased program participation and allow for a year round format. The make and model of the vehicles has been approved by the Public Works Fleet Manager.

Application packets are due February 25, 2020, with funding being provided once the project has been approved by RPOSD. The approval process will take place from March-June, with funds being awarded in June 2020. The primary purpose of any project must increase the ability for

Resolution Approving the Application for Grant Funds From Los Angeles County Regional Park and Open Space District for Funding of Teen Trek Program Transportation  
February 11, 2020  
Page Two

county residents to access public lands, park facilities, park amenities, and recreational opportunities.

**RECOMMENDATION**

It is the recommendation of staff that the City Council approve the resolution approving the application for grant funds from Los Angeles County Regional Park and Open Space District for funding of Teen Trek Program transportation.

Valarie Frost, Director *VF*  
Recreation and Community Services

Thaddeus McCormack *PB for TM*  
City Manager

RESOLUTION NO. 2020-2

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD, CALIFORNIA, APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR City of Lakewood, Ca SUPERVISORIAL DISTRICT Recreation Access FUNDING FOR Teen Trek Program Transportation AND APPROVES THE ADOPTION OF A YOUTH EMPLOYMENT PLAN

WHEREAS, the people of the County of Los Angeles on November 3, 1992, and on November 5, 1996 enacted Los Angeles County Proposition A, Safe Neighborhood Parks, Gang Prevention, Tree-Planting, Senior and Youth Recreation, Beach and Wildlife Protection (the Propositions), which among other uses, provides funds to public agencies and nonprofit organizations in the County for the purpose of acquiring and/or development facilities and open space for public recreation; and

WHEREAS, the Propositions also created the Los Angeles County Regional Park and Open Space District (the District) to administer said funds; and

WHEREAS, the District has set forth the necessary procedures governing application for grant funds under the Propositions, and

WHEREAS, the District's procedures require the City of Lakewood to certify, by resolution, the approval of the application before submission of said application(s) to the District; and

WHEREAS, said application contains assurances that City of Lakewood must comply with; and

WHEREAS, City of Lakewood certifies, through this resolution, that the application is approved for submission to the District; and

WHEREAS, City of Lakewood will enter into an Agreement with the District to provide funds for acquisition and development projects.

WHEREAS, the District's procedures require the adoption of a Youth Employment Plan for development projects by the governing body of the agency.

NOW, THEREFORE, BE IT RESOLVED THAT THE City Council of the City of Lakewood, California HEREBY:

1. Approves the filing of an application with the Los Angeles County Regional Park and Open Space District for Funds for the above project; and

2. Certifies that City of Lakewood understands the assurances and certification in the application form; and
3. Certifies that City of Lakewood has, or will have, sufficient funds to operate and maintain the project in perpetuity; and
4. Certifies that City of Lakewood will sign and return, within 30 days, both copies of the project agreement sent by the District for authorizing signature; and
5. Approves the adoption of a Youth Employment Plan for the project (see attached); and
6. Appoints the City Manager, or designee, to conduct all negotiations, and to execute and submit all documents including, but not limited to, applications, agreements, amendments, payment requests and so forth, which may be necessary for the completion of the aforementioned project.

ADOPTED AND APPROVED THIS 11TH DAY OF FEBRUARY, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

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City Clerk

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## **COUNCIL AGENDA**

February 11, 2020

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approve Master Agreement with Conservation Corps of Long Beach

### **INTRODUCTION**

The Conservation Corps of Long Beach (the Corps) is a California non-profit corporation that provides training in job skills and environmental education to young men and women of the region. The Corps is ready and willing to participate in maintenance, landscape and construction projects for the benefit of the City of Lakewood. The proposed Master Agreement would allow staff to work with the Corps to develop and implement those projects and services. The Corps has furnished services to the cities of South Gate, Long Beach, the County of Los Angeles and other public agencies in the area.

### **STATEMENT OF FACT**

The City of Lakewood has a substantial responsibility for the maintenance, repair and improvement of city parks, buildings, play areas, community centers, and public infrastructure. The Corps is authorized under California and Federal Law to perform this type of work, with a mission of providing job skills to young men and women, so that they can go on to be productive members of the work force. Using the Corps would be a helpful supplement to city staff, and would provide the opportunities that the Corps is seeking for their members. Under Section 14507.5 of the Public Resources Code, as well as Labor Code section 1720.4, their workers are exempt from the prevailing wage requirements. They are required to be paid not less than minimum wage.

Public Works staff visited a Corps-led project site in Houghton Park in Long Beach. The Corps was given an area in which to build a small play area that will eventually have small play features, benches and landscape. They were in the process of grading and preparing the site for a concrete pour, and the crew was focused and engaged in the work. They were being supervised by a consultant that had been hired by the Corps to teach fundamentals of the construction activity. The Corps administrative and management staff are passionate about their mission, and commit to providing a good experience for both the crew members and the agencies who contract their service.

Each Corps crew comes with a supervisor and a consultant “teacher”. They have more experienced and advanced crews that can engage in a variety of construction tasks. Because the crews are still learning, they may require more time to complete assigned tasks, therefore the assignment of tasks will be selective. Staff has several ideas of projects in which to involve the Corps, such as landscape renovation, painting graffiti and city facilities, and installation of a shelter for hay storage.

Once a Master agreement is in place, staff would meet with Conservation Corps officials to discuss assignments and scope of work. The Corps would prepare a proposal with a cost estimate and schedule. Lakewood would supply the materials, and the Corps member would furnish the labor, working alongside the city's skilled trades workers and turf and irrigation specialists to learn directly from them. There would always be a Corps supervisor on site or readily available to ensure that the Corps members have direct supervision and are observing all safety rules. The Corps has Workers Comp and liability insurance and is directly responsible for their members. The Corps does furnish some limited hand tools, but the Corps members would also be trained to safely use city tools and equipment.

The agreement has been written to run for about 18 months as an initial trial, and can be extended if it proves to be beneficial for both the City and the Corps. There is a 10 day cancellation clause, if it does not prove out. The agreement allows for the City Manager to authorize budgeted projects and services up to \$20,000 per proposal, but any larger projects would be brought before the City Council for specific authorization.

### **RECOMMENDATION**

- (1) Approve the Master Agreement with the Conservation Corps of Long Beach in a form approved by the City Attorney, and
- (2) Authorize the Mayor to sign the agreement.
- (3) Authorize the City Manager to approve proposals for projects and services under the agreement for up to \$20,000.

Lisa Ann Rapp *LAR*  
Director of Public Works

Thaddeus McCormack *PB for TM*  
City Manager

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## COUNCIL AGENDA

February 11, 2020

**TO:** Honorable Mayor and members of the City Council

**SUBJECT:** Proposed Urgency Ordinance Pertaining to Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs)

### INTRODUCTION

The purpose of this Urgency Ordinance (“Ordinance”) is to amend current city standards to properly implement revised state laws that became effective on January 1, 2020 concerning the construction and use of Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs). Among the six new state laws adopted in 2019 being addressed by this ordinance are: AB 68 (Ting), AB 587 (Friedman), AB 670 (Friedman), AB 671 (Freidman), AB 881 (Bloom) and SB 13 (Wieckowski).

State lawmakers are concerned about the inadequate supply of affordable housing units in the State of California and find that the addition of ADUs and JADUs to existing residences to be one source of such housing. The State Legislature’s intent is to eliminate barriers to construction of ADUs and JADUs, which they view as a cost-effective approach to address affordable housing shortages, and to encourage in-fill development within existing neighborhoods.

### STATEMENT OF FACTS

On December 10, 2019, the City Council adopted Urgency Ordinance 2019-4 to retain permissible local controls for ADUs. This Urgency Ordinance was adopted in response to the various state laws that were scheduled to take effect on January 1, 2020. Provisions in these laws modify or eliminate several local controls on ADUs. Amongst these changes that affect the City of Lakewood are:

- 1) Reducing the ADU/JADU processing time from 120 days to 60 days;
- 2) Allowing a Junior ADU in the main residence in addition to a detached ADU;
- 3) Expanding the number of ADUs allowed in a multi-family complex;
- 4) Allowing four-foot setbacks for side and rear yards, instead of five feet, currently;
- 5) Eliminating owner occupancy requirement;
- 6) Allowing conversion of existing garages without any replacement parking; and
- 7) Not allowing any additional open space requirement for the ADU (currently 650 sq. ft.)

The purpose of the Urgency Ordinance was to proactively retain all local standards and design controls that were not otherwise overridden by state law until a permanent ordinance could be presented.

On January 2, 2020, the Planning and Environment Commission conducted a public hearing and adopted Resolution 2-2020 recommending that the City Council adopt the proposed Ordinance to implement new state ADU laws and to repeal and replace Ordinance 2019-4.

On January 28, 2020, the City Council opened a public hearing on the proposed ordinance. However, based upon advice of the City Attorney, the item was continued to respond to concerns raised by an attorney representing a housing advocacy group.

In response to these concerns, it should be noted that the state law specifically requires that all ADU/JADU reviews be ministerial. This would specifically preclude any public hearing or noticing requirements. Therefore, the proposed ordinance was modified as follows:

- Replaced the ADU/JADU review process to be a ministerial staff design review and not the Development Review Board, which is a noticed public meeting;
- Deleted references to zone districts and focused on the nature of existing dwellings;
- Clarified that non-conforming dwelling units may have an ADU/JADU;
- Listed specific design review criteria;
- Clarified allowable ADU building height;
- Clarified ADU building setbacks to be four feet for new buildings; and
- Clarified ability to rebuild using previous established building setbacks where they were less than four feet.

These changes have been reviewed by the City Attorney. The proposed Ordinance will repeal and replace the Urgency Ordinance, establishing development standards and regulations for ADUs and JADUs that are consistent with the new state laws and that preserve local control of site design, architectural consistency and landscaping compatibility. The new development standards and regulations include:

- One attached or detached ADU allowed per single-family dwelling. May also have a JADU.
- One attached JADU per single-family dwelling is now allowed (e.g. bedroom conversion);
- Two detached ADUs allowed on a lot with a multiple-family complex;
- One attached ADU allowed for every four units within existing multiple-family complex footprint, created from existing non-habitable spaces (e.g. recreation rooms, hallways, etc.);
- ADU/JADU processing time reduced to 60 days from 120 days;
- ADU/JADUs are required to have a city staff design review, and design review criteria are now defined to include porch entryways, roofs, siding, windows, doors and paths of travel;
- Minimum rear and side yard setbacks reduced from five feet to four feet;
- Minimum floor area for an ADU is 150 square feet (previously 460 square feet);
- Minimum floor area for a JADU is 150 square feet;
- Maximum floor area for an ADU attached or detached remains 1,200 square feet and for an attached ADU remains as, no more than 50% of the existing dwelling unit square footage;
- Maximum floor area for a JADU is 500 square feet;
- Maximum height for a detached ADU and all accessory structures remains at 16 feet;
- No two-story accessory structures, including ADUs, are allowed by local regulation;
- ADUs and JADUs shall have a separate exterior entrance from the primary residence;
- JADUs shall also have an interior entrance into the primary residence;
- ADU garage conversions are allowed and do not have to replace parking;
- ADUs/JADUs may be denied in areas determined by the City to have inadequate utility service for sewerage, water or fire flow or in areas with traffic or public safety impacts.

- ADU fire sprinklers are not required unless a primary dwelling unit is required to have them;
- ADUs/JADUs shall be rented or leased for no less than 30 days;
- ADUs/JADUs shall not be used as short-term rentals;
- ADUs may and JADUs shall record a Notice of Condition to document conditions; and
- ADUs/JADUs can no longer have regulations for minimum lot size, lot coverage, open space, floor area ratios, and property owner residency (except JADUs).

*The following are required by the new state laws, which will be enforced based on those state laws and are not included as provisions in the local ordinance.*

- ADU Ordinance is required to be sent to the State Department of Housing and Community Development within 60 days of adoption for review to determine consistency with law;
- Homeowners Associations CC&R's can no longer prohibit ADUs and JADUs;
- The City Housing Element will need to include incentives for ADU/JADU construction; and
- New detached ADUs will require solar panels per new building regulations.

#### **CEQA**

The proposed ordinance is exempt from CEQA review pursuant to a statutory exemption authorized by Public Resources Code Section 21080.17.

#### **PUBLIC NOTICE**

Pursuant to Section 9422 of the Lakewood Municipal Code and State Law, notice of the public hearing for this amendment was posted on the City's website on January 17, 2020, published in the Press Telegram on January 17, 2020 and posted in three places within the City on January 17, 2020.

#### **RECOMMENDATION**

The Planning and Environment Commission recommends that the City Council hold a public hearing, and following the hearing, move to adopt the proposed Ordinance pertaining to standards and regulations for Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) and in accordance with the CEQA Statutory Exemption allowed for such ordinances by Public Resources Code Section 21080.17.



Abel Avalos  
Director of Community Development

Thaddeus McCormack *PB for TM*  
City Manager

## **SUMMARY OF PROPOSED ADU AND JADU REGULATIONS**

In response to state law modification effective January 1, 2020

Revised 02/11/2020

<b><u>REGULATION</u></b>	<b><u>LMC CURRENT STATUS</u></b>	<b><u>POST 1/1/2020</u></b>
1. ADU on SFR lot	One Allowed Detached or Attached	<b>Same</b>
2. JADU (150-500 s.f.)	Not Allowed	Allowed plus detached ADU
3. ADU on MFR lot	One allowed	Up to 2 detached ADUs Attached 1 per 4 units (25%)
4. Property Owner residency	Required	Not required except JADU
5. Rear and Side Yard setback	5 feet	4 feet
6. Minimum ADU size	460 sq. ft.	150 sq. ft. (Efficiency Unit)
7. Maximum ADU size	1200 sq. ft.	<b>Same</b>
8. Maximum Height	Detached - Maximum 16 ft. Attached - Maximum of residence	<b>Same</b> <b>Same</b> - Not Addressed by State
9. Second Story Accessory	Authorization repealed	<b>Same</b> – Not addressed by State.
10. Garage Conversion	Allowed (parking replaced)	Allowed (No parking replaced)
11. Additional Open Space	Additional 650 sq. ft. for ADU”	May not require for ADU
12. Minimum Lot Size	Not regulated	May not require for ADU
13. Maximum Lot Coverage	Regulated	May not require for ADU
14. Floor Area Ratio	Not regulated	May not require for ADU
15. Processing Time	Ministerial 120 Days	Ministerial 60 Days
16. DRB Review	Required	<b>Same</b>
17. Fire Sprinklers	Not required unless primary has	<b>Same</b>
18. Window placement review (public)	DRB Review	Staff Design Review (no
19. Separate ADU entrance	Required	<b>Same</b> for both ADU and JADU
20. Rental of ADU	No less than 30 days	<b>Same</b> for both ADU and JADU
21. Short-Term Rental of ADU	Not allowed	<b>Same</b> for both ADU and JADU
22. ADU Utility certifications	No ADU with inadequate service	<b>Same</b> (No will serve letter)
23. ADU Accessibility design	Required	<b>Same</b> -Not Addressed by State
24. ADU Notice of Condition	Required	JADU required/ADU optional
25. Delay Building Enforcement	Not Allowed	Property Owner may request.

### **The following are changes that are not addressed in the ordinance but are in effect thru state law:**

26. Submit Ordinance to HCD	Within 60 days of Adoption	<b>Same</b> -Requires HCD to review
27. Housing Element incentives	None	Requires ADU incentives
28. HOA CC&R's prohibit ADU	Not Regulated	Must allow ADU and JADU

ORDINANCE NO. 2020-1

AN URGENCY ORDINANCE OF THE CITY OF LAKEWOOD  
AMENDING ARTICLE IX OF THE LAKEWOOD MUNICIPAL  
CODE PERTAINING TO STANDARDS AND REGULATIONS  
FOR ACCESSORY DWELLING UNITS (ADUs) AND JUNIOR  
ACCESSORY DWELLING UNITS (JADUs)

WHEREAS, several new state laws which significantly impact local controls over the approval process, design and use of Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) became effective on January 1, 2020; and

WHEREAS, those laws provide that, beginning January 1, 2020, until a local jurisdiction adopts local laws in conformance with those new state laws, the local rules for the approval of Accessory Dwelling Units and Junior Accessory Dwelling Units will default to the state laws for all purposes; and

WHEREAS, on December 10, 2019, the City Council adopted Urgency Ordinance 2019-4 titled; “An Urgency Ordinance of the City Council of The City of Lakewood, California to retain permissible local controls relating to Accessory Dwelling Units,” which included the regulatory statement that “all provisions in the Lakewood Municipal Code pertaining to Accessory Dwelling Units which are not preempted by state law remain in full force and effect;” and

WHEREAS, the purpose of this urgency ordinance is to replace Ordinance 2019-4 with an ordinance that specifically revises existing standards and adopts new standards that are consistent with the new state laws that became effective on January 1, 2020; and

WHEREAS, it is necessary that this ordinance be adopted as an urgency ordinance for the immediate preservation of the public peace, health, or safety, due to the likelihood that Accessory Dwelling Units and Junior Accessory Dwelling Units that do not conform to local standards would have to be approved per state law after January 1, 2020.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The City Council hereby finds and determines that each of the findings set forth above is true and correct.

SECTION 2. INTENT. Article IX of the Lakewood Municipal Code is hereby amended as provided in this ordinance to revise standards and regulations for Accessory Dwelling Units (ADUs) and to establish standards and regulations for Junior Accessory Dwelling Units (JADUs) consistent with recent changes in state laws and pursuant to Public Hearings before the Planning and Environment Commission and the City Council.

**SECTION 3. PURPOSE.** The purpose of this ordinance is to amend current city standards to properly implement revised state laws that became effective on January 1, 2020 concerning the construction and use of ADUs and JADUs. Among the new state laws adopted in 2019 being addressed by this ordinance are AB 68 (Ting), AB 587 (Friedman), AB 670 (Freidman), AB 671 (Freidman), AB 881 (Bloom) and SB 13 (Wieckowski). State lawmakers are concerned about the inadequate supply of affordable housing units in the State of California and find that the addition of ADUs and JADUs to existing residences is one source of such housing.

After adoption, this ordinance will be subject to a review by the state Housing and Community Development Department (HCD), for consistency with state law. It is the intent of the City to implement state law to develop alternative housing units, while maintaining local control of standards to assure architectural compatibility and consistency of site design, building design, material selection and landscaping. ADUs and JADUs are alternative affordable dwelling units that are designed to house extended family members, the elderly, the disabled, students and others that are economically challenged.

ADUs are additional independent living quarters that may be constructed on single-family and multiple-family residential lots that have existing legally established and properly permitted primary dwelling units at the time ADU construction is completed. An ADU may be either attached to, or detached from, a primary dwelling unit. A JADU is a conversion of an existing bedroom and possibly other space within a primary single-family dwelling unit and may be constructed in addition to a detached ADU on a lot with a single-family dwelling.

**SECTION 4.** Subsection 9302.1 of Chapter 3 Zoning of Title IX of the Lakewood Municipal Code, regarding the definition of Accessory Building is hereby amended to read as follows:

**9302.1. ACCESSORY BUILDING.** A subordinate building on the lot or building site, the use of which is incidental to that of the main building, and which is used exclusively by the occupants of the main building, except as follows:

A. An Accessory Dwelling Unit (ADU) as provided in this Chapter by Section 9302.21a; and as further defined in California Government Code Sections 65852.2.

B. A Junior Accessory Dwelling Unit (JADU) as provided in this Chapter by Section 9302.21b; and as further defined in California Government Code Section 65852.22.

An ADU and/or JADU may be occupied by the property owner or rented/leased by a tenant, who may or may not be affiliated with the primary dwelling unit occupant. The property owner is not required to reside on the property. However, a JADU may only be occupied by an independent tenant only when the primary dwelling unit is occupied by the property owner. Otherwise both, the primary dwelling unit and the JADU, shall have the same tenant.

No accessory building shall be constructed or maintained, except as provided in this Chapter. No accessory building constructed or maintained in the rear yard shall exceed one story in height and shall not be more than sixteen (16) feet in height. However, the Development Review Board may approve an accessory structure used for vehicle storage not to exceed twenty

five (25) feet in height to accommodate recreational vehicles and vehicle storage racks.

SECTION 5. Section 9302.21a of Chapter 3 of Title IX of the Lakewood Municipal Code, regarding an Accessory Dwelling Unit (ADU) is amended to read as follows:

9302.21a. DWELLING UNIT, ACCESSORY (ADU). An Accessory Dwelling Unit (ADU) shall mean an attached or detached additional dwelling unit that is allowed to be located on the same lot or parcel, as a legally established and maintained single-family dwelling unit or as a legally established and maintained multiple-family dwelling unit complex of two or more units, in zone districts that allow such dwelling units or is a previously established non-conforming use. The primary dwelling unit that is host to an ADU may be constructed concurrently with the ADU but shall be completed with a successful final inspection prior to, or concurrently with, the successful final inspection of the ADU.

The construction of an ADU may be a modification of an existing primary residence or an existing accessory structure or the construction of a new attached or detached accessory building in all zone districts allowing single- and multiple-family dwellings units. An ADU shall provide a completely independent living facility, including facilities for living, sleeping, eating, cooking, laundry connections and sanitation for one or more persons. An ADU includes a minimum 150 square-foot “efficiency unit” as defined in Section 17958.1 of the California Health and Safety Code and a minimum 320 square-foot “manufactured home” as defined in Section 18007 of the Health and Safety Code. ADUs shall comply with the following standards:

- A. ALLOWED ADUS. ADUs shall only be allowed in combination with either a properly permitted and maintained single-family dwelling unit or a multiple-family dwelling unit complex, including those previously properly permitted, but that are now non-conforming land uses. The ADU shall be either: a) a new detached accessory building; b) an addition to and/or expansion of an existing primary or accessory structure; or c) a remodel and conversion of existing space contained within either an existing dwelling unit or an existing accessory structure, including, but not limited to; a garage, carport, studio, pool house, or other similar structure.
- B. ADU REVIEW. The City shall ministerially review, in conformance with Section 65852.2 of the California State Government Code, and approve an application for a building permit to create one ADU per lot that has an existing or proposed single-family dwelling unit and up to two detached ADUs on lots with existing or proposed multiple-family dwelling units. In addition to the two allowed detached ADUs on existing multiple-family dwelling unit complexes, additional attached ADUs may be constructed by converting existing properly permitted non-habitable spaces into habitable ADU spaces, not to exceed twenty-five percent (25%) of the number of existing primary multiple-family dwelling units on the property. An ADU shall be allowed subject to a ministerial architectural design review, and building plan review by city staff, including permits and inspections required to be in compliance with the adopted building codes. The overall review process between the time the application submittal is deemed complete and the issuance of a building permit shall not exceed 60 days.

City staff shall review the proposed ADU(s) to ensure architectural compatibility between the proposed ADU and the existing dwelling unit(s). The quality of the materials shall be the same or exceed the quality of the primary unit(s). This review includes coordinating all architectural elements to be consistent and/or compatible with the primary dwelling unit, as follows:

1. Roofing in terms of style, type, pitch, material and color;
2. Architectural treatments such as the style, length, height and width of fascia, barge boards, wainscoting, eave overhangs and post wrappings;
3. Building paint and exterior siding in terms of color, texture and style;
4. Windows and doors in terms of trim, style and type;
5. Architectural articulation and landscaping;
6. Water heater and air conditioning condenser location, enclosure, and type.
7. Street visibility and height of addressing numbers and mailbox placement.
8. Trash cart storage and screening from street views.

C. **BUILDING AND ZONING CODE ENFORCEMENT.** Upon request by a property owner proposing an ADU, the city shall delay enforcement of any violations of building standards (e.g. unpermitted construction) for five years, where the Community Development Director has determined that the enforcement of the standard is not necessary to protect health or safety and where such enforcement would substantially delay the ADU construction.

D. **ADU DEVELOPMENT STANDARDS.** The following standards are required for the construction of an ADU:

1. **Existing Habitable Accessory Structures.** In addition to an allowed JADU, there shall be no more than one ADU or other habitable accessory structure (e.g. guest house) on any lot or parcel in any zone allowing single-family residential uses.
2. **ADU Setbacks.** An ADU shall have a minimum setback of four (4) feet from all side and rear property lines, except that they may be less than four (4) feet when an ADU is converting an existing living area or an existing accessory structure that has a reduced setback or an ADU structure is proposed to be constructed in the same location and to the same dimensions as an existing primary or accessory structure that has reduced setbacks and that is being converted to an accessory dwelling unit or to a portion of an accessory dwelling unit, including an expansion of no more than 150 square feet for ingress and egress (e.g. porch). There shall be a minimum 4-foot setback between eaves of an ADU and other detached buildings. There shall be no additional setback requirements for an existing structure that is being converted to an ADU. No portion of a proposed ADU shall be in the front yard setback area, unless a provision in Article 9 specifically allows such a projection into the front yard. The setbacks shall be sufficient for fire and safety access, as determined by Los Angeles County Fire Department.
3. **ADU Floor Area.** An ADU shall have a minimum floor area of 150 square feet and shall not exceed 1,200 square feet in area. If the ADU is attached to the existing single-family dwelling unit, the maximum floor area of the ADU shall not exceed 50% of the floor area of an existing single-family dwelling unit or 1,200 square feet, whichever is less. Notwithstanding this requirement, an ADU is allowed to

have a floor area no less than 850 square feet. The second-story area of an attached ADU contained within a primary single-family dwelling unit or any portion thereof that is a second-story unit, shall not exceed the remaining second-story area of the single-family dwelling unit.

4. ADU Height.

a. The height limit of a detached ADU shall not exceed a single-story height of 16-feet from finished grade to the highest roof ridge, unless it is a conversion of an existing properly permitted structure that is taller.

b. The height limit of an attached ADU shall be the height of the related dwelling unit or 16 feet, whichever is greater.

c. An ADU may contain a loft as allowed by the adopted building codes.

5. Access. Each ADU shall have an independent exterior door to access the ADU with a paved path of travel from it to the public sidewalk. All exterior access doors and gates along the required path of travel shall be a minimum 36" wide. The ADU entry door shall be covered with a projecting roof overhang with a porch, unless otherwise approved by the Community Development Director or designee. The required access path to the ADU shall not travel through any portion of the habitable living area of the existing dwelling unit.

6. ADU Parking. One additional parking space shall be required for an ADU, unless any of the following applies:

a. The ADU is located in a conversion or replacement of an existing garage, carport or covered parking structure. The existing parking spaces do not have to be replaced.

b. The ADU is part of the existing primary residence or an existing accessory structure.

c. The ADU is located within a traversable distance of one-half mile of public transit.

d. The ADU is located within an architecturally and historically significant historic district.

e. On-street parking permits are required, but not offered to an ADU occupant.

f. A car share vehicle is located within one block of the ADU.

7. ADU Additional Development Standards. Construction of an ADU shall not be subject to any zoning regulations regarding standards for minimum lot size, additional open space, lot coverage and/or floor area ratio.

8. ADU Utility and Infrastructure Adequacy. The city may deny an application for a detached ADU, unless otherwise allowed by California Government Code Section 65852.2 (e), based on a determination that there is inadequate water or sewer services to serve the proposed ADU and/or that the construction of the ADU will create impacts on traffic flow and/or public safety. The city may determine that there are areas in the city that have inadequate utility capacities for either source, storage distribution/collection and/or treatment of one or more of the following utilities: potable water, fire flow, and sewer. The utilities serving an ADU attached to an existing residential dwelling unit are considered to be a part of,

or an expansion of, the existing primary dwelling unit and shall not be subject to this determination.

a. Electrical. City staff shall encourage each ADU to install photovoltaic solar energy panels to offset the annual electrical demands of the ADU.

b. Fire Flow. An ADU and all portions of the related dwelling unit shall be within 450 feet of a fire hydrant with a clear path to run a fire hose from the fire hydrant to all parts of the proposed ADU and the related dwelling unit. Fire sprinklers shall not be required for an ADU, if they are not required for the primary dwelling unit or a related multiple-family dwelling unit complex.

9. ADU Accessibility. Single-story ADUs attached or detached shall incorporate into their design, accommodations for potential occupants with mobility challenges. This includes design considerations such as ramped entries, handrails adjacent to steps, wider doors and doorways, higher electrical outlet installations, lower light switches, paddle-type door handles, wider restrooms, taller toilets, low or zero threshold step-in showers and blocking for potential grab bars around toilets and other areas requiring stabilization.

10. Garage and Other Building Conversions. Conversions of existing structures shall not leave any shadowing of previous doors and windows. Such doors and windows shall be fully removed including framing. The remaining wall will be reconstructed with stucco or alternate siding material that leaves no sign of the previous installations. Existing garage floors shall be appropriately retrofitted to be flat with moisture barriers and raised to comply with adopted building codes.

11. ADU Occupancy. The occupancy of an ADU shall adhere to the following:

a. An ADU shall only be rented or leased for terms that are 30 days or more.

b. An ADU shall not be rented as a short-term home-share rental.

c. An ADU may be occupied and rented/leased to a person not affiliated with, and independent from, the primary dwelling unit. The property owner does not have to reside on the property.

E. ADU Notice of Condition. A Notice of Condition may be required to be recorded, as determined necessary by the Director of Community Development, regarding each ADU referencing the related lot or parcel and stating the following:

1. The ADU shall not be sold independently of the primary single or multiple-family dwelling unit that is host to an ADU, except as authorized by state law.

2. The ADU shall only be rented or leased for periods of time that are 30 days or more.

3. The ADU shall not be rented as a short-term home-share rental for a period of time less than 30 days.

4. The ADU shall continually be operated and maintained in compliance with current regulations of the Lakewood Municipal Code, state law, and the adopted uniform building codes.

5. These restrictions shall run with the land and shall be binding on any heir, assign or other successor in ownership of the property.

SECTION 6. Section 9302.21b of Chapter 3 of Title IX of the Lakewood Municipal Code,

regarding the definition of a Junior Accessory Dwelling Unit (JADU) is hereby added to read as follows:

9302.21b. DWELLING UNIT, JUNIOR ACCESSORY (JADU). A Junior Accessory Dwelling Unit (JADU) is an additional dwelling unit that is allowed to be located within an existing legally established and maintained single-family dwelling unit in those zone districts allowing single-family dwelling units as permitted uses. A JADU shall provide living and sleeping facilities for one or more persons. A JADU shall have an independent efficiency kitchen with cooking appliances, food preparation counter with a sink and storage cabinets. The JADU may have separate sanitation facilities or may share a bathroom with the primary dwelling unit with an internal doorway to allow entry into the primary dwelling unit.

- A. ALLOWED JADUS. JADUs shall only be allowed within an existing properly permitted and maintained single-family dwelling unit, including those properly permitted previously, but that are now non-conforming land uses. The JADU shall conform to Section 65852.22 of the California Government Code and shall convert an existing bedroom and may include additional space.
- B. JADU REVIEW. The City shall ministerially approve an application for a building permit to create one JADU within the existing footprint of an existing single-family dwelling unit within zone districts allowing single-family dwelling units. A JADU shall be allowed subject to a ministerial staff design review for architectural compatibility and building plan review, including permits and inspections required to be in compliance with the adopted building codes. The overall review process between the time the application submittal is deemed complete and the issuance of a building permit shall not exceed 60 days. The City staff shall review the proposed JADU to ensure architectural compatibility with the existing dwelling unit.
- C. JADU DEVELOPMENT STANDARDS. All JADUs shall conform to all property development regulations of the zone in which the property is located. In addition, the following are the standards required for the construction of a JADU:
  1. JADU Floor Area. A JADU shall have a minimum floor area of 150 square feet and shall not exceed 500 square feet in area.
  2. JADU Kitchen. A JADU shall have an efficiency kitchen with a cooking facility with appliances and a food preparation counter with a sink and storage cabinets.
  3. JADU Exterior/Interior Access. Each JADU shall have an independent exterior door to access the JADU with a paved path of travel from it to the public sidewalk. All exterior access doors and gates along the required path of travel shall be a minimum 36" wide. The JADU exterior door shall be covered with a projecting roof overhang. In addition, each JADU shall have a doorway that connects to the habitable living area of the existing single-family dwelling unit and may have a second door for sound attenuation.
  4. JADU Accessibility. JADUs shall incorporate into their design, where possible, accommodations for potential occupants with mobility challenges. This includes design considerations such as ramped entries, handrails adjacent to steps, wider doorways, higher electrical outlets installations, lower light switches, paddle-type door handles, wider restrooms, taller toilets, low or zero threshold step-in

showers and blocking for grab bars around toilets and other areas requiring stabilization.

- D. JADU Occupancy. The occupancy of an JADU shall comply with the following:
1. A JADU shall only be rented or leased for terms that are 30 days or more.
  2. A JADU shall not be rented as a short term home-share rental.
  3. The property owner shall live in the primary dwelling unit or the JADU unless the owner is a governmental agency, land trust, or housing organization. The JADU may be occupied and rented/leased to a person not affiliated with and independent from the primary dwelling unit.
- E. JADU Notice of Condition. A Notice of Condition shall be required to be recorded, regarding each JADU referencing the related lot or parcel and stating the following:
1. The JADU shall not be sold independently of the primary single family dwelling that is host to the JADU.
  2. The property owner shall occupy as their primary residence the host single family dwelling unit or the JADU, unless the owner is a governmental agency, land trust, or housing organization.
  3. The JADU shall only be rented or leased for periods of time that are 30 days or more.
  4. The JADU shall not be rented as a short term home-share rental for a period of time less than 30 days.
  5. The JADU shall continually be operated and maintained in compliance with current regulations of the Lakewood Municipal Code, state Law, and the adopted uniform building codes.
  6. These restrictions shall run with the land and shall be binding on any heir, assign or other successor in ownership of the property.

SECTION 7. Subsection 9320.A.1 of Part 2 of Chapter 3 of Title IX of the Lakewood Municipal Code, pertaining to uses permitted in the R-1 (Single-Family Residential) zone are amended to read as follows:

**9320. USES PERMITTED:**

- A. A single-family dwelling unit of a permanent character placed in a permanent location, including the following accessory uses and buildings.
1. Accessory Dwelling Unit (ADU) as provided in Section 9302.21a. and/or a Junior Accessory Dwelling Unit (JADU) as provided in Section 9302.21b.

...

SECTION 8. Subsection 9322.7. C of Part 2 of Chapter 3 of Title IX of the Lakewood Municipal Code, pertaining to accessory buildings in the R-1 (Single-Family Residential) zone is amended to read as follows:

**9322.7 ACCESSORY BUILDINGS.** Private garages or accessory buildings, may be constructed within the required rear yard as follows:

...

- C. Any new accessory building used or designed for human habitation, including an ADU shall be located no less than 4 feet from any rear and/or side lot lines, unless it is replacing an existing building that was properly permitted with setbacks that are less than 4 feet.

SECTION 9. Subsection 9326.A.1 of Part 2a of Chapter 3 of Title IX of the Lakewood Municipal Code, pertaining to uses permitted in the R-A (Single-Family Residential – Limited Agriculture) zone are amended to read as follows:

9326. USES PERMITTED:

- A. A single-family dwelling unit of a permanent character placed in a permanent location, including the following accessory uses and buildings:
  - 1. Accessory Dwelling Unit (ADU) as provided in Section 9302.21a. and/or a Junior Accessory Dwelling Unit (JADU) as provided in Section 9302.21b.

...

SECTION 10. Subsection 9332.C.5 of Chapter 3 of Title IX of the Lakewood Municipal Code, pertaining to uses permitted in the M-F-R (Multiple-Family Residential) zone is amended to read as follows:

- 5. Accessory Structures. No accessory structure, such as, but not limited to: garages, workshops, sheds or greenhouses, shall be used as living quarters or recreational areas, except as allowed for Accessory Dwelling Units (ADUs) as provided in Section 9302.21a. ...

SECTION 11. Subsection 9386 of Chapter 3 of Title IX of the Lakewood Municipal Code, pertaining to General Provisions Relating to Yards, Height and Area is amended to read as follows:

9386. ACCESSORY BUILDINGS. Accessory buildings may be constructed and maintained within the rear yard subject to the limitations and provisions of this Chapter, with the exception that no accessory building shall exceed one story in height. Lofts are allowed that comply with adopted building codes. No accessory structure, such as, but not limited to garages, workshops, sheds or greenhouses, shall be used as living quarters, except as allowed for an ADU as defined in Section 9302.21a.

SECTION 12. Section 9477 of Chapter 3 of Title IX of the Lakewood Municipal Code, pertaining to the PD (Planned Development) Zone Regulations is amended to read as follows:

9477. OTHER PROVISIONS OF THIS CHAPTER APPLICABLE. Except where inconsistent with the provisions of this Part, all other provisions of this Chapter shall apply to the PD (Planned Unit Development) Zone, including the authority to add an ADU and/or a JADU to any single-family dwelling unit and to add ADUs to a multiple-family dwelling unit complex in accordance with the provisions of this Chapter for such multiple-family dwelling unit complexes.

SECTION 13. Section 9482 of Chapter 3 of Title IX of the Lakewood Municipal Code, pertaining to requirements for building permits is amended to read as follows:

9482. BUILDING PERMITS. No person shall construct any building nor shall any building or other permit be issued for any building or structure or alteration or expansion or relocation of any building or structure until the same has been approved by the Development Review Board (DRB) or by the Director of Community Development (Director) as determined appropriate through a ministerial staff design review. The Director may establish administrative guidelines and criteria for such staff design reviews. In the case of proposed Accessory Dwelling Units and Junior Accessory Dwelling Units they shall be subject to a ministerial staff design review to assure architectural compatibility with the primary dwelling unit. Upon approval of such development plans, the property shall be developed and maintained in accordance with the conditions of approval of the plan and none other. Any appeal of a DRB or Director approval of a staff design review shall be in accordance with the provisions of Section 9486.

SECTION 14. REPEAL OF PRIOR ORDINANCE. Ordinance 2019-4 is hereby repealed in its entirety.

SECTION 15. CEQA. This ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080.17.

SECTION 16. SEVERABILITY. If any section, subsection, subdivision, paragraph, sentence, clause, phrase or portion of this ordinance or its application to any person or circumstance, is for any reason held to be invalid, unenforceable or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance or its application to any other person or circumstance. The City Council hereby declares that it would have adopted this ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, paragraph, sentences, clauses, phrases, or portions thereof be declared invalid, unenforceable or unconstitutional.

SECTION 17. CONTINUITY. To the extent the provisions of the Lakewood Municipal Code as amended by this ordinance are substantially the same as the provisions of that Code as they read immediately prior to the adoption of this ordinance, then those provisions shall be construed as continuations of the earlier provisions and not as new enactments.

SECTION 18. CERTIFICATION. The City Clerk shall certify to the adoption of this ordinance and shall post a certified copy of this ordinance, including the vote for and against same, in the Office of the City Clerk, in accordance with Government Code Section 36933. The City Council hereby finds and determines there are no newspapers of general circulation both published and circulated within the City and, in compliance with Section 36933 of the Government Code, directs the City Clerk to cause the ordinance within 15 days after its passage to be posted in at least three (3) public places within the City as established by ordinance.

SECTION 19. EFFECTIVE DATE. This ordinance shall take effect immediately upon its adoption.

APPROVED AND ADOPTED this 11th day of February, 2020, by the following roll call vote:

	AYES	NAYS	ABSENT
Council Member Croft	_____	_____	_____
Council Member DuBois	_____	_____	_____
Council Member Wood	_____	_____	_____
Council Member Piazza	_____	_____	_____
Mayor Rogers	_____	_____	_____

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Mayor

ATTEST:

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City Clerk

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**COUNCIL AGENDA**

February 11, 2020

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Fiscal Year (FY) 2019-20 Mid-Budget Review and Adjustments  
and Presentation of the FY 2020-22 Budget Preparation Calendar

**INTRODUCTION**

The City is currently in the second year of the 2018-20 Two-Year Budget adopted in June 2018. With seven months of Fiscal Year (FY) 2019-20 data available, it is appropriate to review current budget estimates and revise where needed. Following is an overview of the City's two major funds, the General Fund and the Water Utility Enterprise Fund.

**STATEMENT OF FACT**

General Fund

The General Fund is the largest City fund and one which the Council has discretionary authority. When revised last summer, the General Fund budget anticipated a "break even" scenario where revenues would equal expenditures for the year. After taking into account year-to-date information and fiscal trends, a revised budget projection for the General Fund is expected to result in a modest \$167,000 (.32%) deficit. The table below summarizes the adopted and revised budget snapshots:

<b>GENERAL FUND SUMMARY</b>	<b>ADOPTED BUDGET</b>	<b>REVISED BUDGET</b>	<b>FAVORABLE / (UNFAVORABLE)</b>
SOURCES / REVENUES	\$ 52,320,269	\$ 52,286,269	\$ (34,000)
USES / EXPENDITURES	52,320,269	52,453,269	(133,000)
<b>PROJECTED GENERAL FUND DEFICIT</b>	<b>\$ -</b>	<b>\$ (167,000)</b>	<b>\$ (167,000)</b>

*General Fund - Revenues*

As a whole, General Fund revenues are expected to end the year \$34,000 (.06%) lower than the \$52,320,269 originally budgeted. Nearly all revenues are tracking as expected and according to annual seasonal trends. The following table provides an overall view of General Fund revenues, with further specifics below the table:

Fiscal Year 2019-20 Mid-Budget Review and Adjustments

February 11, 2020

Page 2

REVENUES ACCOUNT DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	INCREASE / (DECREASE)
<b>40 PROPERTY TAXES</b>			
CURRENT YEAR-SECURED	\$ 5,120,000	\$ 5,120,000	\$ -
CURRENT YEAR-UNSECURED	185,000	185,000	-
PRIOR YEARS	(1,000)	(1,000)	-
OTHER PROPERTY TAXES	(90,000)	(90,000)	-
PENALTIES & INT ON DELQ TAXES	16,000	16,000	-
RESIDUAL PROPERTY TAX	302,200	302,200	-
	<u>\$ 5,532,200</u>	<u>\$ 5,532,200</u>	<u>\$ -</u>
<b>41 OTHER TAXES</b>			
SALES AND USE TAX	\$ 14,288,000	\$ 14,288,000	\$ -
FRANCHISES	1,470,000	1,470,000	-
BUSINESS LICENSE TAX	615,000	615,000	-
DOCUMENTARY TRANSFER TAX	305,000	305,000	-
TRANSIENT OCCUPANCY TAX	68,000	68,000	-
UTILITY USERS TAX - ELECTRICITY	1,486,000	1,486,000	-
UTILITY USERS TAX - GAS	350,000	350,000	-
UTILITY USERS TAX - WATER	467,000	467,000	-
UTILITY USERS TAX - TELECOMM	800,000	720,000	(80,000)
	<u>\$ 19,849,000</u>	<u>\$ 19,769,000</u>	<u>\$ (80,000)</u>
<b>42 LICENSES &amp; PERMITS</b>			
BUILDING & SAFETY PERMITS	1,312,350	1,312,350	-
ANIMAL LICENSES	25,000	25,000	-
	<u>\$ 1,337,350</u>	<u>\$ 1,337,350</u>	<u>\$ -</u>
<b>43 FINE FORFEITURE PENALTIES</b>			
	<u>\$ 816,200</u>	<u>\$ 816,200</u>	<u>\$ -</u>
<b>44 USE OF MONEY &amp; PROP</b>			
INVESTMENT EARNINGS	456,000	456,000	-
LEASES	401,643	401,643	-
RENTALS	286,015	286,015	-
CENTRE CONCESSIONS	262,000	262,000	-
	<u>\$ 1,405,658</u>	<u>\$ 1,405,658</u>	<u>\$ -</u>
<b>45 FROM OTHER AGENCIES</b>			
FEDERAL GRANTS	304,773	304,773	-
MVLF IN-LIEU	9,524,000	9,570,000	46,000
SUCCESSOR AGENCY	50,000	50,000	-
	<u>\$ 9,878,773</u>	<u>\$ 9,924,773</u>	<u>\$ 46,000</u>

<b>REVENUES (CONTINUED)</b>			
<b>ACCOUNT DESCRIPTION</b>	<b>ADOPTED BUDGET</b>	<b>REVISED BUDGET</b>	<b>INCREASE / (DECREASE)</b>
<b>46 CURRENT SERVICE CHARGE</b>			
REFUSE COLLECTION CHARGE	5,839,500	5,839,500	-
RCS FEES	916,733	916,733	-
PUBLIC SAFETY FEES	962,500	962,500	-
BUILDING & SAFETY FEES	598,000	598,000	-
OTHER CHARGES	150,650	150,650	-
CATV SUBSCRIBER FEES	175,000	175,000	-
	<u>\$ 8,642,383</u>	<u>\$ 8,642,383</u>	<u>\$ -</u>
<b>47 OTHER REVENUE</b>			
PROPOSITION A	750,000	750,000	-
E-WASTE	5,000	5,000	-
SALE OF FIXED ASSETS	100,000	100,000	-
	<u>\$ 855,000</u>	<u>\$ 855,000</u>	<u>\$ -</u>
<b>48 BUDGETED TRANSFERS</b>			
TRANSFER FROM GAS TAX	2,008,001	2,008,001	-
TRANSFER FROM WATER	1,795,704	1,795,704	-
TRANSFER FROM HOUSING AUTH	200,000	200,000	-
	<u>\$ 4,003,705</u>	<u>\$ 4,003,705</u>	<u>\$ -</u>
<b>REVENUE TOTAL</b>	<u><b>\$ 52,320,269</b></u>	<u><b>\$ 52,286,269</b></u>	<u><b>\$ (34,000)</b></u>

Noteworthy items from above:

- Utility Users Tax (Telecommunications) - \$80,000 decrease. Intensified market competition and an increase in the bundling & commoditization of services has resulted in lower pricing. With a decrease in industry revenues, applicable tax revenues are expected to decrease proportionately.
- MVLV In-Lieu - \$46,000 increase. This revenue is the result of the “swap” of motor vehicle license fees previously received for additional property tax. The increase in this revenue is the result of slightly greater growth in the local assessed valuation of property.

#### *General Fund - Expenditures*

Operational expenditures are largely trending as expected in alignment with the adopted budget. It is anticipated that they will increase by \$133,000 (0.25%), with the changes stemming from contractual services and office expense items previously presented to the City Council. Following is a table summarizing those changes, with further specifics below the table:

<b>EXPENDITURE ACCOUNT DESCRIPTION</b>	<b>ADOPTED BUDGET</b>	<b>REVISED BUDGET</b>	<b>INCREASE / (DECREASE)</b>
50 EMPLOYEE SERVICES	\$ 21,021,704	\$ 21,021,704	\$ -
51 CONTRACT SERVICES	24,279,865	24,388,865	109,000
52 FACILITIES EXPENSE	1,860,247	1,860,247	-
53 OFFICE EXPENSE	138,912	162,912	24,000
54 MEETING EXPENSE	106,640	106,640	-
55 SPCL DEPT SUPPLIES	1,543,810	1,543,810	-
56 INSURANCE	2,160,750	2,160,750	-
57 INTERDEPT TRANS	1,208,341	1,208,341	-
<b>TOTAL EXPENSES</b>	<b>\$ 52,320,269</b>	<b>\$ 52,453,269</b>	<b>\$ 133,000</b>

Noteworthy items from above:

- Contract Services - \$109,000 increase. The majority of the increase (\$89,000) is the result of allocating additional funds toward a program that further educates and informs residents of the March 2020 municipal election by way of additional printed material and electronic media. The additional \$20,000 reflects an increase in City Prosecutor services related to ongoing court cases.
- Office Expense - \$24,000 increase. The increase is necessary to provide for postage related to the additional printed materials listed above.

Water Utility Enterprise Fund

The Water Utility Enterprise Fund is the City’s second largest fund. It accounts for the full operation of the City’s robust water system.

The adopted budget anticipated a surplus of \$506,234. After taking into account year-to-date information and fiscal trends, a revised budget projection incorporates a long-anticipated capital improvement project (CIP) and reflects a \$1,838,266 deficit. The table below summarizes the adopted and revised budget snapshots:

<b>WATER FUND SUMMARY</b>	<b>ADOPTED BUDGET</b>	<b>REVISED BUDGET</b>	<b>FAVORABLE / (UNFAVORABLE)</b>
SOURCES / REVENUES	\$14,392,575	\$14,272,575	\$ (120,000)
USES / EXPENSES	13,886,341	15,604,607	(1,718,266)
<b>PROJECTED WATER FUND DEFICIT</b>	<b>\$ 506,234</b>	<b>\$ (1,332,032)</b>	<b>\$ (1,838,266)</b>

*Water Fund - Revenues*

Overall, water revenues are largely on target with the adopted budget. They are expected to be only \$120,000 (0.8%) less than originally expected. As the City has experienced historically, water meter sales (the largest revenue source) are highly sensitive to weather patterns and may vary significantly depending on rainfall experienced. The table below provides an overall view of revenues, followed by brief explanations.

REVENUE ACCOUNT DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	INCREASE / (DECREASE)
44000 INVEST. EARNINGS	\$ 200,000	\$ 230,000	\$ 30,000
44100 RENTS & CONCESSIONS	55,046	55,046	-
46415 OTHER REVENUE	100,000	100,000	-
48000 METERED WATER SALES	11,704,842	11,554,842	(150,000)
48010 WTR SALES-INTERCONNECT	1,436,000	1,436,000	-
48050 FIRE PROTECTION SERVICES	171,694	171,694	-
48100 RECLAIMED WATER	482,993	482,993	-
48250 SERVICE INITIATION FEES	45,000	45,000	-
48300 SERVICE RESTOR. CHARGE	122,000	122,000	-
48350 OTHER OPERATING INCOME	75,000	75,000	-
<b>TOTAL EXPENSES</b>	<b>\$ 14,392,575</b>	<b>\$ 14,272,575</b>	<b>\$ (120,000)</b>

Noteworthy items from above:

- Investment Earnings - \$30,000 increase. Reflective of a higher interest rate market, earnings are expected to be greater than originally forecasted.
- Metered Water Sales - \$150,000 decrease. Based on year-to-date figures, actual sales are expected to be slightly below budgeted levels.

*Water Fund - Expenses*

Water expenses are expected to be \$15,604,607, or \$1,718,266 more than reflected in the adopted budget. This is the result of formally incorporating the Well #28 Construction CIP into the budget, accounting for \$1,853,266. Prior year funds have been set aside for this project are now being incorporated into the budget. The increase in expenses is slightly offset by estimated net savings (\$135,000) for the year related to the City's utility billing operations coming back to the City from the City's now-defunct contractor.

<b>EXPENSES ACCOUNT DESCRIPTION</b>	<b>ADOPTED BUDGET</b>	<b>REVISED BUDGET</b>	<b>INCREASE / (DECREASE)</b>
50 EMPLOYEE SERVICES	\$ 2,529,596	\$ 2,529,596	\$ -
51 CONTRACT SERVICES	1,505,612	1,370,612	(135,000)
52 FACILITIES EXPENSE	2,369,200	2,369,200	-
53 OFFICE EXPENSE	3,000	3,000	-
54 MEETING EXPENSE	5,859	5,859	-
55 SPCL DEPT SUPPLIES	739,634	739,634	-
56 OTHER OPERATING	4,444,761	4,444,761	-
57 INTERDEPT TRANS	207,975	207,975	-
58 CIPs / CAPITAL OUTLAY	285,000	2,138,266	1,853,266
59 BUDGETED TRANSFERS	1,795,704	1,795,704	-
<b>TOTAL EXPENSES</b>	<b>\$ 13,886,341</b>	<b>\$ 15,604,607</b>	<b>\$ 1,718,266</b>

### **PRESENTATION OF THE FY 2020-22 BUDGET PREPARATION CALENDAR**

Staff has taken the first steps in the development of the City’s next budget. As in past years, Staff is prepared to bring a proposed budget for FY 2020-21 and FY 2021-22 prior to the end of the current fiscal year. See attached budget preparation calendar. The results of Measure L on the upcoming March 3<sup>rd</sup> ballot will have a tremendous impact on the budget plan to be presented.

In light of the City’s financial realities, without the passage of Measure L it will soon become impossible for the City to maintain services and programs at current levels. Given the uncertainty of the measure, it is appropriate for staff to begin the budget preparation process with the consideration of budget reduction scenarios necessary to balance the City’s General Fund if needed. This is quite a difficult task given the City’s pursuit of maintaining a quality of life that residents have come to expect and appreciate. It is clear, however, that the City can no longer maintain these services based on expected revenue and expenditure levels.

Despite making \$3 million in General Fund cuts over the last two years, the City must be prepared to make and implement additional budget cuts if Measure L does not pass. In the near future cuts would be in the range of \$5 million, growing to \$10 million annually over the next ten years. This amounts to approximately 20% of the City’s General Fund Budget in the later years. To reach those substantive levels, all expenditure areas must be considered.

Potential cuts to be reviewed by the Council may include:

- Reductions in the number of Deputy Sheriffs that Lakewood contracts for with Los Angeles County. This could lead to a reduction in the City’s Special Assignment Officers and a reduced ability to target criminal hot-spots, such as increased burglaries in a particular neighborhood.
- Reductions in the support staff that assist Deputies with crime-scene fingerprinting and other services that improve the investigation and apprehension of criminals in Lakewood.
- Reduction or elimination of community special events.
- Reductions in the staff that maintain parks and City facilities, including less frequent restroom cleaning, less frequent mowing of athletic fields, and less frequent cleaning of parks.

- Reductions in the hours that parks are lit at night, meaning fewer hours for recreational sports, and reductions in the amount of staff at parks and at senior and community centers, meaning fewer activities at those facilities.
- Reductions in the number of recreational classes and programs offered.
- Reductions in the amount of tree trimming and cleanup that Lakewood can afford, including slower cleanup after storms and windy days.

In summary, while the City continues to be well-managed and service levels have been sufficient to address the current needs of the community, the City can no longer guarantee these services in future years without making long-term structural changes to the organization. Without the passage of Measure L the City must brace for deep cuts to keep the organization on a sustainable path. Unless immediate action is taken to address the structural deficit, there will have to be significant cuts to important City services that will affect the quality of life beginning next fiscal year.

#### **RECOMMENDATION**

It is recommended that the City Council:

- 1) Adopt the noted changes for inclusion into the City's FY 2019-20 Revised Budget and direct staff to make all related adjustments to the City's budget appropriations.
- 2) Receive and file the FY 2020-22 Budget Preparation Calendar and provide direction to staff regarding the preparation of the upcoming budget.



Jose Gomez  
Director of Finance & Administrative Services

Thaddeus McCormack  
City Manager

PB for TM

Attached: Budget Preparation Calendar



## Budget Preparation Calendar

### Two-Year Budget FY 2021 and FY 2022

Due Date?	Who?	What?
Feb. 4th	Fin & Admin. Services (FASD)	Provide departments with the Budget Development reports: <ul style="list-style-type: none"> <li>◆ Full-time Position Labor Allocation report (PDF)</li> <li>◆ Part-time (hourly) 5-year actual expenditure report (MS Excel)</li> <li>◆ 5-year department expenditure trend report (MS Excel)</li> <li>◆ Updated department-specific revenue report (MS Excel)</li> <li>◆ Budget Narratives - "Top side of budget book division detail" (PDF)</li> </ul> <p style="margin-left: 20px;"><i>All files will be emailed by the assigned Budget Analyst</i></p>
Feb. 10th	FASD	MUNIS budget entry training for all department staff (10 AM, 11:15 AM, 1PM)
Feb. 13th	All Depts.	Make changes / scan / email to Budget Analyst the following: <ul style="list-style-type: none"> <li>◆ Full-time position allocations (PDF)</li> <li>◆ Part-time (hourly) budget (PDF)</li> </ul>
Mar. 5th	All Depts.	Enter dept revenue & expenditure data in MUNIS Budget Module for 3 years: FY 2020 Final Est., FY 2020-21 and FY 2021-22 Proposed Budgets <i>(All object codes 51000-57999 - except: 52000s, 55560, 57000s)</i> <p style="margin-left: 20px;">Make changes / scan / email dept. budget narratives to Budget Analyst</p>
Mar. 9-13th	CM / FASD	Hold Council Budget Committee Meetings
Mar. 19th	FASD	Print Budget draft for City Manager and Depts. to review
Mar 30 - April 7	All Depts.	1st round of Dept. Directors' Budget Meetings with City Manager
Apr. 20-22nd	All Depts.	If needed - 2nd round of Dept. Directors' Budget Meetings with City Manager
Apr. 29th	FASD	Distribute Proposed Budget to all departments
May 4-8th	CM / FASD	Hold Council Budget Committee Meetings
May 26th	CM / FASD	Presentation / Introduction of Budget at City Council meeting
Jun 2nd	All Depts.	City Council - Budget study session
June 9th	CM / FASD	City Council - Budget adoption

*Please note Budget Analysis assigned to each department are listed on reverse side*

## Department Budget Analyst Assignments

<u>Department</u>	<u>Budget Analyst</u>
Administration	Anne Rodriguez
Community Development	Claire Houck
Finance & Admin. Services	Sonya Radziuk
Public Works	Claire Houck
Rec. and Com. Services	Tawny Ruiz
Water Resources	Anne Rodriguez

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## **COUNCIL AGENDA**

February 11, 2020

**TO:** The Honorable Mayor and City Council

**SUBJECT:** 2020 Lakewood Youth Hall of Fame

### **INTRODUCTION**

The 39<sup>th</sup> Annual Lakewood Youth Hall of Fame Banquet will be held Monday, Feb. 24, beginning at 6:30 p.m. at The Centre. The annual program recognizes the athletic achievements of high school and collegiate athletes who live in Lakewood or attend school in Lakewood. Awards will be presented for Performer of the Year in each sport, various Special Achievement awards, including Scholar Athlete of the Year, and the highlight of the event, the crowning of the Co-Athletes of the Year. The Hall of Fame Board of Electors convened Thursday, Jan. 9, 2020, to select the 2019 Athlete of the Year and honors for other athletes and coaches.

### **STATEMENT OF FACT**

The Lakewood Youth Hall of Fame event is a prime example of combining the resources and efforts of public, private and non-profit organizations for a community sports recognition program. The program is sponsored primarily by the City of Lakewood and Piazza Family McDonald's Restaurants. More than a dozen other local businesses and service organizations such as the Rotary Club of Lakewood, and Soroptimist International of Lakewood/Long Beach participate as additional sponsors.

Each year, representatives from Lakewood-based high schools and area colleges, as well as members of the community, are invited to submit nominations and detailed information on athletes' achievements for the consideration of awards. The selection of awards is done by a volunteer panel of community members and school administrators. In addition to Athlete of the Year, the Board of Electors considers nominees for Performer of the Year in 18 sports and seven additional Special Achievement categories. Every year, new honorees are added to the display at the Lakewood Youth Hall of Fame gallery located in the Piazza Family McDonald's restaurant on Woodruff Avenue. In addition to being immortalized in the Hall of Fame at the McDonald's restaurant, state and local elected officials recognize the honorees with certificates of commendation for their accomplishments.

On Thursday, Jan. 9, the Hall of Fame Board of Electors selected Mayfair High School standout Joshua Christopher as the 2019 Athlete of the Year.

Joshua was selected as the suburban league MVP for basketball and held impressive rankings of the #2 shooting guard in the nation, #12 player in the nation for all positions. Joshua averaged 25 points and 7.8 rebounds per game on the court. Additional accolades include CIF Player of the

Year, Press-Telegram Dream Team Player of the Year, John Wooden Player of the Year and the Los Angeles Times All Star Team. He has yet to commit to a college program—but has offers from Arizona State, Kentucky, Michigan, UCLA and Missouri.

### **SUMMARY**

On Monday, Feb. 24, 2020, the 39<sup>th</sup> Annual Lakewood Youth Hall of Fame Banquet will be held at The Centre honoring young Lakewood athletes for notable achievements in sports seasons concluding in the 2019 calendar year. In total, 23 Performers of the Year, 19 Distinguished Nominees, 10 Special Achievements and 15 League Champions will be recognized. It is anticipated that this year's banquet will draw more than 400 members of the community to recognize the inductees for 2019. Tickets for the Hall of Fame Banquet are on sale for \$36 for adults and \$26 for students through Friday, Feb. 14.

### **RECOMMENDATION**

Staff recommends the City Council receive and file this report.

Valarie Frost, Director *VF*  
Recreation and Community Services

Thaddeus McCormack *PB for TM*  
City Manager

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## **COUNCIL AGENDA**

February 11, 2020

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Intergovernmental Relations Committee Recommendation:  
2020 Legislative Platform

### **INTRODUCTION**

The City Council's Intergovernmental Relations Committee has completed its discussions, and thereby recommends the city's Legislative Platform for 2020. The Legislative Platform establishes the work program of the City Council's Intergovernmental Relations Committee and City staff for this year.

### **STATEMENT OF FACTS**

The City Council recognizes the need for an active state and federal legislative program to protect the city's interests in Sacramento and Washington, D.C. The 2020 Legislative Platform provides a framework for the City of Lakewood's legislative program. Adopted annually, the Legislative Platform is the foundation of a focused advocacy strategy and serves as a reference guide for legislative positions and objectives that provide direction for the City Council and staff throughout the year.

The primary objective of the Legislative Platform is for the City Council to adopt official city positions on clearly stated legislative issues. By doing this, the legislative approval process is streamlined by eliminating the need for repetitive concurrence and direction from the City Council on previously approved issues. The Legislative Platform is developed and maintained using the goals and objectives of the City Council, a review of legislative priorities from the League of California Cities, League's Los Angeles Division, California Contract Cities Association and other partner agencies, input from City Council and staff, research of current law and pending legislation, as well as discussions with local legislative staff and the City's legislative advocates.

Federal and state legislative proposals and policies consistent with the Legislative Platform may be supported by the City. Policies and proposals inconsistent with this Legislative Platform may be opposed by the City. For proposed legislation, either consistent with the City's Legislative Platform or consistent with legislative positions the City has taken in the past, City staff shall be authorized to prepare position letters with the Mayor's authorization. Items not addressed in the City's Legislative Platform may require further direction from the Intergovernmental Relations Committee and/or the City Council.

Legislative priorities may only address issues directly relevant to or impacting the provision of municipal services. Generally, the City will not address matters that are not pertinent to the City's local government services.

Organizations whose legislative programs the City follows:

**Federal**

- American Planning Association
- American Public Works Association
- American Water Works Association
- International Council of Shopping Centers
- National Recreation and Parks Association
- National League of Cities
- National Association of Telecommunications Officers and Advisors (NATOA)
- U.S. Conference of Mayors

**State**

- Association of California Water Agencies
- California Association of Local Economic Development
- California Building Officials
- California Contract Cities Association
- California Municipal Revenue and Tax Association
- California Municipal Utilities Association
- California Park & Recreation Society
- League of California Cities

**Regional**

- Central Basin Water Association
- Coalition for Practical Regulation
- Gateway Cities Council of Governments
- Gateway Water Management Authority
- Los Angeles County Sheriff's Department
- Metropolitan Transportation Authority
- Southern California Chapter of NATOA
- Southeast Los Angeles Workforce Development Board
- Southeast Water Coalition
- Southern California Association of Governments
- California Joint Powers Insurance Authority
- Greater Los Angeles County Vector Control District

**RECOMMENDATION**

That the City Council adopt the Legislative Platform for 2020.



Paolo Beltran  
Deputy City Manager

Thaddeus McCormack  
City Manager

*PB for TM*

Encl:  
2020 Legislative Platform



## 2020 Legislative Platform

### **Purpose Statement**

The Lakewood City Council recognizes the need for an active state and federal legislative program to protect the city's interests in Sacramento and Washington, D.C. The 2020 Legislative Platform provides a framework for the City of Lakewood's legislative program. Adopted annually, the Legislative Platform is the foundation of a focused advocacy strategy and serves as a reference guide for legislative positions and objectives that provide direction for the City Council and staff throughout the year.

### **Legislative Program**

The primary objective of the Legislative Platform is for the City Council to adopt official city positions on clearly stated legislative issues. By doing this, the legislative approval process is streamlined by eliminating the need for repetitive concurrence and direction from the City Council on previously approved issues. The Legislative Platform is developed and maintained using the goals and objectives of the City Council, a review of legislative priorities from the League of California Cities, League's Los Angeles Division, California Contract Cities Association and other partner agencies (see below), input from City Council and staff, research of current law and pending legislation, as well as discussions with local legislative staff and the City's legislative advocates.

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- Gateway Water Management Authority
- Los Angeles County Sheriff's Department
- Metropolitan Transportation Authority
- Southern California Chapter of NATOA
- Southeast Los Angeles Workforce Development Board
- Southeast Water Coalition
- Southern California Association of Governments
- California Joint Powers Insurance Authority
- Greater Los Angeles County Vector Control District

### **Program Goals and Strategies**

#### **Program Goals:**

- Advocate the City's legislative interests at the Federal, State and County levels.
- Inform and share information with our Legislators, City Council and staff on the legislative process and key issues and legislation that could have a potential impact on the City.
- Serve as an active participant with other local governments, the League of California Cities, regional agencies such as CCCA, Gateway COG and other local professional organizations on legislative/regulatory issues that are important to the City and our region.
- Seek grant and funding assistance for City projects, services and programs to enhance services for the community.

**Strategies:**

- I. Communicate legislative positions on proposed Federal, State and County legislation, measures, initiatives and governmental regulations.
  - a. Work with City departments and our legislative advocates to develop positions on proposed legislative measures.
  - b. City staff will review the positions and analysis done by the League of California Cities, our legislative advocates' feedback, and other local government/professional associations in formulating the City's positions.
  - c. The City will take positions only on proposals that clearly impact the City or pose a threat to local control.
  - d. Actively track key bills through the legislative process, utilizing the City's advocacy services, various legislative websites and other government and professional associations.
  - e. Work cooperatively with other cities, associations and the League of California Cities on advocating our legislative positions.
  - f. As necessary, participate in the drafting and amending of proposed federal and state measures that have the potential to significantly impact the City.
  - g. Meet with legislators and their representatives, as well as other federal, state and county government officials on a regular basis, to discuss local government issues, proposed legislation, requests for funding assistance and City programs and services.
- II. Seek federal, state and county funding through earmarks, grants and other discretionary funding for City projects, services and programs.
  - a. Identify City projects for potential submittal for federal earmark consideration. Develop a submittal packet for legislators that provides funding need and project information.
  - b. Provide information to City departments on potential grant funding opportunities and recognition programs.
  - c. Advocate and request letters of support for City projects and grant applications that are being considered for federal, state and county funding.

- III. Share information with the City Council, staff and the community on legislative issues.
  - a. Work closely with department heads and staff to determine their legislative priorities and funding needs for the upcoming legislative session.
  - b. Provide updates on legislative issues to the Council and departments throughout the year.
  - c. Educate the community in the City's advocacy efforts on legislative issues and funding requests.

## 2020 LEGISLATIVE PLATFORM

### **State Priorities**

#### **I. Local Control**

1. Support the provision of municipal services through contracting.
2. Support legislation that preserves and enhances local control.
3. Oppose preemption of local authority whether by state or federal legislation or ballot measures.

#### **II. Finance**

4. Support legislation that further protects local government revenue from being taken, confiscated, shifted, diverted or otherwise used to fund state government operations and responsibilities.
5. Support legislation that allows cities to collect their sales tax allocation on internet or other remote transactions.
6. Support legislation that reforms the local government financing structure to create long term stability for public services, facilities and future city growth.
7. Oppose legislation that would impose State mandated costs for which there is no guarantee of local reimbursement or offsetting benefits.
8. Oppose legislation that would preempt or reduce local discretion over locally-imposed taxes.
9. Oppose legislation that changes the sales or property tax collection method or formula that would result in less tax revenue to local governments.
10. Oppose legislation that threatens a local government's right to receive compensation for use of its public right of way.

#### **III. Public Safety**

11. Support legislation and funding that promote enhanced law enforcement services in the community.
12. Support legislation that provides for greater protection to victims of crime and accountability in criminal prosecution and sentencing.
13. Support legislative efforts to address the negative impacts of AB 109, Proposition 47 and Proposition 57 on local governments and provide local law enforcement with the appropriate tools to reduce criminal activity.

14. Support legislation that provides additional tools and resources to address challenges such as homelessness, mental health, and drug rehabilitation.
15. Support legislation that enhances community control of public education.

#### **IV. Economic Development and Land Use**

16. Support legislation that encourages sustainable economic development for cities to create jobs and improve the economy.
17. Support legislation that strengthens local control for land use and zoning regulations.
18. Support legislation that supports the ability to provide affordable housing options and programs for all income levels in the community.
19. Support legislation that returns local governments' ability to enact property tax increment financing or other redevelopment tools.
20. Oppose efforts and legislation that propose to limit public engagement, design and environmental review related to housing projects.
21. Oppose efforts to require additional CEQA review and process requirements that delay projects and increase costs.
22. Oppose legislation that seeks to convert the Regional Housing Needs Assessment process from a planning process to a production standard.
23. Support legislation that seeks to address the inequitable allocation of property taxes to "No and Low" property tax cities. This is critically important as the State attempts to address the housing crisis.

#### **V. Homelessness**

24. Support incentives for cities to create regional and collaborative solutions to address homelessness.
25. Support the expansion of conservatorship laws allowing for increased guardianship control and health supervision of those suffering from mental illness; and recognizes mental illness and addiction as a contributor to chronic homelessness.

#### **VI. Infrastructure**

26. Support legislation that provides adequate and consistent funding to support acquisition, development, operation and maintenance of recreation services and facilities.
27. Support legislation that provides ongoing and sustainable transportation infrastructure funding.

28. Support legislation that appropriates state funds to local and regional projects for transportation projects, including funds for the preservation and maintenance of streets and roads.
29. Support legislation that provides funding for water, wastewater, and stormwater infrastructure; flood prevention, water resources planning and development; and water quality improvement.
30. Support development of reasonable policies, strategies and programs to protect the environment, reduce greenhouse gas emissions, increase energy efficiency and increase the use of alternative/renewable energy sources.
31. Support legislation that allocates cap and trade auction revenue to local governments.
32. Oppose legislation to establish a public goods charge or other permanent statewide tax on water to fund statewide water solutions.
33. Oppose legislation that directs local transportation funds away from cities.

## **V. General Government**

34. Support legislation that preserves public, educational and government (PEG) television channel funding and programming support by video service providers, such as: payments to local government of franchise fees and PEG fees.
35. Support reasonable reform of local government pension systems that is respectful of local control and local collective bargaining processes.
36. Support legislation that reforms the workers compensation system to lower employer costs while continuing to protect employees.
37. Support legislation that provides resources to cities to improve disaster preparedness, recovery and resiliency.
38. Oppose legislation that usurps local government's authority to restrict or regulate the sale, manufacture and use of alcohol, medical marijuana dispensaries, collectives and cooperatives, and recreational marijuana dispensaries or other distribution points.

## **Federal Priorities**

### **I. Local Control**

39. Oppose any legislation that preempts local authority and control.
40. Oppose any new program mandates that are unfunded.
41. Oppose regulations and legislation that erodes or eliminates local government authority regarding siting of cellular telecommunication towers or transmission sites.

## **II. Finance**

42. Support continued funding for the items below:

- Community Development Block Grant (CDBG) program
- Community Oriented Policing Services (COPS) program
- Justice Assistance Grant (JAG) program
- Public, Educational, and Government (PEG) community access television

43. Oppose efforts to eliminate the tax exempt status of municipal bonds and proposals to cap the investor tax deduction on municipal securities investments.

44. Oppose legislation that would make local government more dependent on the federal government for financial stability.

## **III. Transportation**

45. Support long-term reauthorization of the federal highway program and ongoing and sustainable transportation infrastructure funding.

46. Support continued federal funding for Safe Routes to Schools program.

## **IV. Infrastructure**

47. Oppose unnecessary modifications to the Los Angeles County Flood Control conveyance system, including the Los Angeles and San Gabriel Rivers that could require properties to purchase federal flood insurance.

48. Oppose Federal Emergency Management Agency (FEMA) flood insurance reforms to require properties in residual risk areas, those protected by dams or levees, to purchase flood insurance even when the man-made structures are certified to provide at least 100-year protection.

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**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING  
FUND SUMMARY 2/6/2020**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 376 through 376. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

3901	HOUSING SUCCESSOR AGENCY	220.00
		<hr/>
		<b>220.00</b>

Council Approval

\_\_\_\_\_

Date

\_\_\_\_\_

City Manager

Attest

\_\_\_\_\_

City Clerk

\_\_\_\_\_

Director of Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING  
SUMMARY CHECK REGISTER**

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
376	02/06/2020	40572	CHICAGO TITLE CO	220.00	0.00	220.00
<b>Totals:</b>				<u>220.00</u>	<u>0.00</u>	<u>220.00</u>