

AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

June 11, 2013

ADJOURNED MEETING: Budget Study Session 6:00 p.m.

CALL TO ORDER 7:30 p.m.

INVOCATION: Monsignor Joseph Greeley, St. Pancratius Church

PLEDGE OF ALLEGIANCE: Boy Scout Troop #134

ROLL CALL: Mayor Steve Croft
Vice Mayor Todd Rogers
Council Member Diane DuBois
Council Member Ron Piazza
Council Member Jeff Wood

ANNOUNCEMENTS AND PRESENTATIONS:

ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 Approval of Minutes of the Meeting held May 28, 2013

RI-2 Approval of Personnel Transactions

RI-3 Approval of Registers of Demands

RI-4 Approval of Permits for Street Closures for July 4th Block Parties

RI-5 Approval of Agreement with Los Angeles Region Imagery Acquisition Consortium 3 for Digital Aerial Photography

RI-6 Approval of Agreement with Pixelpushers, Inc. for Website Update and Redesign

PUBLIC HEARINGS:

1.1 Approval of Submittal of Justice Assistance Grant Program Funding

LEGISLATION:

2.1 Second Reading and Adoption of Ordinance No. 2013-3; Amending the Zoning Code Pertaining to Cottage Food Operations

City Council Agenda

June 11, 2013

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AGENDA LAKEWOOD HOUSING SUCCESSOR AGENCY

1. Approval of Register of Demands

ORAL COMMUNICATIONS:

CLOSED SESSION:

CONFERENCE WITH LABOR NEGOTIATORS – Pursuant to Govt. Code §54957.6

Designated Representative: City Manager Howard Chambers

Employee Organization: Lakewood City Employees' Association

ADJOURNMENT

Any qualified individual with a disability that would exclude that individual from participating in or attending the above meeting should contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; at least 48 hours prior to the above meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting or other reasonable auxiliary aids or services may be provided.

Copies of staff reports and other writings pertaining to this agenda are available for public review during regular business hours in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, CA 90712

Routine Items

**Routine Item 1 - City Council Minutes
will be available prior to the meeting**

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COUNCIL AGENDA

June 11, 2013

TO: The Honorable Mayor and City Council

SUBJECT: Report of Personnel Transactions

	<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
1. FULL-TIME EMPLOYEES				
A.	Appointments			
	None			
B.	Changes			
	None			
C.	Separations			
	None			
2. PART-TIME EMPLOYEES				
A.	Appointments			
	None			
B.	Changes			
	None			
C.	Separations			
	Rod E. Jones	Paratransit Vehicle Operator V	B	04/15/2013
	Paulette Jackson	Paratransit Vehicle Operator V	B	06/03/2013
	Matthew Rivera	Maintenance Trainee II	B	05/17/2013

Lisa Novotny
Assistant City Manager



Howard L. Chambers
City Manager



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**CITY OF LAKEWOOD
FUND SUMMARY 5/23/2013**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 50688 through 50805. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	126,075.97
1020	CABLE TV	234.46
1030	CDBG CURRENT YEAR	1,163.00
1050	COMMUNITY FACILITY	5,160.84
3060	PROPOSITION "A"	15,970.25
3070	PROPOSITION "C"	133.82
5010	GRAPHICS AND COPY CENTER	213.89
5020	CENTRAL STORES	2,147.80
5030	FLEET MAINTENANCE	1,650.73
7500	WATER UTILITY FUND	67,486.71
8000	BUS DEV REVOLVING LOAN PROG	2,730.00
8030	TRUST DEPOSIT	100.00
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		223,067.47

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
50688	05/23/2013	47733	1 DAY PAINT & BODY CENTERS	851.83	0.00	851.83
50689	05/23/2013	1700	ALLIED REFRIGERATION INC	132.45	0.00	132.45
50690	05/23/2013	58000	AMERICAN TRUCK & TOOL RENTAL INC	161.67	0.00	161.67
50691	05/23/2013	36225	APT ASSN CALIFORNIA SOUTHERN CITIES	38.00	0.00	38.00
50692	05/23/2013	4050	B&K ELECTRIC WHOLESALE	818.61	0.00	818.61
50693	05/23/2013	66012	BARTKUS. KRISTIN	104.00	0.00	104.00
50694	05/23/2013	52244	BELLFLOWER. CITY OF	500.00	0.00	500.00
50695	05/23/2013	66044	BENNETT-BOWEN & LIGHTHOUSE. INC	2,172.13	0.00	2,172.13
50696	05/23/2013	66457	BRENNTAG PACIFIC. INC	10,961.01	0.00	10,961.01
50697	05/23/2013	60304	BSN SPORTS	238.33	0.00	238.33
50698	05/23/2013	4270	CARROLL. MEGAN J	215.00	0.00	215.00
50699	05/23/2013	7300	CARSON SUPPLY CO	318.68	0.00	318.68
50700	05/23/2013	4095	CHOURA EVENTS	2,529.50	0.00	2,529.50
50701	05/23/2013	45894	CINTAS CORPORATION	83.90	0.00	83.90
50702	05/23/2013	53451	COMMUNITY FAMILY GUIDANCE CTR	750.00	0.00	750.00
50703	05/23/2013	4380	CAPITAL ONE NATIONAL ASSOCIATION	445.95	0.00	445.95
50704	05/23/2013	62287	CRYSTAL TECH	143.85	0.00	143.85
50705	05/23/2013	59400	C & C AUTOMOTIVE/ MARFIELD MGMT. INC	9.70	0.00	9.70
50706	05/23/2013	2548	DAY. KATHY	409.50	0.00	409.50
50707	05/23/2013	66383	FLIETSTRA. DAVE	500.00	0.00	500.00
50708	05/23/2013	1047	FLIETSTRA. JONATHAN	300.00	0.00	300.00
50709	05/23/2013	49155	FREEWAY FASTENERS. INC	14.99	0.14	14.85
50710	05/23/2013	61688	FULL COMPASS SYSTEMS. LTD	3,431.84	0.00	3,431.84
50711	05/23/2013	3188	GALLS. AN ARAMARK CO. LLC	28.23	0.00	28.23
50712	05/23/2013	45682	BROD INVESTMENTS. INC	501.40	0.00	501.40
50713	05/23/2013	33150	GRAINGER. W W INC	304.86	0.00	304.86
50714	05/23/2013	38311	H & H NURSERY	22.54	0.00	22.54
50715	05/23/2013	54961	HACH COMPANY	739.16	0.00	739.16
50716	05/23/2013	58838	HANSON AGGREGATES . LLC A LEHIGH HANSON C	200.00	0.00	200.00
50717	05/23/2013	60106	HATHCOAT. KERMIT E	2,730.00	0.00	2,730.00
50718	05/23/2013	59486	HERMAN. LINDA	200.00	0.00	200.00
50719	05/23/2013	9	HERRING. MICHAEL	98.00	0.00	98.00
50720	05/23/2013	42031	HOME DEPOT. THE	881.85	0.00	881.85
50721	05/23/2013	65891	HUMAN SERVICES ASSOCIATION	375.00	0.00	375.00
50722	05/23/2013	42359	JOHNSTONE SUPPLY INC.	242.29	0.00	242.29
50723	05/23/2013	36167	KARTER. JANET	78.00	0.00	78.00
50724	05/23/2013	54365	KNORR SYSTEMS INC.	4,116.16	0.00	4,116.16
50725	05/23/2013	18550	LAKEWOOD. CITY OF	100.00	0.00	100.00
50726	05/23/2013	18400	LAKEWOOD. CITY WATER DEPT	11,667.32	0.00	11,667.32
50727	05/23/2013	4238	LEOMITI. ALIKA	130.00	0.00	130.00
50728	05/23/2013	44733	LIEBERT. CASSIDY. WHITMORE	1,470.00	0.00	1,470.00
50729	05/23/2013	20300	LONG BEACH CITY GAS & WATER DEPT	207.09	0.00	207.09
50730	05/23/2013	20700	LONG BEACH PUBLIC TRANSPORTATION CO	15,970.25	0.00	15,970.25
50731	05/23/2013	4224	MATT-CHLOR. INC.	2,367.50	0.00	2,367.50

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
50732	05/23/2013	4287	MEJIA. EDMUNDO	98.00	0.00	98.00
50733	05/23/2013	46696	MEYER & ASSOCIATES	1,765.00	0.00	1,765.00
50734	05/23/2013	600	MEZA. ALEJANDRO	98.00	0.00	98.00
50735	05/23/2013	41831	MIEIR-KING. RICHARD	1,133.60	0.00	1,133.60
50736	05/23/2013	450	PACIFIC EH & S SERVICES. INC	1,728.00	0.00	1,728.00
50737	05/23/2013	3888	RP AUTOMOTIVE. UAG CERRITOS 1. LLC	8.32	0.00	8.32
50738	05/23/2013	47288	PEP BOYS-MANNY. MOE & JACK OF CALIFORNIA	211.83	0.00	211.83
50739	05/23/2013	41139	PETTY CASH/NICOLE DURAN	575.00	0.00	575.00
50740	05/23/2013	1615	PFM ASSET MANAGEMENT. LLC	2,987.78	0.00	2,987.78
50741	05/23/2013	4405	SOUTHERN CALIF PRECISION CONCRETE. INC	1,153.91	0.00	1,153.91
50742	05/23/2013	64796	OUARTO. ROBERT	463.45	0.00	463.45
50743	05/23/2013	39640	RAYVERN LIGHTING SUPPLY CO INC	162.30	0.00	162.30
50744	05/23/2013	63364	REEVES. NORM HONDA	5.10	0.00	5.10
50745	05/23/2013	4309	SAFESHRED	25.00	0.00	25.00
50746	05/23/2013	56957	SALCO GROWERS INC.	17.99	0.00	17.99
50747	05/23/2013	240	SGS TESTCOM	6.20	0.00	6.20
50748	05/23/2013	54204	SHAMROCK SUPPLY CO	1,014.40	0.00	1,014.40
50749	05/23/2013	28600	SIMS WELDING SUPPLY CO. INC.	435.48	0.00	435.48
50750	05/23/2013	4160	365 SCHEDULE LTD	200.00	0.00	200.00
50751	05/23/2013	52279	SMART & FINAL. INC	56.07	0.00	56.07
50752	05/23/2013	26900	SO CALIF SECURITY CENTERS INC.	36.90	0.00	36.90
50753	05/23/2013	61543	COMPUTER & PERIPHERALS GROUP	85.15	0.00	85.15
50754	05/23/2013	29400	SOUTHERN CALIFORNIA EDISON CO	35,578.27	0.00	35,578.27
50755	05/23/2013	29500	SOUTHERN CALIFORNIA GAS CO	5,975.91	0.00	5,975.91
50756	05/23/2013	49529	SPICERS PAPER INC.	215.87	1.98	213.89
50757	05/23/2013	59693	SPRINT SPECTRUM LP	2,592.35	0.00	2,592.35
50758	05/23/2013	2559	STANLEY CONVERGENT SECURITY SOLUTIONS. IN	321.47	0.00	321.47
50759	05/23/2013	56039	SULLY MILLER	422.56	0.00	422.56
50760	05/23/2013	60359	CNS INDUSTRIES INC	921.04	0.00	921.04
50761	05/23/2013	1676	U.S. TELEPACIFIC CORP	455.88	0.00	455.88
50762	05/23/2013	59212	TETRA TECH. INC	9,321.96	0.00	9,321.96
50763	05/23/2013	4364	THE RINKS-LAKEWOOD ICE	106.60	0.00	106.60
50764	05/23/2013	528	TIME WARNER CABLE	2,871.71	0.00	2,871.71
50765	05/23/2013	47854	TRUESDAIL LABORATORIES INC	1,334.28	0.00	1,334.28
50766	05/23/2013	61282	TRUGREEN LANDCARE GENERAL PARTNERSHIP	1,400.00	0.00	1,400.00
50767	05/23/2013	66245	TYLER TECHNOLOGIES MUNIS DIVISION	675.00	0.00	675.00
50768	05/23/2013	35089	UNDERGROUND SERVICE ALERT	229.50	0.00	229.50
50769	05/23/2013	519	UNIVAR USA	1,756.45	0.00	1,756.45
50770	05/23/2013	1682	VELOCITY AIR ENGINEERING. INC	5,159.00	0.00	5,159.00
50771	05/23/2013	48578	VORTEX INDUSTRIES INC	590.00	0.00	590.00
50772	05/23/2013	33200	WALTERS WHOLESALE ELECTRIC CO	168.33	0.00	168.33
50773	05/23/2013	33350	WATER WELL SUPPLY	4,487.83	0.00	4,487.83
50774	05/23/2013	17640	WAXIE ENTERPRISES INC	620.38	0.00	620.38
50775	05/23/2013	1939	WAYNE HARMEIER INC	179.85	0.00	179.85

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
50776	05/23/2013	41559	WEIGHT WATCHERS	197.78	0.00	197.78
50777	05/23/2013	62628	WELLS. C. PIPELINE MATERIALS	922.32	0.00	922.32
50778	05/23/2013	40925	WEST COAST ARBORISTS. INC	59,967.46	0.00	59,967.46
50779	05/23/2013	50058	WHITE HOUSE FLORIST. INC	127.00	0.00	127.00
50780	05/23/2013	4248	WILDLIFE LEARNING CENTER	775.00	0.00	775.00
50781	05/23/2013	35146	WILLDAN ASSOCIATES	540.00	0.00	540.00
50782	05/23/2013	2145	WYNN. LAKYN	19.50	0.00	19.50
50783	05/23/2013	63471	XANTHE CORP	75.40	0.00	75.40
50784	05/23/2013	3699	CHAN. THY	250.00	0.00	250.00
50785	05/23/2013	3699	EDWARDS. B	0.80	0.00	0.80
50786	05/23/2013	3699	BARTSCH. SILVIA	1,076.02	0.00	1,076.02
50787	05/23/2013	3699	BENNETT. YOLANDA	250.00	0.00	250.00
50788	05/23/2013	3699	CALDERON. CHERYL	250.00	0.00	250.00
50789	05/23/2013	3699	CHENG. CHRIS	250.00	0.00	250.00
50790	05/23/2013	3699	CORNELL. SUSAN	250.00	0.00	250.00
50791	05/23/2013	3699	COSIO. LYDIA	250.00	0.00	250.00
50792	05/23/2013	3699	COTTER. LILY	34.00	0.00	34.00
50793	05/23/2013	3699	FANN. JULIA	34.00	0.00	34.00
50794	05/23/2013	3699	HERNANDEZ VICTOR. PATRICIA	250.00	0.00	250.00
50795	05/23/2013	3699	JAPZON. PAZ	250.00	0.00	250.00
50796	05/23/2013	3699	LEATHERWOOD. SAUNDRA	250.00	0.00	250.00
50797	05/23/2013	3699	MENENDEZ. MICHAEL	48.00	0.00	48.00
50798	05/23/2013	3699	OWENS. JOYCE	250.00	0.00	250.00
50799	05/23/2013	3699	RAMIREZ. ERIKA	250.00	0.00	250.00
50800	05/23/2013	3699	RAVAGO. RYAN	250.00	0.00	250.00
50801	05/23/2013	3699	SERRANO. JOSE	250.00	0.00	250.00
50802	05/23/2013	3699	SIPRASOEUTH. JANTAVY	250.00	0.00	250.00
50803	05/23/2013	3699	STONE. AUTUM	40.00	0.00	40.00
50804	05/23/2013	3699	TRINKLE. KRISTINE	250.00	0.00	250.00
50805	05/23/2013	3699	WATSON. TANGYE VALISE	250.00	0.00	250.00
Totals:				<u>223,069.59</u>	<u>2.12</u>	<u>223,067.47</u>

**CITY OF LAKEWOOD
FUND SUMMARY 5/30/2013**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 50806 through 50914. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	1,156,890.68
1020	CABLE TV	2,501.20
1030	CDBG CURRENT YEAR	3.00
1050	COMMUNITY FACILITY	75.00
5010	GRAPHICS AND COPY CENTER	829.76
5020	CENTRAL STORES	4,101.73
5030	FLEET MAINTENANCE	22,691.85
6020	GEOGRAPHIC INFORMATION SYSTEM	6.53
7500	WATER UTILITY FUND	11,323.48
8030	TRUST DEPOSIT	209.70
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		1,198,632.93

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
50806	05/30/2013	4208	AIRGAS INC	252.61	0.00	252.61
50807	05/30/2013	60819	AIRGAS SAFETY	199.47	1.83	197.64
50808	05/30/2013	47151	ALTEC INDUSTRIES. INC	2,736.14	0.00	2,736.14
50809	05/30/2013	41215	AREND. DALE	368.55	0.00	368.55
50810	05/30/2013	66012	BARTKUS. KRISTIN	39.00	0.00	39.00
50811	05/30/2013	48108	BERG. APRIL	1,373.75	0.00	1,373.75
50812	05/30/2013	46158	BIO ACOUSTICAL CORP	79.50	0.00	79.50
50813	05/30/2013	4800	BISHOP COMPANY	278.87	0.00	278.87
50814	05/30/2013	62737	BOYES. GOBIND	18.85	0.00	18.85
50815	05/30/2013	1935	BREA. CITY OF	42,993.15	0.00	42,993.15
50816	05/30/2013	66457	BRENNTAG PACIFIC. INC	4,303.32	0.00	4,303.32
50817	05/30/2013	307	CALIF. STATE DISBURSEMENT UNIT	426.72	0.00	426.72
50818	05/30/2013	53983	CALIFORNIA ST OF -FRANCHISE TAX BOARD	25.00	0.00	25.00
50819	05/30/2013	4270	CARROLL. MEGAN J	425.00	0.00	425.00
50820	05/30/2013	7300	CARSON SUPPLY CO	104.60	0.00	104.60
50821	05/30/2013	51331	CERRITOS POOL SUPPLY	39.15	0.00	39.15
50822	05/30/2013	4361	CN SCHOOL AND OFFICE SOLUTIONS. INC	370.21	0.00	370.21
50823	05/30/2013	59400	C & C AUTOMOTIVE/ MARFIELD MGMT. INC	76.12	0.00	76.12
50824	05/30/2013	4348	D&J INTERNATIONAL. INC.	2,046.37	0.00	2,046.37
50825	05/30/2013	3199	EDCO WASTE SERVICES. LLC	358,929.58	0.00	358,929.58
50826	05/30/2013	3946	FERGUSON ENTERPRISES. INC.	1,521.42	0.00	1,521.42
50827	05/30/2013	3188	GALLS. AN ARAMARK CO. LLC	2,218.21	0.00	2,218.21
50828	05/30/2013	4331	GOODYEAR TIRE & RUBBER COMPANY	244.43	0.00	244.43
50829	05/30/2013	58838	HANSON AGGREGATES . LLC A LEHIGH HANSON C	100.00	0.00	100.00
50830	05/30/2013	34354	HI-WAY SAFETY RENTALS INC	454.53	0.00	454.53
50831	05/30/2013	42031	HOME DEPOT. THE	349.49	0.00	349.49
50832	05/30/2013	50740	INTERNAL REVENUE SERVICE	50.00	0.00	50.00
50833	05/30/2013	59873	JJS PALOMO'S STEEL. INC	19.62	0.00	19.62
50834	05/30/2013	36167	KARTER. JANET	104.00	0.00	104.00
50835	05/30/2013	2956	KICK IT UP KIDZ. LLC	319.15	0.00	319.15
50836	05/30/2013	18300	LAKEWOOD CHAMBER OF COMMERCE	1,833.33	0.00	1,833.33
50837	05/30/2013	53849	LAKEWOOD ROTARY CLUB	20.00	0.00	20.00
50838	05/30/2013	18550	LAKEWOOD. CITY OF	100.00	0.00	100.00
50839	05/30/2013	1645	LANCERS BOYS AOUATICS BOOSTER CLUB	250.00	0.00	250.00
50840	05/30/2013	20950	LOS ANGELES CO ASSESSOR	536.28	0.00	536.28
50841	05/30/2013	21600	LOS ANGELES CO SHERIFFS DEPT	695,900.56	0.00	695,900.56
50842	05/30/2013	41545	PACIFIC PREMIER RETAIL TRUST	4,862.46	0.00	4,862.46
50843	05/30/2013	3856	MAILFINANCE	473.43	0.00	473.43
50844	05/30/2013	62080	MARKLEY. ELIZABETH	78.00	0.00	78.00
50845	05/30/2013	46658	MARTUCCI. CHUCK	195.00	0.00	195.00
50846	05/30/2013	62098	MAY. CHRISTOPHER	500.00	0.00	500.00
50847	05/30/2013	45673	MAYFAIR HIGH SCHOOL	260.00	0.00	260.00
50848	05/30/2013	66339	MC ENROE. BARBARA	149.50	0.00	149.50
50849	05/30/2013	4287	MEJIA. EDMUNDO	31.00	0.00	31.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
50850	05/30/2013	4360	NESS. CINDY LOUISE	148.00	0.00	148.00
50851	05/30/2013	2546	NIFTY AFTER FIFTY	38.40	0.00	38.40
50852	05/30/2013	3725	OAKDEN DOOR & GLASS	1,960.00	0.00	1,960.00
50853	05/30/2013	47554	OFFICE DEPOT BUSINESS SVCS	270.08	0.00	270.08
50854	05/30/2013	4403	ORIGINAL WATERMEN. INC	342.38	0.00	342.38
50855	05/30/2013	46945	TAYLOR CORPORATION	299.43	0.00	299.43
50856	05/30/2013	51171	PERS LONG TERM CARE PROGRAM	265.11	0.00	265.11
50857	05/30/2013	43216	PESTICIDE APPLICATORS-PROFESSIONAL ASSN	90.00	0.00	90.00
50858	05/30/2013	43216	PESTICIDE APPLICATORS-PROFESSIONAL ASSN	240.00	0.00	240.00
50859	05/30/2013	48592	PLUNKETT. DUSTIN	195.00	0.00	195.00
50860	05/30/2013	15600	LONG BEACH PUBLISHING CO	400.00	0.00	400.00
50861	05/30/2013	63228	PROACTIVE POWER SERVICE INC.	1,400.00	0.00	1,400.00
50862	05/30/2013	4027	PUREFLOW FILTRATION DIV OF CALIFORNIA	2,337.10	0.00	2,337.10
50863	05/30/2013	60932	RAWITZ. ALISON	750.00	0.00	750.00
50864	05/30/2013	39640	RAYVERN LIGHTING SUPPLY CO INC	52.21	0.00	52.21
50865	05/30/2013	63960	SOUTHERN COUNTIES OIL CO	19,523.32	0.00	19,523.32
50866	05/30/2013	4395	SIGLER. RUSSELL. INC	9,110.20	0.00	9,110.20
50867	05/30/2013	64790	SKOLNIK. STEVEN N	16,777.87	0.00	16,777.87
50868	05/30/2013	52279	SMART & FINAL. INC	237.23	0.00	237.23
50869	05/30/2013	886	HAUSER. JOHN	175.00	0.00	175.00
50870	05/30/2013	26900	SO CALIF SECURITY CENTERS INC.	32.70	0.00	32.70
50871	05/30/2013	29400	SOUTHERN CALIFORNIA EDISON CO	2,564.65	0.00	2,564.65
50872	05/30/2013	49529	SPICERS PAPER INC.	820.93	7.53	813.40
50873	05/30/2013	60792	STEPHENS. ERIC	114.40	0.00	114.40
50874	05/30/2013	4364	THE RINKS-LAKEWOOD ICE	159.90	0.00	159.90
50875	05/30/2013	47854	TRUESDAIL LABORATORIES INC	249.38	0.00	249.38
50876	05/30/2013	60685	TURF STAR	80.84	0.00	80.84
50877	05/30/2013	4356	U.S. BANK PARS ACCT #6746022400	2,747.12	0.00	2,747.12
50878	05/30/2013	4216	U.S. DEPARTMENT OF HUD	125.00	0.00	125.00
50879	05/30/2013	58851	UNISOURCE WORLDWIDE. INC	411.97	0.00	411.97
50880	05/30/2013	59074	UNITED RENTALS NORTHEAST INC	46.91	0.00	46.91
50881	05/30/2013	49848	USA BLUE BOOK A DIVISION OF	493.76	0.00	493.76
50882	05/30/2013	63260	USA METALS & MILLWORK RESTORATION. INC	427.50	0.00	427.50
50883	05/30/2013	60430	VERIZON CALIFORNIA INC	79.99	0.00	79.99
50884	05/30/2013	17640	WAXIE ENTERPRISES INC	1,025.67	0.00	1,025.67
50885	05/30/2013	62628	WELLS. C. PIPELINE MATERIALS	1,350.00	0.00	1,350.00
50886	05/30/2013	3699	ABBOTT. ROLAND	58.00	0.00	58.00
50887	05/30/2013	3699	CHAVEZ. CELIA	250.00	0.00	250.00
50888	05/30/2013	3699	DILLARD. SANAE	250.00	0.00	250.00
50889	05/30/2013	3699	ESTOESTA. MARY JANE	250.00	0.00	250.00
50890	05/30/2013	3699	FELDER. LAURA	250.00	0.00	250.00
50891	05/30/2013	3699	HANSON-MC CLUG. CANDACE	250.00	0.00	250.00
50892	05/30/2013	3699	HARRIS. CARRIE	25.00	0.00	25.00
50893	05/30/2013	3699	LAMBKINS. CHANTELLE	250.00	0.00	250.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
50894	05/30/2013	3699	MORRISON. MARY	25.00	0.00	25.00
50895	05/30/2013	3699	MUCHA. NATASSHA	250.00	0.00	250.00
50896	05/30/2013	3699	OH. SANDIE	29.00	0.00	29.00
50897	05/30/2013	3699	PILJA. CARLOTTA	250.00	0.00	250.00
50898	05/30/2013	3699	ROBINSON. S L	40.00	0.00	40.00
50899	05/30/2013	3699	RONOUILLO. GENARO	250.00	0.00	250.00
50900	05/30/2013	3699	SANFORD. REGINA	250.00	0.00	250.00
50901	05/30/2013	3699	SAPINOSO. EDMON	250.00	0.00	250.00
50902	05/30/2013	3699	SWAIN SIGN	100.00	0.00	100.00
50903	05/30/2013	3699	TORRES. CAROL	6.00	0.00	6.00
50904	05/30/2013	3699	TUNOUE. ABIGAIL	250.00	0.00	250.00
50905	05/30/2013	3699	WILLIAMS. ZACHARY	250.00	0.00	250.00
50906	05/30/2013	3699	WILLIS. ANELA	250.00	0.00	250.00
50907	05/30/2013	36594	AMERICAN CANCER SOCIETY	200.00	0.00	200.00
50908	05/30/2013	52875	FROST. VALARIE A.	498.49	0.00	498.49
50909	05/30/2013	4417	MAHR. KAREN	70.06	0.00	70.06
50910	05/30/2013	46413	O'NEIL. GREG	314.50	0.00	314.50
50911	05/30/2013	2174	PETTY CASH/LOVENEL REVELDEZ OR	1,301.79	0.00	1,301.79
50912	05/30/2013	44103	VARELA. ALMA	376.45	0.00	376.45
50913	05/30/2013	21050	LOS ANGELES CO CLERK	75.00	0.00	75.00
50914	05/30/2013	41284	RANCH HANDS. INC.	1,024.58	0.00	1,024.58
Totals:				1,198,642.29	9.36	1,198,632.93

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TO: The Honorable Mayor and City Council

SUBJECT: Applications for Street Closure (Block Party)

INTRODUCTION

The City Council adopted Resolution No. 2008-5, establishing rules and regulations pertaining to the temporary closing of local City streets. The resolution was adopted pursuant to provisions of the Vehicle Code authorizing the City Council to adopt rules and regulations for the temporary closing of a portion of the street for celebrations or special events when the City Council finds such closing necessary for the safety and protection of persons who are to use that portion of the street during the temporary closing.

STATEMENT OF FACT

The City Clerk's Office was contacted by residents with requests to hold block parties on Thursday, July 4, 2013. A copy of the resolution outlining the rules and regulations pertaining to the temporary closure of local City streets was given to each of them, together with the form for obtaining signatures of all residents within the area to be closed (maps attached). The responsible applicants, areas and times of closure are as follows:

- Paul Jones, 6012-6143 Amos Avenue, 10 a.m. to 10 p.m.;
- Cristina Lara, 5402-5537 Bonfair Avenue, 10 a.m. to 10 p.m.;
- Celia Milla, 4702-4815 Briercrest Avenue, 10 a.m. to 10 p.m.;
- Ann Rorwick, 3602-3738 Candor Street , 10 a.m. to 10 p.m.;
- Aaron Pacheco, 5702-5746 Capetown Street, 10 a.m. to 10 p.m.;
- Robert Kerr, 5702-5846 Cardale Street, 10 a.m. to 10 p.m.;
- Ken Johnson, 4702-4843 Coldbrook Avenue, 10 a.m. to 10 p.m.;
- Jim Rand, 4302-4460 Conquista Avenue, 10 a.m. to 10 p.m.;
- Megan Arce, 5065-5249 Fidler Avenue, 10 a.m. to 10 p.m.;
- Nicole Cairns, 6401-6433 Glorywhite Street, including adjacent 6400-6424 Nixon Street, 10 a.m. to 9 p.m.;
- Wendy Mullins, 6516-6563 Glorywhite Street, 10 a.m. to 9 p.m.;

- Jay Hubatch, 5402-5537 Hayter Avenue, 10 a.m. to 10 p.m.;
- Tracy Whipple, 5632-5745 Hazelbrook Avenue, 10 a.m. to 10 p.m.;
- Jennifer Smith, 4502-4657 Josie Avenue, 10 a.m. to 10 p.m.;
- Leland Singleton, 4702-4753 Knoxville Avenue, 10 a.m. to 10 p.m.;
- Valarie Frost, 4902-5053 Lorelei Avenue, 10 a.m. to 10 p.m.;
- Jenny Bapp, 4202-4258 Maybank Avenue, including adjacent 4207-4277 Nelsonbark Avenue, 10 a.m. to 10 p.m.;
- Terri Panter, 4102-4218 Monogram Avenue, 12 p.m. to 10 p.m.;
- David Wickhart, 5108-5249 Pearce Avenue, 10 a.m. to 10 p.m.;
- Michelle Kaeka, 5602-5745 Pennswood Avenue, 10 a.m. to 10 p.m.;
- David Aroz, 4253-4297 Petaluma Avenue, 10 a.m. to 10 p.m.; and
- Geoff Beveridge, 4702-4859 Snowden Avenue , 10 a.m. to 10 p.m.

The staff of the Public Works Department has reviewed the maps and canvassed the areas of proposed closure for traffic safety conditions. They will provide a determination regarding the appropriate types and placement of barricades and warning devices to be utilized at the locations.

Should the Council approve the requests for temporary street closures, the Public Works Department will arrange for the placement and removal of the barricades for the event. Notification of said closures will be provided to the Sheriff's Station and the appropriate Fire Station.

SUMMARY

Area residents have complied with all the necessary requirements to obtain street closure permits for block parties to be held on July 4th. Such closings would provide a measure of safety and protection for persons who are to use a portion of those streets during the temporary closures.

RECOMMENDATION

Staff recommends that permits be issued to the responsible applicants authorizing temporary closure at the requested locations on Thursday, July 4, 2013.

Denise R. Hayward
City Clerk



Howard L. Chambers
City Manager

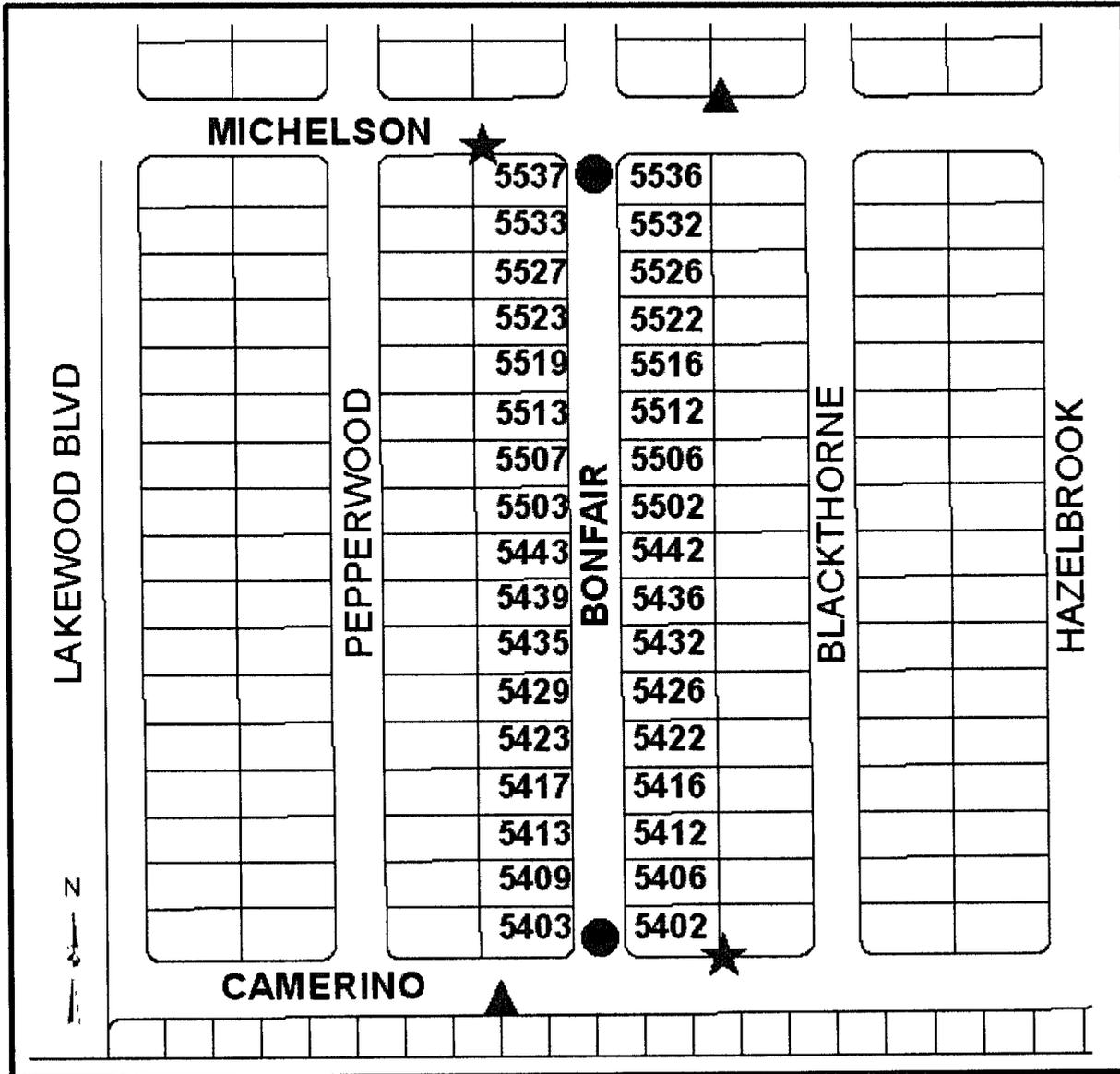


BLOCK PARTY

JULY 4, 2013

10 A.M. TO 10 P.M.

5402-5537 BONFAIR AVENUE



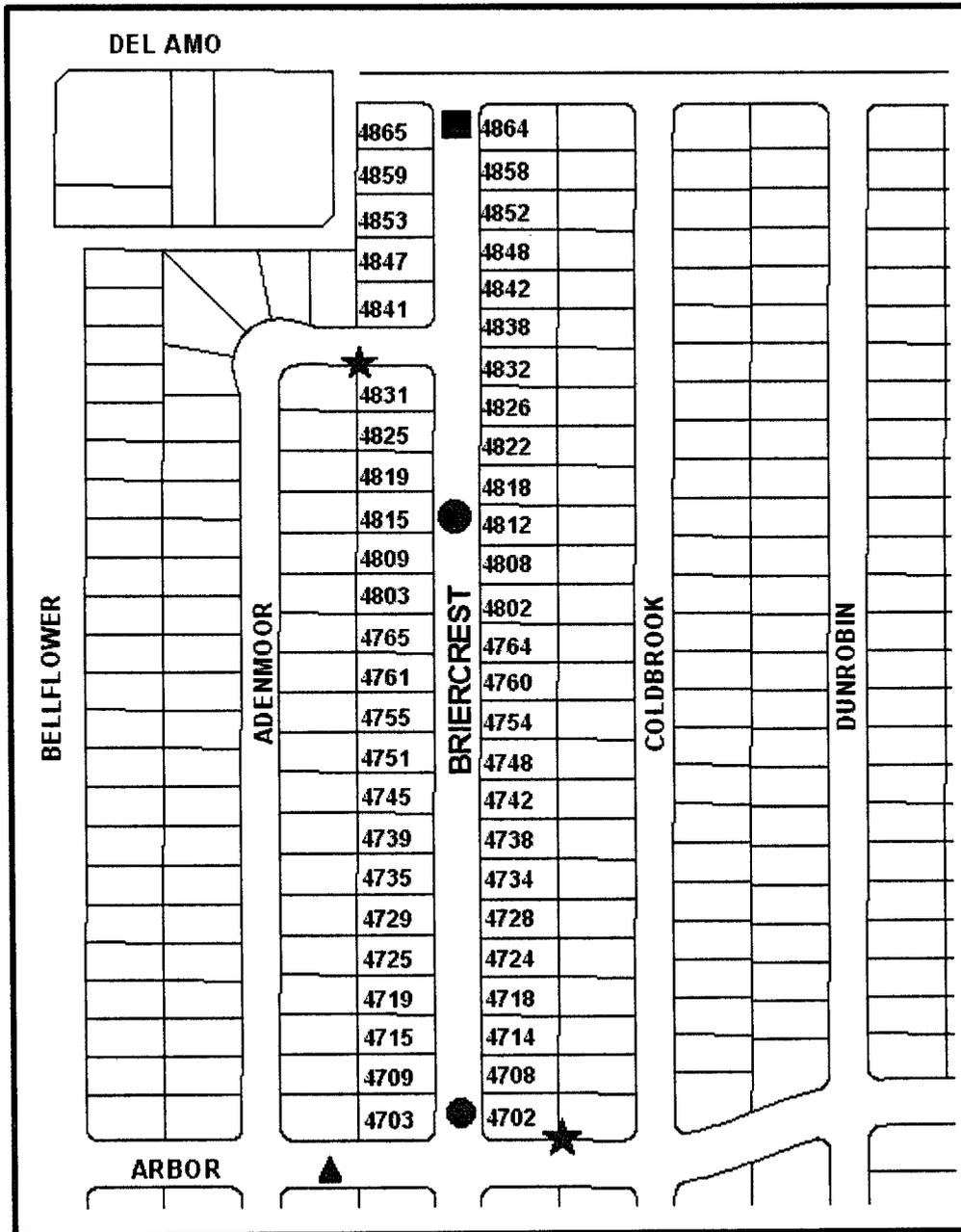
- 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS
- 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS
- ★ 2 NO RIGHT TURN SIGNS
- ▲ 2 NO LEFT TURN SIGNS
- 6 BARRICADES
- 8 DELINEATORS

BLOCK PARTY

JULY 4, 2013

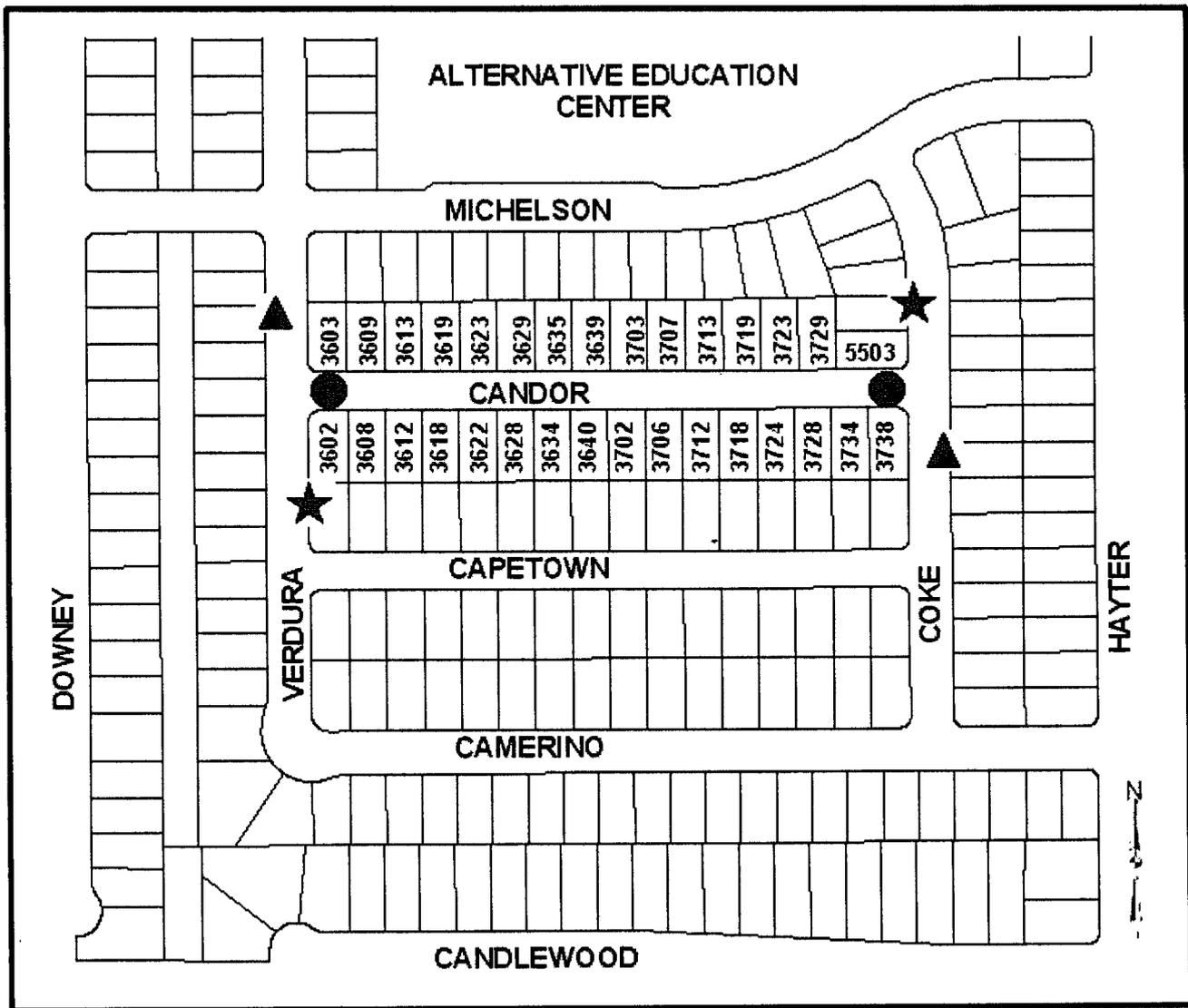
10 A.M. - 10 P.M.

4702-4815 BRIERCREST AVENUE



- 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS
- 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS
- ★ 2 NO RIGHT TURN SIGNS
- ▲ 2 NO LEFT TURN SIGNS
- 6 BARRICADES
- 8 DELINEATORS

BLOCK PARTY
JULY 4, 2013
10 A.M. - 10 P.M.
3602-3738 CANDOR STREET



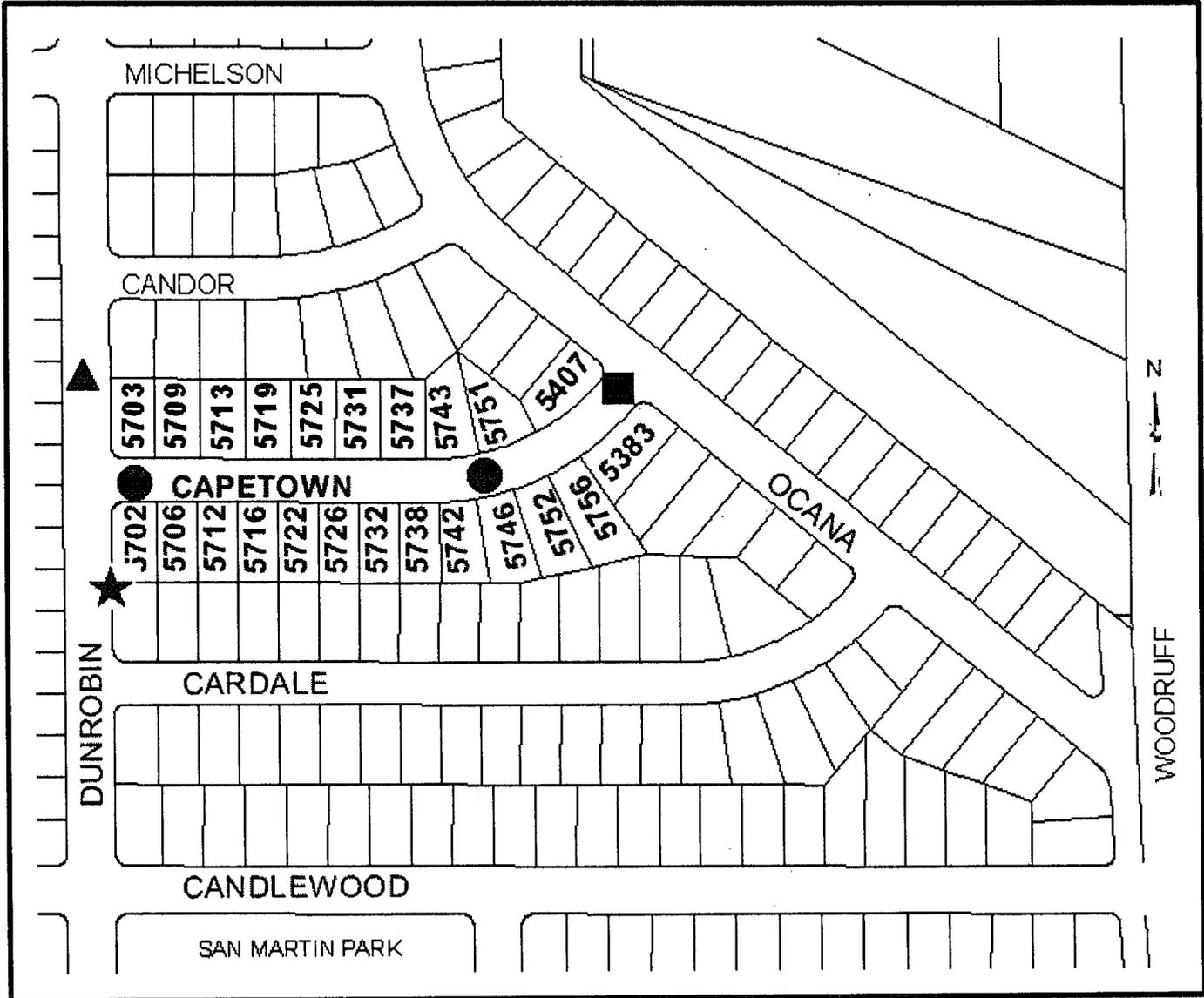
- | | | | |
|---|--|---|-------------|
| ● | 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS | 6 | BARRICADES |
| ■ | 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS | 8 | DELINEATORS |
| ★ | 2 NO RIGHT TURN SIGNS | | |
| ▲ | 2 NO LEFT TURN SIGNS | | |

BLOCK PARTY

JULY 4, 2013

10 A.M. TO 10 P.M.

5702-5746 CAPETOWN STREET



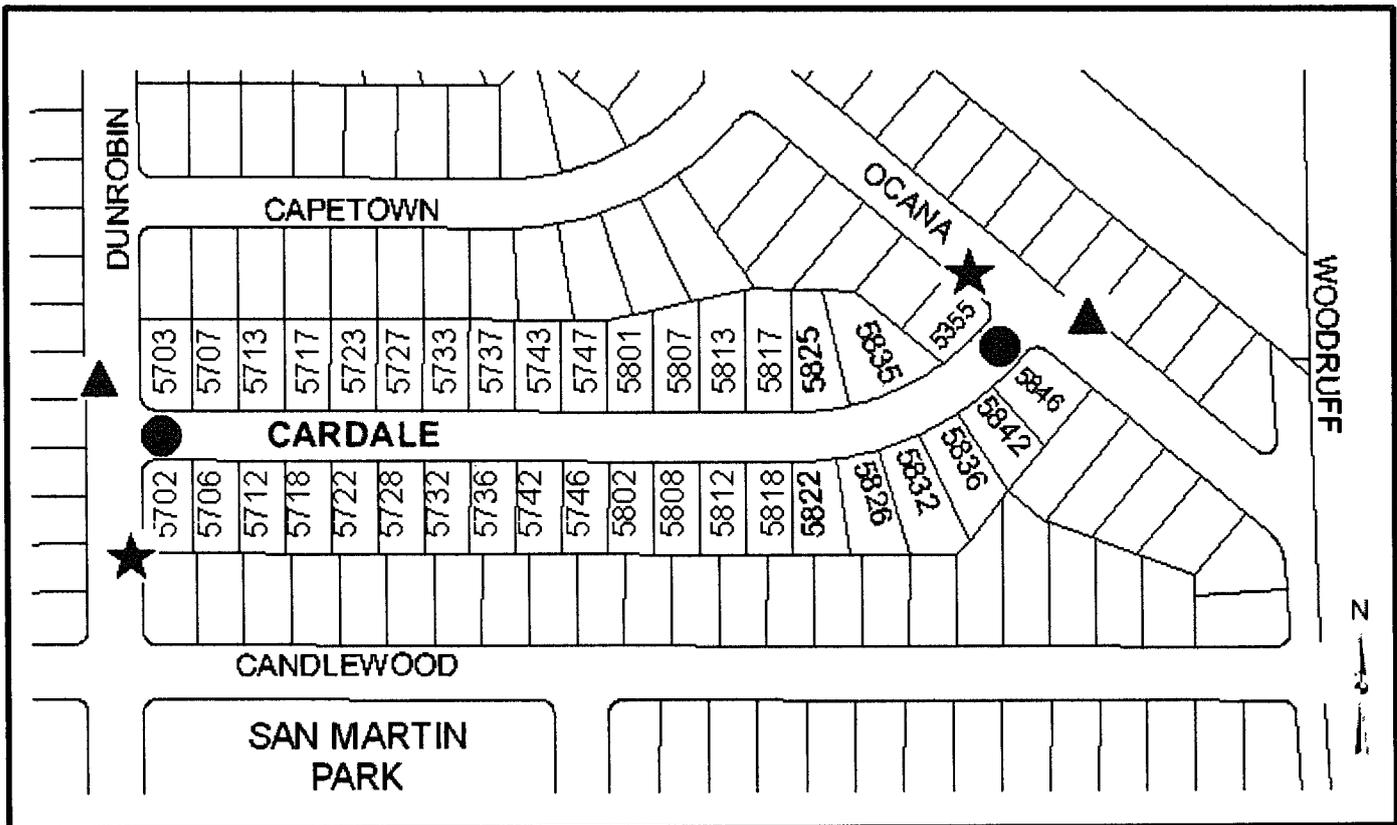
- | | | | |
|---|---|---|-------------|
| ● | 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS | 6 | BARRICADES |
| ■ | 1 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGN | 7 | DELINEATORS |
| ★ | 1 NO RIGHT TURN SIGN | | |
| ▲ | 1 NO LEFT TURN SIGN | | |

BLOCK PARTY

JULY 4, 2013

10 A.M. TO 10 P.M.

5702-5842 CARDALE STREET



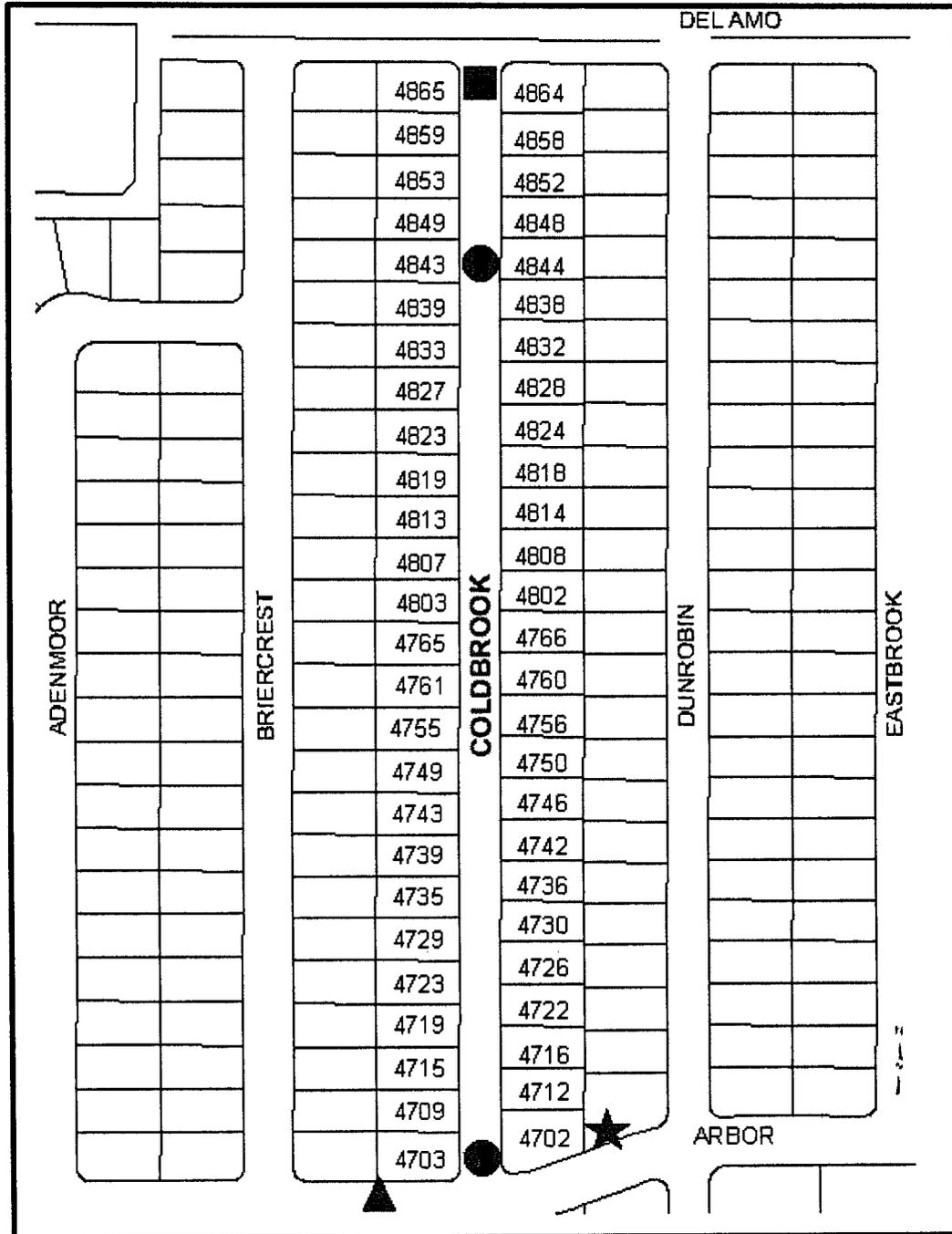
- | | | | |
|---|--|---|-------------|
| ● | 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS | 6 | BARRICADES |
| ■ | 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS | 8 | DELINEATORS |
| ★ | 2 NO RIGHT TURN SIGNS | | |
| ▲ | 2 NO LEFT TURN SIGNS | | |

BLOCK PARTY

JULY 4, 2013

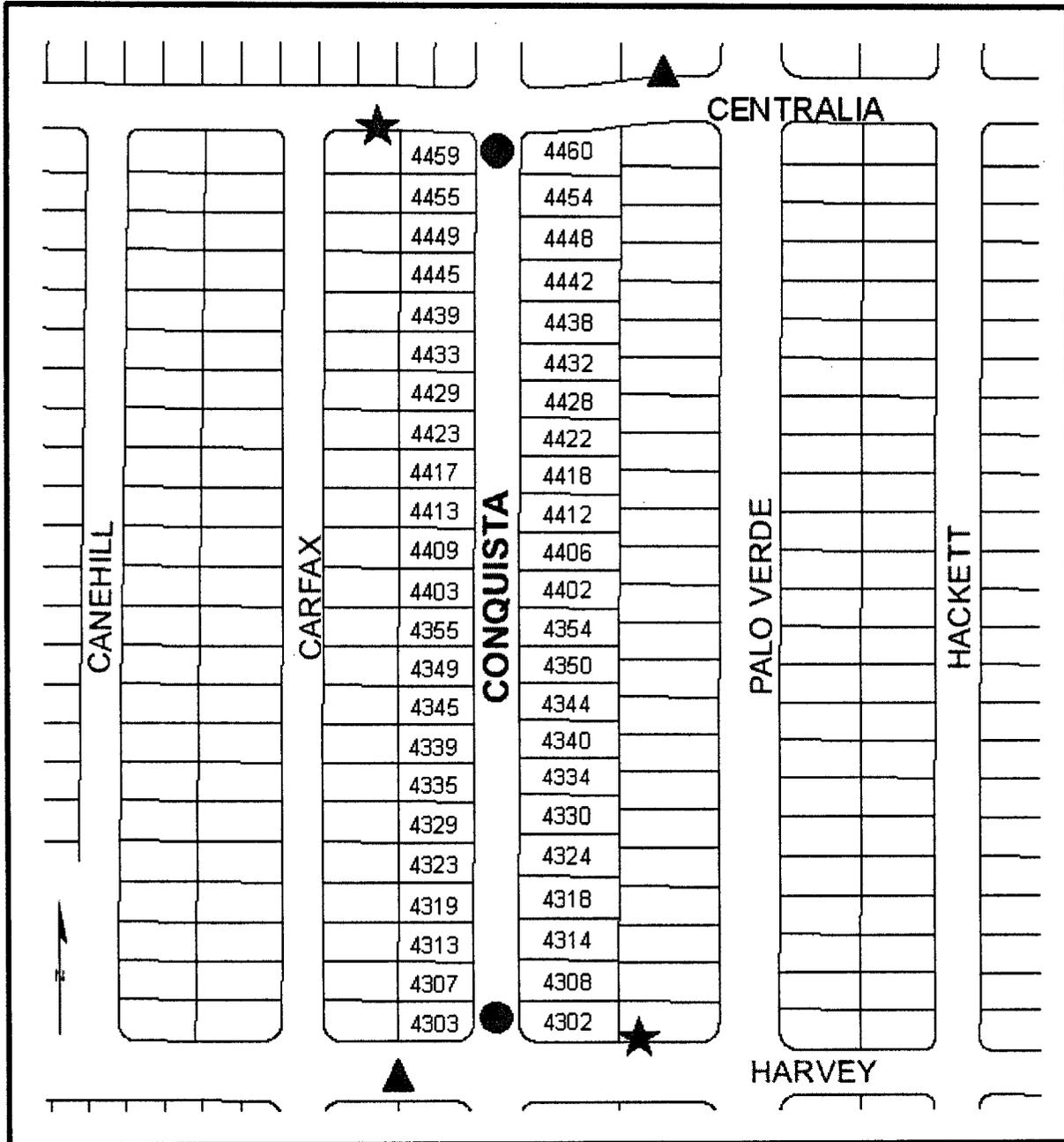
10 A.M. TO 10 P.M.

4702-4848 COLDBROOK AVENUE



- 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS
- 1 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGN
- ★ 1 NO RIGHT TURN SIGN
- ▲ 1 NO LEFT TURN SIGN
- 6 BARRICADES
- 8 DELINEATORS

**BLOCK PARTY
 JULY 4, 2013
 10 A.M. TO 10 P.M.
 4302-4460 CONQUISTA AVE**



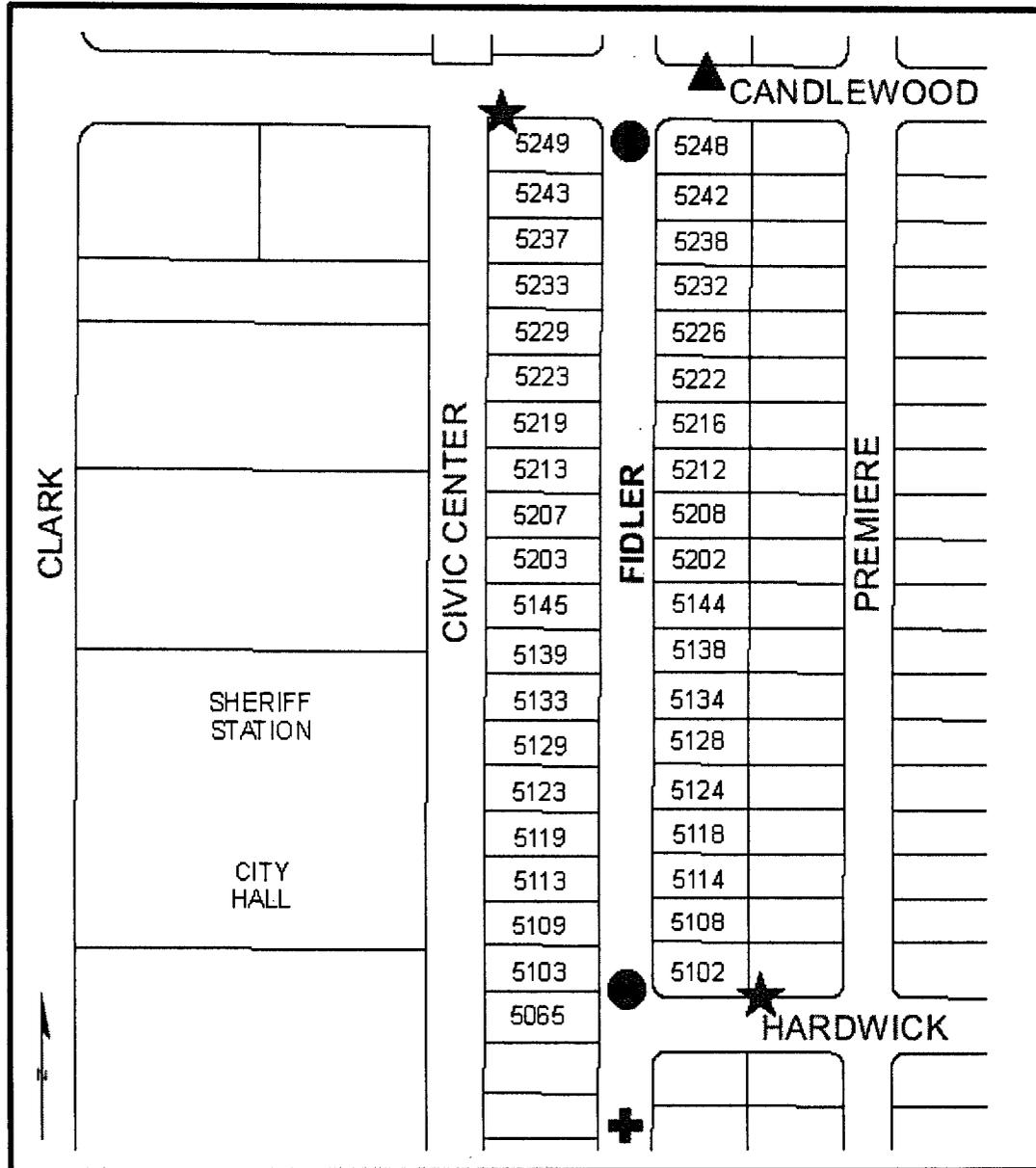
- 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS
- 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS
- ★ 2 NO RIGHT TURN SIGNS
- ▲ 2 NO LEFT TURN SIGNS
- 6 BARRICADES
- 8 DELINEATORS

BLOCK PARTY

JULY 4, 2013

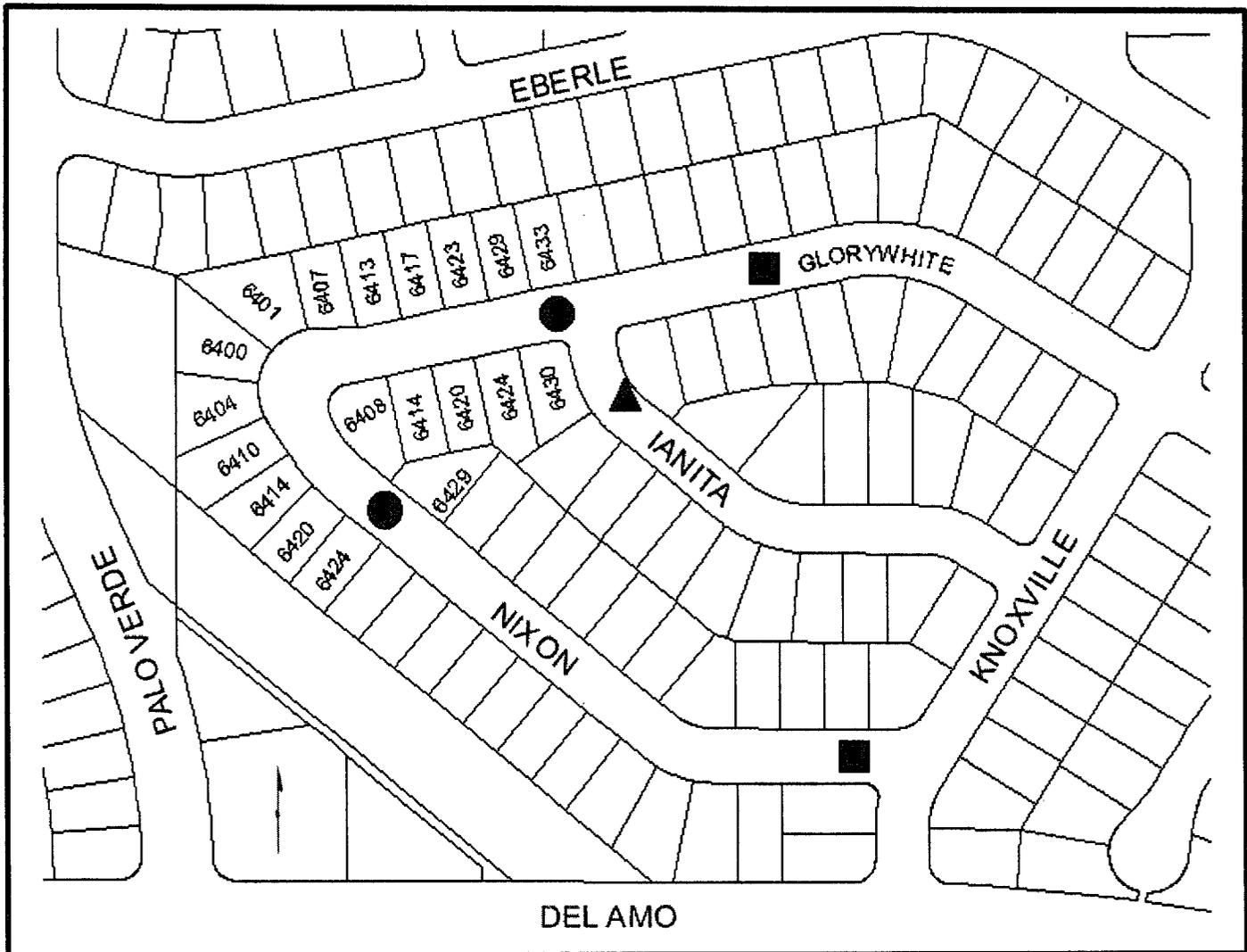
10 A.M. TO 10 P.M.

5065-5249 FIDLER AVENUE



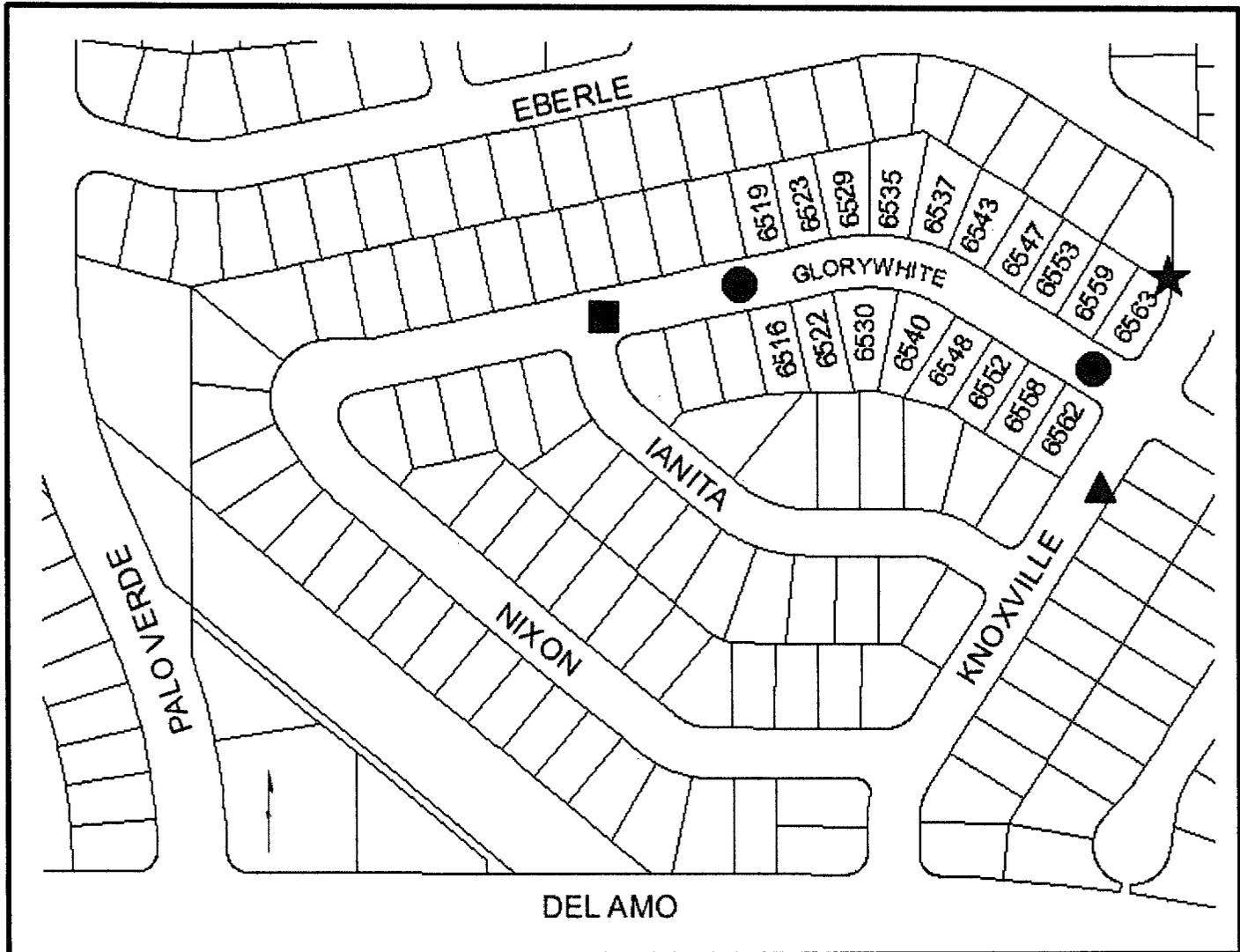
- 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS
- 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS
- ★ 2 NO RIGHT TURN SIGNS
- ▲ 1 NO LEFT TURN SIGNS
- ⊕ 1 RIGHT TURN ONLY SIGN
- 6 BARRICADES
- 8 DELINEATORS

BLOCK PARTY
JULY 4, 2013
10 A.M. TO 9 P.M.
6401-6433 GLORYWHITE STREET
INCLUDING 6400-6424 NIXON STREET



- | | | | |
|---|--|---|-------------|
| ● | 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS | 6 | BARRICADES |
| ■ | 2 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS | 7 | DELINEATORS |
| ★ | 0 NO RIGHT TURN SIGNS | | |
| ▲ | 1 NO LEFT TURN SIGNS | | |

BLOCK PARTY
JULY 4, 2013
10 A.M. TO 9 P.M.
6516-6563 GLORYWHITE STREET



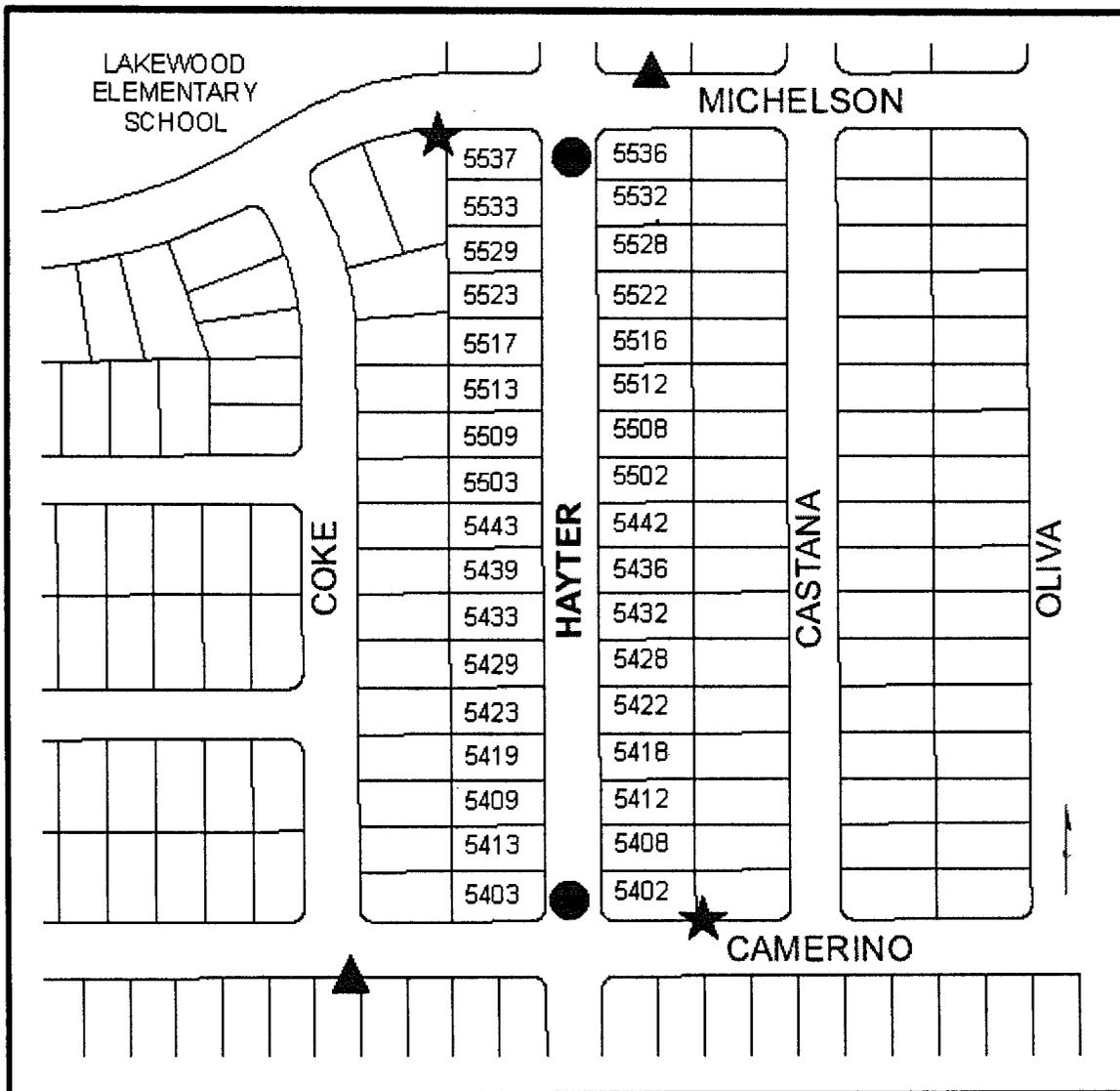
- | | | | |
|---|---|---|-------------|
| ● | 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS | 6 | BARRICADES |
| ■ | 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGN | 7 | DELINEATORS |
| ★ | 1 NO RIGHT TURN SIGN | | |
| ▲ | 1 NO LEFT TURN SIGN | | |

BLOCK PARTY

JULY 4, 2013

10 A.M. TO 10 P.M.

5402-5537 HAYTER AVENUE



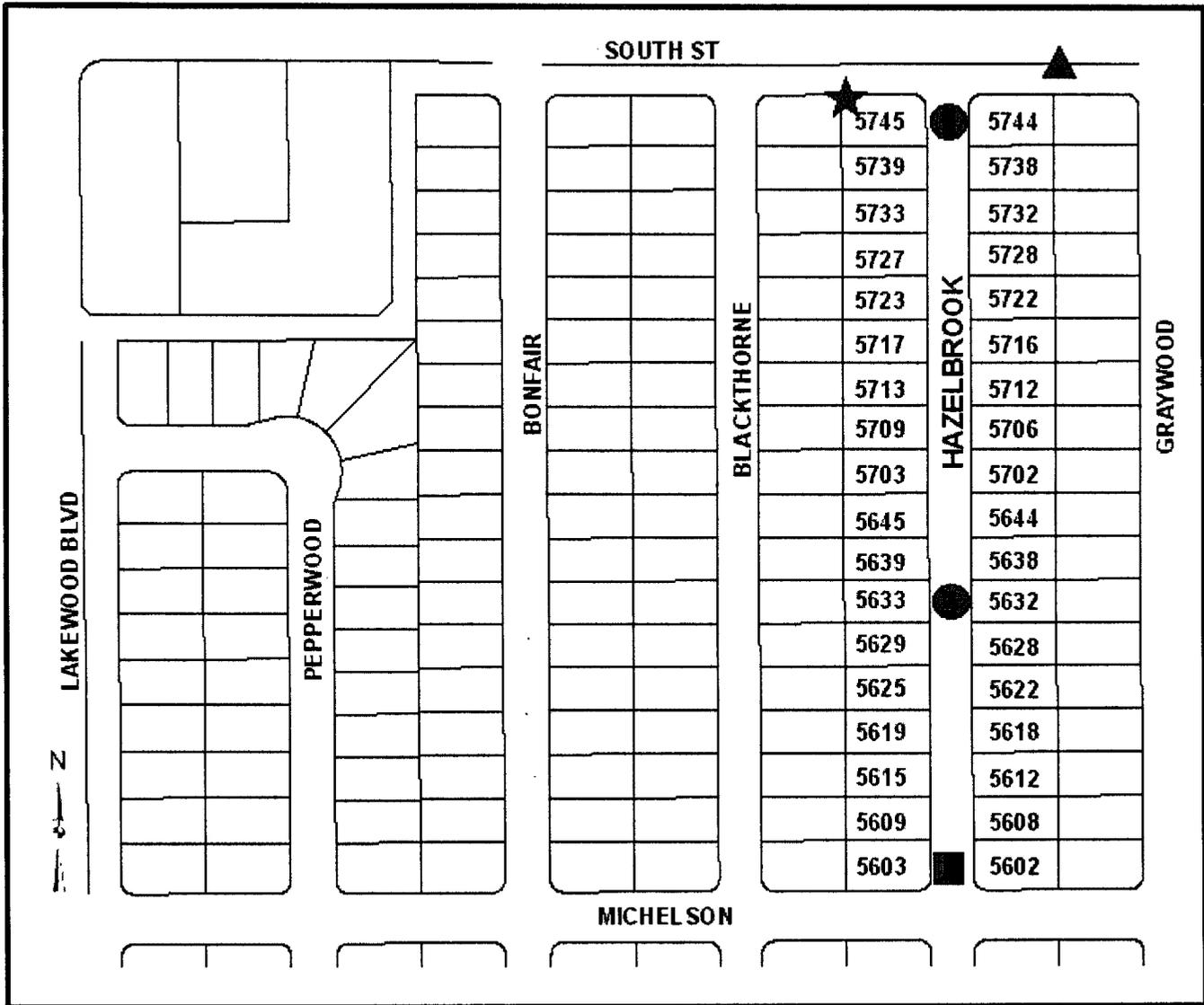
- 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS
- 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS
- ★ 2 NO RIGHT TURN SIGNS
- ▲ 2 NO LEFT TURN SIGNS
- 6 BARRICADES
- 8 DELINEATORS

BLOCK PARTY

JULY 4, 2013

10 A.M. TO 10 P.M.

5632-5745 HAZELBROOK AVENUE



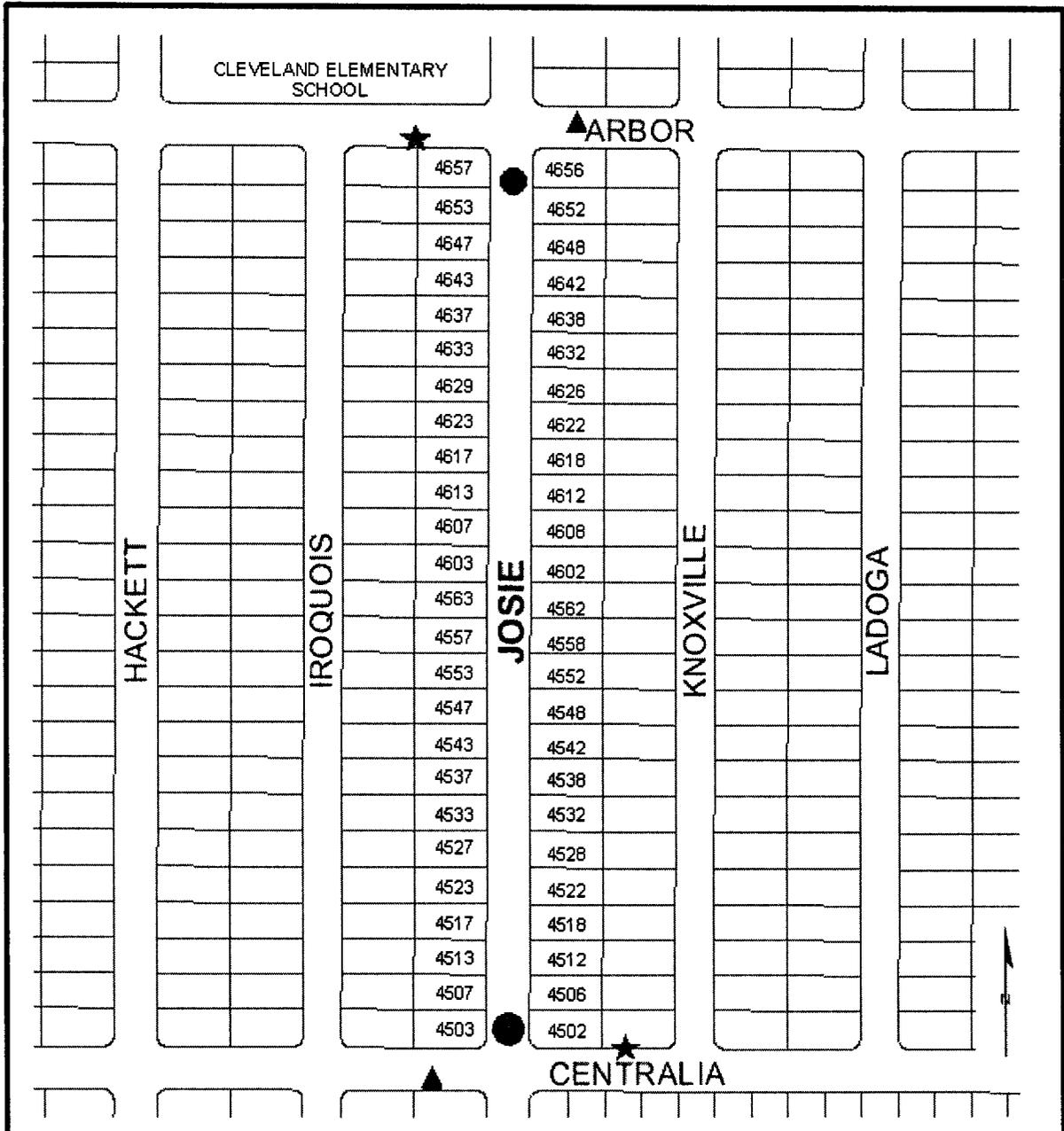
- 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS
- 1 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGN
- ★ 1 NO RIGHT TURN SIGN
- ▲ 1 NO LEFT TURN SIGN
- 6 BARRICADES
- 7 DELINEATORS

BLOCK PARTY

JULY 4, 2012

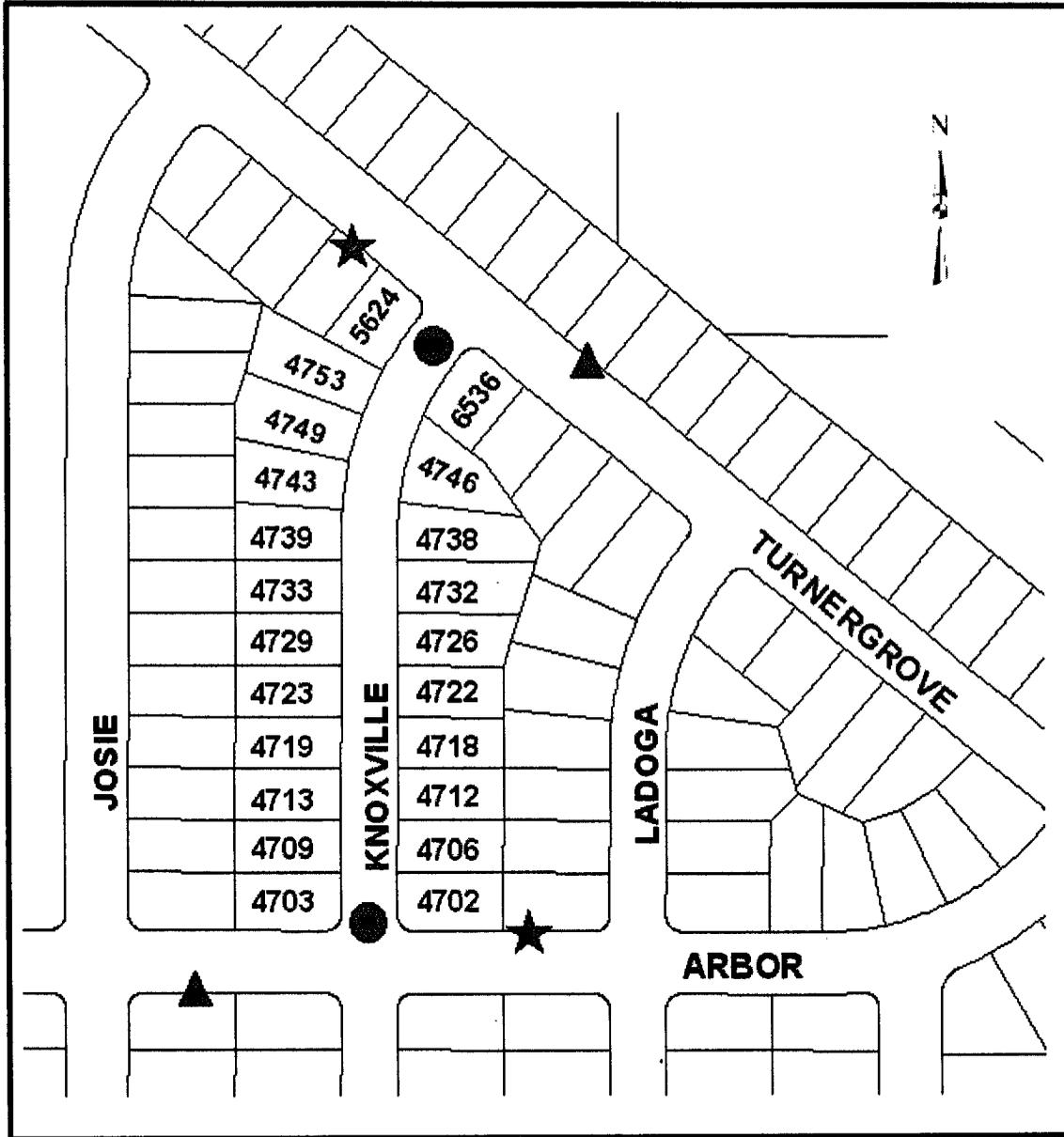
10 A.M. TO 10 P.M.

4502-4657 JOSIE AVENUE



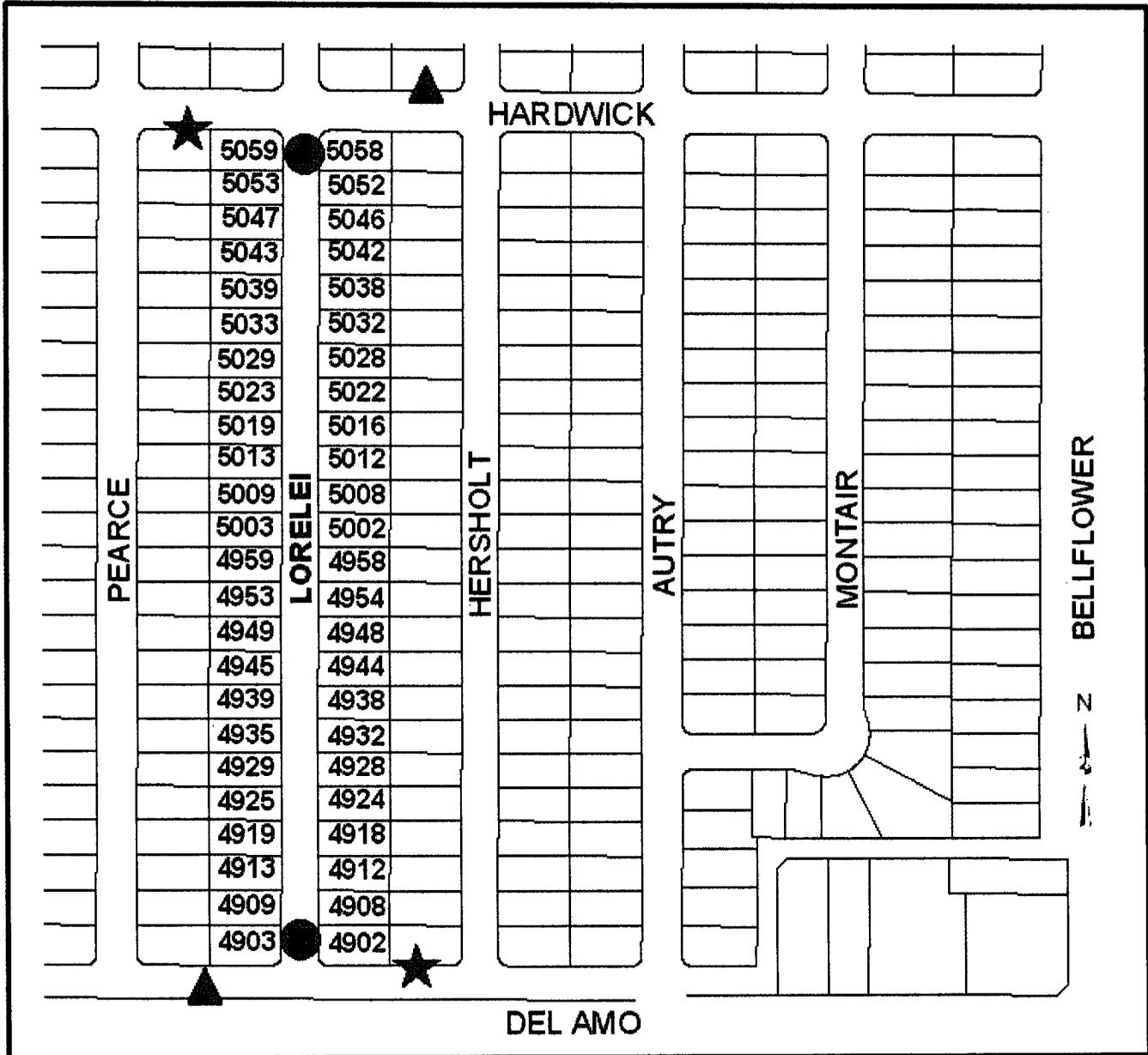
- FULL CLOSURE POINT "ROAD CLOSED" SIGN
- ADVANCED WARNING "ROAD CLOSED AHEAD" SIGN
- ★ "NO RIGHT TURN" SIGN
- ▲ "NO LEFT TURN" SIGN

**BLOCK PARTY
 JULY 4, 2013
 10 A.M. - 10 P.M.
 4702-4753 KNOXVILLE AVENUE**



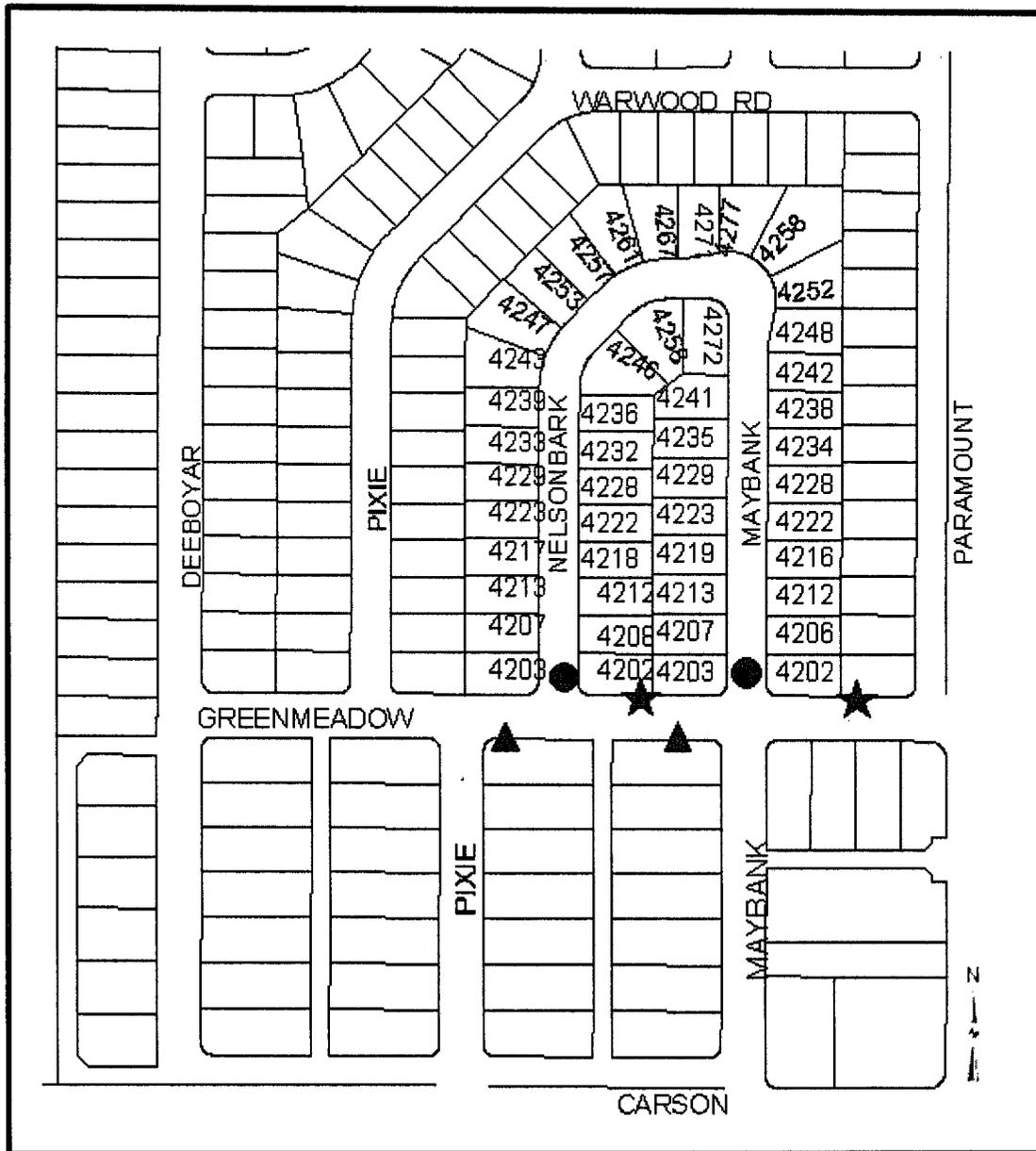
- | | | |
|---|--|---------------|
| ● | 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS | 6 BARRICADES |
| ■ | 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS | 8 DELINEATORS |
| ★ | 2 NO RIGHT TURN SIGNS | |
| ▲ | 2 NO LEFT TURN SIGNS | |

BLOCK PARTY
JULY 4, 2013
10 A.M. - 10 P.M.
4902-5053 LORELEI AVENUE



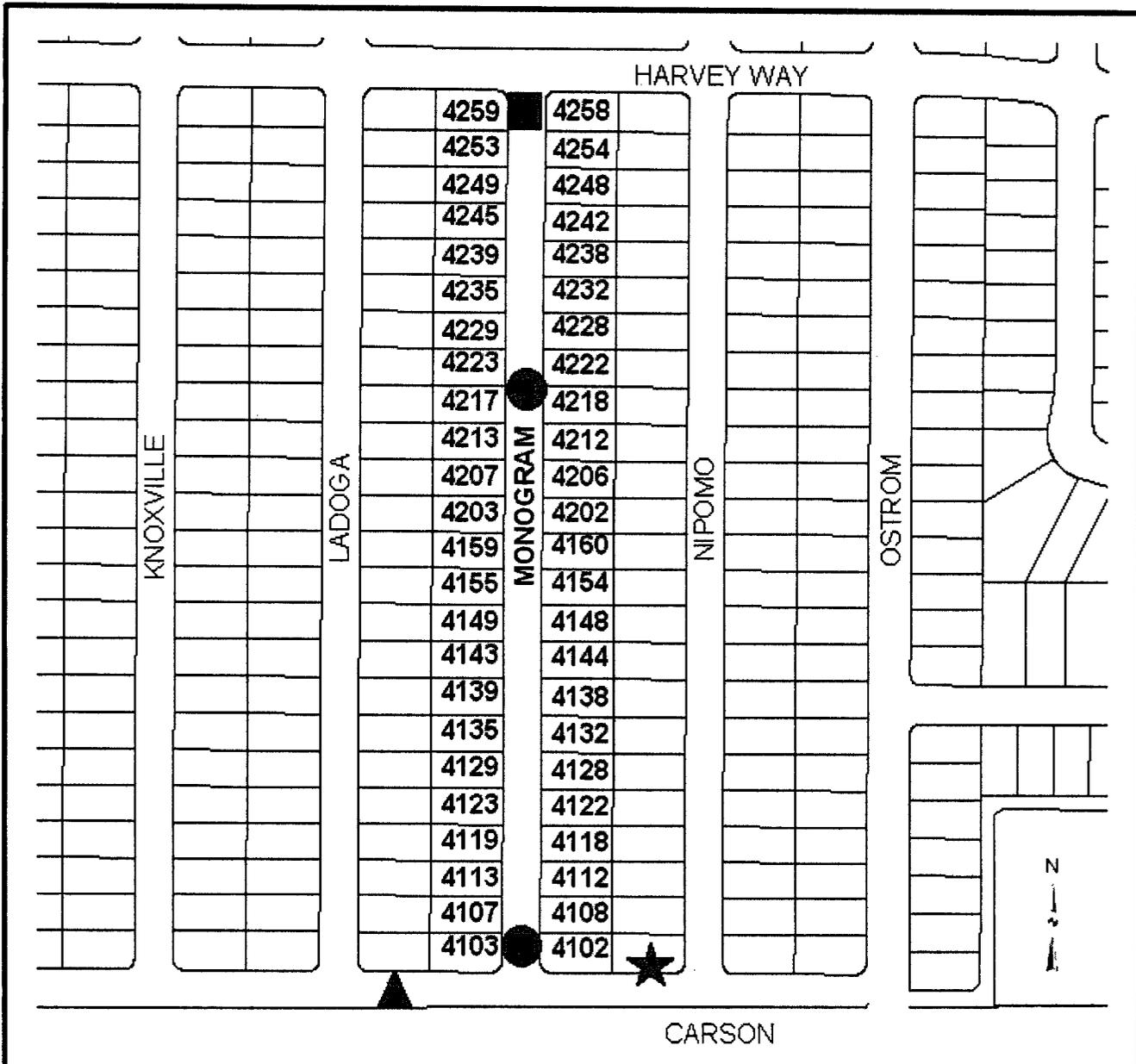
- 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS
- 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS
- ★ 2 NO RIGHT TURN SIGNS
- ▲ 2 NO LEFT TURN SIGNS
- 6 BARRICADES
- 8 DELINEATORS

BLOCK PARTY
JULY 4, 2013
10 A.M. TO 10 P.M.
4202-4258 MAYBANK AVENUE
4202-4277 NELSONBARK AVENUE



- 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS
- 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS
- ★ 2 NO RIGHT TURN SIGNS
- ▲ 2 NO LEFT TURN SIGNS
- 6 BARRICADES
- 8 DELINEATORS

BLOCK PARTY
JULY 4, 2013
12 NOON - 10 P.M.
4102-4218 MONOGRAM AVENUE



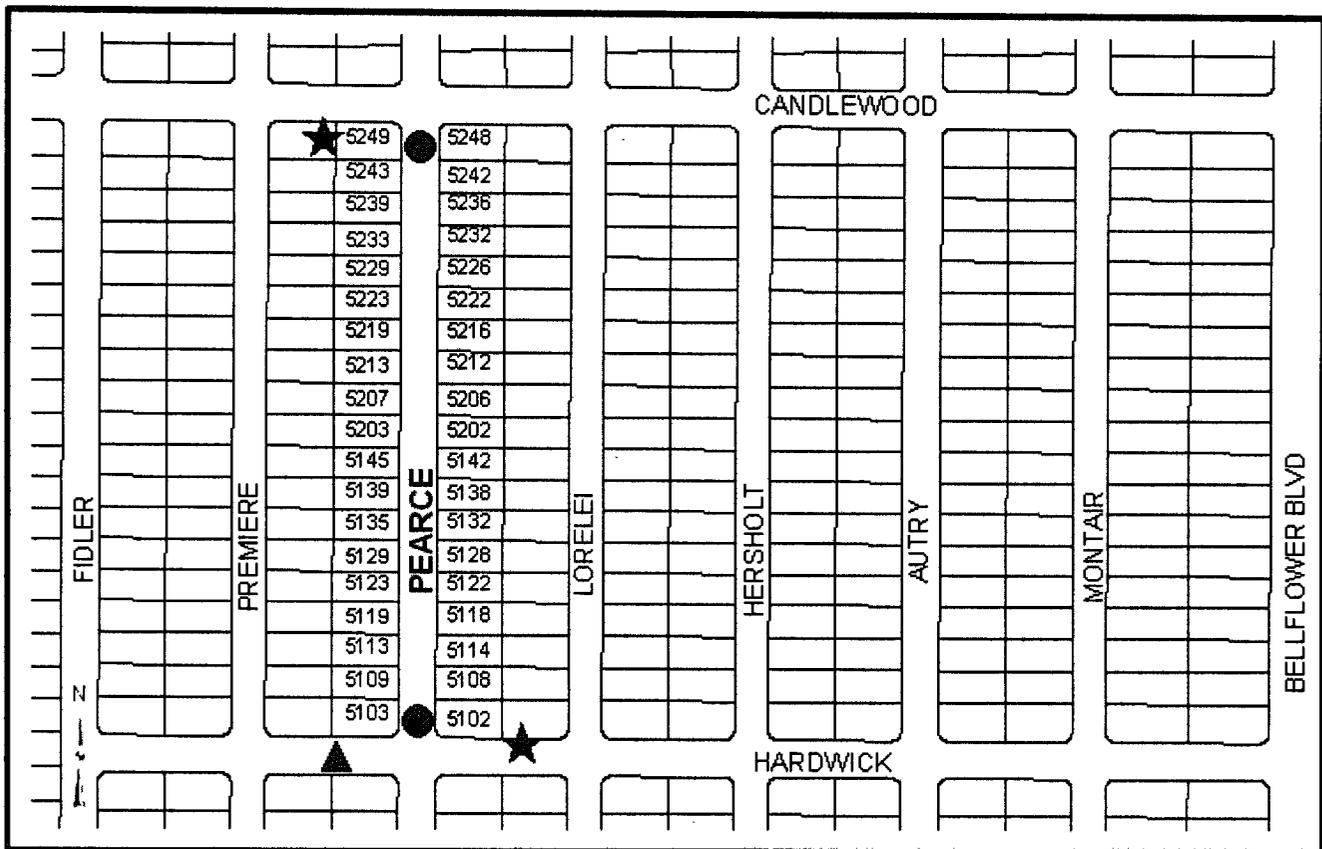
- 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS
- 1 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGN
- ★ 1 NO RIGHT TURN SIGN
- ▲ 1 NO LEFT TURN SIGN
- 6 BARRICADES
- 8 DELINEATORS

BLOCK PARTY

JULY 4, 2013

10 A.M. TO 10 P.M.

5108-5249 PEARCE AVENUE



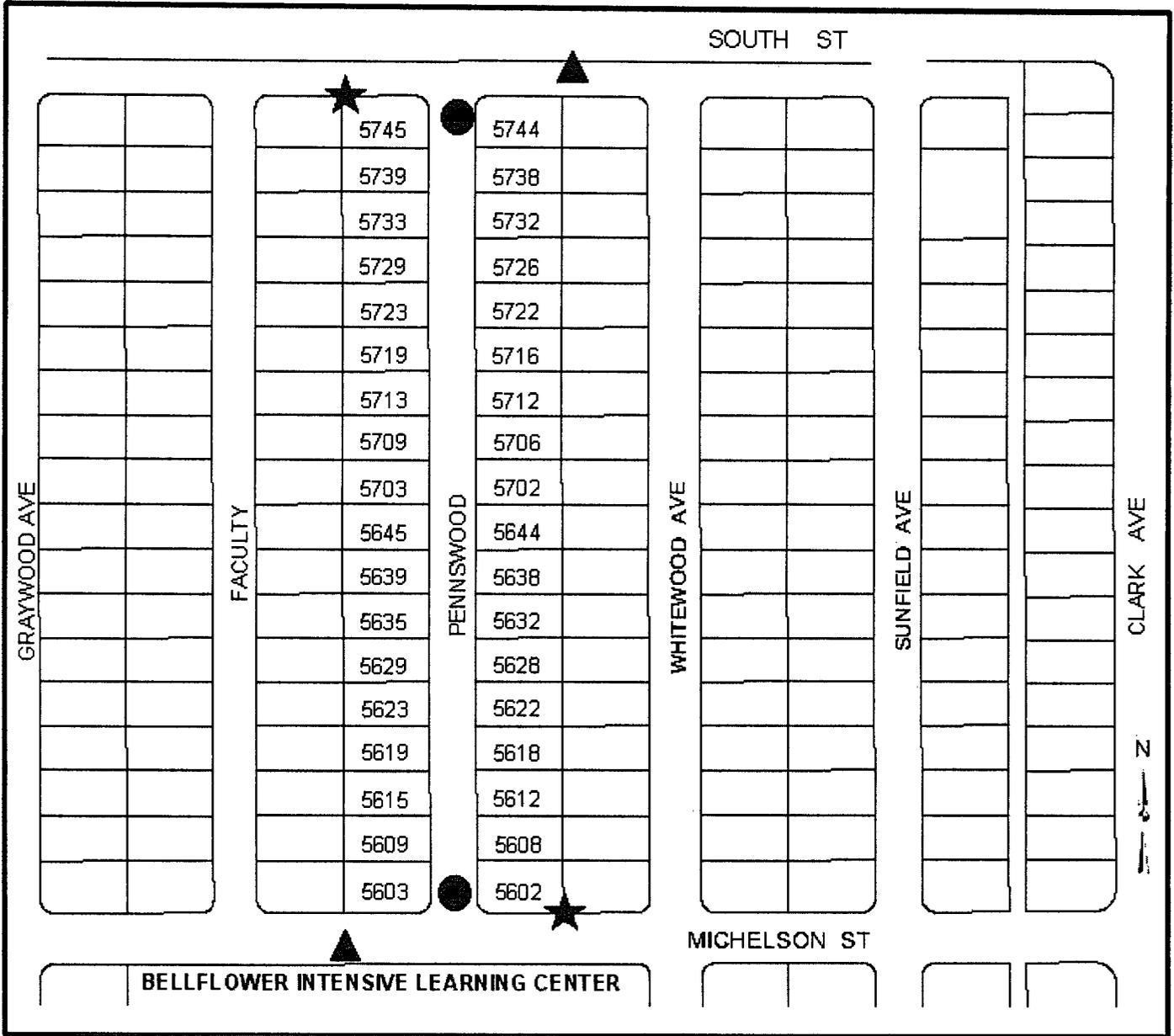
- 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS
- 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS
- ★ 2 NO RIGHT TURN SIGNS
- ▲ 2 NO LEFT TURN SIGNS
- 6 BARRICADES
- 8 DELINEATORS

BLOCK PARTY

JULY 4, 2013

10 A.M. TO 10 P.M.

5602-5745 PENNSWOOD AVENUE



- 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS
- 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS
- ★ 2 NO RIGHT TURN SIGNS
- ▲ 2 NO LEFT TURN SIGNS
- 6 BARRICADES
- 8 DELINEATORS

BLOCK PARTY
JULY 4, 2013
10 A.M. TO 10 P.M.
4253-4297 PETALUMA AVENUE



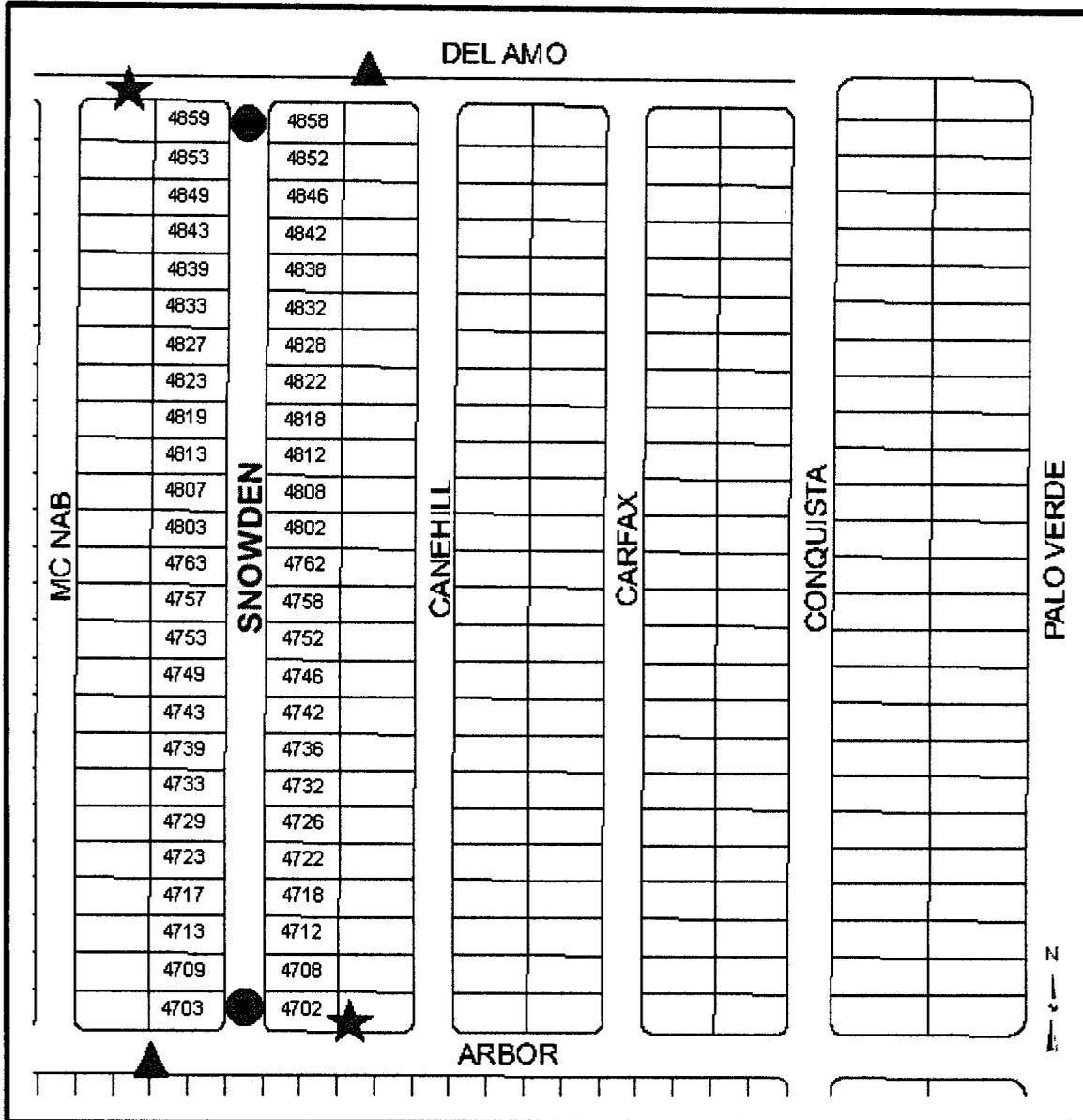
- 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS
- 1 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGN
- ★ 1 NO RIGHT TURN SIGN
- ▲ 1 NO LEFT TURN SIGN
- 6 BARRICADES
- 7 DELINEATORS

BLOCK PARTY

JULY 4, 2013

10 A.M. TO 10 P.M.

4702-4859 SNOWDEN AVENUE



- 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS
- 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS
- ★ 2 NO RIGHT TURN SIGNS
- ▲ 2 NO LEFT TURN SIGNS
- 6 BARRICADES
- 8 DELINEATORS

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COUNCIL AGENDA

June 11, 2013

TO: Honorable Mayor and City Council

SUBJECT: Participant Agreement for the Los Angeles Region Imagery Acquisition Consortium 4 (LAR-IAC 4)

INTRODUCTION

The FY 2012-2013 budget includes a partial appropriation for the acquisition and integration of updated color digital orthophotography (aerial imagery) and related data into the City's Geographical Information System (GIS). At a considerable cost savings, the city is once again participating in the Los Angeles Region Imagery Acquisition Consortium (LAR-IAC 4) to obtain new aerial imagery.

STATEMENT OF FACTS

Digital orthophotography is aerial imagery that has been accurately corrected to ground terrain with the aid of geodetic surveying and photogrammetry. Technological advances in computer hardware, software and storage capacity now allow the large volumes of data created by digital orthophotography to be processed at a reasonable cost. By participating in the LAR-IAC 4 consortium, the City will enjoy a substantial cost savings due to the consortium's ability to acquire the data in bulk.

As with the previous consortium (LAR-IAC 3) project, the LAR-IAC 4 project will provide the City with high resolution aerial imagery that includes the greater Lakewood region, oblique aerial imagery, and exclusive access to an online aerial mapping application at no additional cost. LAR-IAC 4 will also provide participants with updated color infrared aerials, elevation data, building outlines, and tree canopy data.

The City of Lakewood's cost to participate in LAR-IAC 4 is not to exceed \$27,434. LAR-IAC 4 is accepting payments from multiple fiscal years to reduce the budget impact of a single, large payment. The FY 2012-2013 budget allotted \$10,000 for a portion of the initial deposit. FY 2013-2014 funds will include another partial payment of \$10,000 and the remainder will be included in the FY 2014-2015 budget. We request approval for the City Council to enter into the Participant Agreement with the County of Los Angeles for the acquisition of digital orthophotos.

RECOMMENDATION

That the City Council authorizes the Mayor to execute the Participant Agreement for the Los Angeles Region Imagery Acquisition Consortium Program LAR-IAC 4 in an amount not to exceed \$27,434 subject to approval as to form by the City Attorney.


Sofia Dias Southwell, AICP
Director of Community Development


Howard L. Chambers
City Manager



COUNTY OF LOS ANGELES

CHIEF INFORMATION OFFICE

Los Angeles World Trade Center
350 South Figueroa Street, Suite 188
Los Angeles, CA 90071

RICHARD SANCHEZ
CHIEF INFORMATION OFFICER

Telephone: (213) 253-5600
Facsimile: (213) 633-4733

Mr. Howard L. Chambers
City Manager
City of Lakewood
5050 N. Clark Avenue
Lakewood, CA 90712

June 1, 2013

Dear Mr. Chambers,

LOS ANGELES REGION IMAGERY ACQUISITION CONSORTIUM 2013-14 DATA ACQUISITION PARTICIPATION

Established in 2005, the Los Angeles Region Imagery Acquisition Consortium (LAR-IAC) has delivered highly accurate digital aerial imagery and elevation datasets to participants at substantial cost savings. To ensure the currency of the aerial imagery, we are working with consortia members to plan and initiate the next round of LAR-IAC – LAR-IAC4. This document describes LAR-IAC, highlights its benefits, provides a status update and discusses the proposed scope, schedule, and cost of LAR-IAC 4.

LAR-IAC BACKGROUND

The Los Angeles Region Imagery Acquisition Consortium, led by the County of Los Angeles in partnership with cities and agencies, collaboratively acquires valuable digital aerial data, including imagery and elevation data. Leveraging the buying power of the combined agencies, LAR-IAC has reduced costs, and enabled participants to acquire more data than would be possible individually.

We estimate the LAR-IAC program has saved participants over \$15 million in direct acquisition costs to date.

The LAR-IAC Website (<http://planning.lacounty.gov/lariac>) provides comprehensive information about the project, including detailed data descriptions and samples, product guides, documentation, and agreements.

DIGITAL AERIAL IMAGERY AND ELEVATION BENEFITS

Digital aerial imagery and elevation data provide valuable support for decision making within agencies, as well as cost savings for operations. High quality imagery data enables staff to “see” before they go, and reduce field work and information collection. Some examples include:

- **Public Safety:** Fire and Police personnel can “see” the location of incidents and addresses, improving dispatching, crime analysis, incident response, and officer safety.
- **Public Works:** Reduces the need for field visits, supports traffic and pavement management, storm drain and flood protection, and enhances project planning and infrastructure management.
- **Planning:** Improves code enforcement, site plan review, and understanding of impacts of new projects.
- **Economic Development:** Improves outreach to business by providing detailed site information for potential developments and surrounding areas.
- **Disaster Planning and Response:** Improves planning and response before, during, and after disasters, and provides the foundation for a Common Operating Picture.
- **Community Outreach:** Improves communication with residents by providing a picture of the area of discussion, increasing citizen engagement.
- **Operational Efficiency:** A consistent view of a city or agency supports collaboration, integration, and efficiency to lower operational costs.

LAR-IAC BENEFITS

High resolution data provided through LAR-IAC data offers key benefits when compared to aerial imagery from online providers and off the shelf vendors. These include:

- Enhanced resolution (4-inch rather than 1 foot) shows greater detail and provides more information (you can see manhole covers and road striping);
- Unparalleled accuracy (+/- 2 foot accuracy) ensures that information captured from the imagery is in the right location, supporting facilities management, planning, and operations;
- Breadth of products (orthogonal and oblique imagery, building footprints, and elevation data) to support all parts of your city or agency’s business needs;
- Multiple access methods, including desktop, handheld, and mobile; and local and remotely hosted solutions to eliminate agency hardware and software costs;
- Variety of formats, including GIS-ready, CAD-ready, and compressed formats to enable use within your existing applications and in the field;
- Historical data from earlier acquisitions to provide change detection; and
- Complete control of the data, including the use by your contractors. LAR-IAC participation covers data use and deployment across your city or agency and in all applications - from planning to emergency services to public works.

One of the key benefits of LAR-IAC is cost sharing, which lowers your costs as more cities and agencies participate. Cost savings are passed back to participants, and the more participants join, the lower the cost for each one.

To date, 74 cities, County departments, and agencies have benefited through these cost savings. These entities are listed in Attachment 1. We invite you to contact these participants to learn more about their use and benefit from the LAR-IAC program.

LAR-IAC 4

LAR-IAC is the fourth round (LAR-IAC4) of digital aerial data acquisition, scheduled for winter 2013-14 with delivery by August 2014.

LAR-IAC4 is a comprehensive update to all data that has been acquired to date, including a major increase in resolution for all elevation data products that have been acquired in the past, which are now eight years old.

LAR-IAC4 Product List

Orthogonal Imagery

- 3-band color orthogonal imagery at 1-foot resolution from 2012.
- 3-band color orthogonal imagery at 1-foot resolution from 2013, enhanced with LAR-IAC accuracy.
- 4-band orthogonal imagery (including color infrared) at 4-inch resolution in the urban areas, and 1-foot in the National Forest.
- Multiple formats (TIFF, JPEG2000, and compressed ECW).

Oblique Imagery

- 3-band color oblique imagery at 4-inch resolution.
- Online hosted access for desktop and mobile devices.

Building Outlines

- Building outlines for all buildings over 400 square feet.

Digital Terrain Data

- LIDAR point cloud including all elevation data (2.3 foot spacing).
- Digital Terrain Model (DTM) – bare earth data derived from LIDAR.
- Digital Surface Model (DSM) - building and tree tops derived from LIDAR.
- Digital Elevation Model (DEM) – bare earth data optimized for processing
- 1 foot contours for urban areas, and 2 foot contours for the National Forest.

Derived Data

- Tree canopy data
- Solar insolation data model
- Permeability model (NDVI)
- Slope model from DEM
- Hillshade from DEM
- Height Model from DEM

The table below shows the various LAR-IAC data acquisitions.

<u>Data Types</u>	<u>LARIAC1</u> <u>2006</u>	<u>LARIAC2</u> <u>2008</u>	<u>LARIAC3</u> <u>2011</u>	<u>LARIAC4</u> <u>2014</u>
Orthogonal Imagery (4-inch) 	X (including Infrared)	X	X	X (including Infrared and 1-foot imagery from 2012 and 2013)
Oblique Imagery 	X	X	X	X
Building Outlines 		X		X
Elevation Data 	X			X
Derived Data <ul style="list-style-type: none"> • Tree Canopy • Solar Insolation • NDVI (Permeability) • Slope • Hillshade • Height 	X			X

KICK-OFF MEETING

The County invites you to attend a Kick-Off Meeting for LAR-IAC4, which will include detailed project discussions, presentations by existing participants, and a chance to ask questions about the project. This forum will allow you to gather more information about the program, and discuss project benefits with other participants.

To conserve paper, we will E-mail a digital copy to the LAR-IAC contacts we have contacted in the past. These names are shown under the signature block.

The Kick-Off Meeting will be held:

Thursday, July 25, 2013
10:00 AM – 12:00 PM
Regional Planning Hearing Room
220 N. Hill Street
Los Angeles, CA 90012

The County will provide concurrent online access to the meeting via a call-in number and Web-conferencing access to the presentation upon request to the Project Director.

LAR-IAC4 COSTS

Technology improvements are resulting in lower data acquisition costs for LAR-IAC. We anticipate that overall LAR-IAC4 contract costs will be **15-20%** lower than LAR-IAC1 while we acquire more products and increase Quality Control. These cost savings are shared among LAR-IAC participants.

Your portion of the cost of LAR-IAC4 will not exceed **\$27,434**.

This represents a **16%** reduction in your cost allocation from the original LAR-IAC data acquisition, which was **\$32,660**. If more participants join LAR-IAC, these costs will be adjusted accordingly.

To provide funding flexibility, the County will accept payments from multiple fiscal years to reduce the budget impact of a single, large payment. It will also allow you to include any reduction in price from additional participants joining LAR-IAC in your second payment.

LAR-IAC4 PARTICIPATION

If your city or agency is interested in joining LAR-IAC4, please return a signed "Letter of Intent" on your agency's letterhead by Friday, July 30, 2013. The County understands the Letter of Intent is subject to final approval from your City Council or authorizing Board of Directors.

To confirm your agency's commitment to participating in funding LAR-IAC 4, you may return a signed "Participant Agreement" which will confirm participation and authorize

the County to send you an invoice for the initial 50% payment. The Participant Agreement is attached.

Upon receipt of your "Letter of Intent," the County will arrange delivery of the 2012 1-foot imagery from Eagle Aerial. Upon receipt of the initial 50% payment, County will arrange delivery of the 2013 1-foot imagery from Eagle Aerial.

- A sample "Letter of Intent" is included in Attachment 2.
- The Participant Agreement is included in Attachment 3.

Please return either the signed "Letter of Intent" or "Participant Agreement" to:

Attention: Sandra Claggett
Chief Information Office
World Trade Center
350 South Figueroa Street, Suite 188
Los Angeles, CA 90071

QUESTIONS

If you have any questions concerning this project or if you would like a demonstration on LAR-IAC data and its benefits, please contact the Project Director, Mark Greninger, at (213) 253-5624 or mgreninger@cio.lacounty.gov.

Sincerely,

RICHARD SANCHEZ
Chief Information Officer

Attachments



COUNTY OF LOS ANGELES

CHIEF INFORMATION OFFICE

Los Angeles World Trade Center
 350 South Figueroa Street, Suite 188
 Los Angeles, CA 90071

RICHARD SANCHEZ
 CHIEF INFORMATION OFFICER

Telephone: (213) 253-5600
 Facsimile: (213) 633-4733

ATTACHMENT 1

LAR-IAC PARTICIPANTS

#	Cities	LAR-IAC 1	LAR-IAC 2	LAR-IAC 3
1	City of Agoura Hills	X		X
2	City of Azusa	X	X	
3	City of Bellflower			X
4	City of Beverly Hills	X	X	X
5	City of Burbank	X	X	X
6	City of Carson	X	X	X
7	City of Cerritos	X	X	
8	City of Claremont		X	X
9	City of Covina	X	X	
10	City of Culver City	X	X	X
11	City of Diamond Bar	X	X	
12	City of Downey	X		X
13	City of El Segundo	X	X	X
14	City of Glendale	X	X	X
15	City of Hermosa Beach	X	X	X
16	City of Industry	X	X	X
17	City of Inglewood	X	X	X
18	City of Irwindale	X	X	
19	City of La Canada Flintridge	X	X	X
20	City of La Habra Heights	X	X	
21	City of Lakewood	X	X	X
22	City of Lancaster	X		
23	City of Long Beach	X		X
24	City of Los Angeles	X	X	X
25	City of Manhattan Beach	X	X	X
26	City of Monrovia	X		
27	City of Monterey Park	X	X	
28	City of Palmdale	X		
29	City of Pasadena	X	X	X
30	City of Redondo Beach	X	X	
31	City of San Dimas			X
32	City of Santa Clarita	X	X	X

33	City of Santa Fe Springs	X		X
34	City of Santa Monica	X	X	X
35	City of South El Monte	X	X	
36	City of South Pasadena			X
37	City of Torrance	X	X	X
38	City of Westlake Village	X		
39	City of Whittier	X	X	X

#	Agencies	LAR-IAC 1	LAR-IAC 2	LAR-IAC 3
County Departments				
40	Agricultural Commission/Weights and Measures	X	X	X
41	Chief Executive Office/Office of Emergency Management	X	X	X
42	Department of Animal Care & Control			
43	Department of Beaches & Harbors	X	X	X
44	Department of Children & Family Services			
45	Department of Community & Senior Services			
46	Department of Health Services	X	X	X
47	Department of Mental Health			
48	Department of Parks & Recreation	X	X	X
49	Department of Public Health	X	X	X
50	Department of Public Social Services			
51	Department of Public Works	X	X	X
52	Department of Regional Planning	X	X	X
53	Fire Department		X	
54	Internal Services Department	X	X	X
55	Office of the Assessor	X	X	X
56	Probation Department			
57	Public Library		X	X
58	Registrar-Recorder/County Clerk	X	X	X
59	Sheriff's Department		X	X
Local Agencies				
60	Alameda Corridor Transportation Authority		X	
61	Caltrans	X		
62	LA County Sanitation Districts	X		
63	LARGIN (LA Region Gang Information Network)	X	X	
64	Port of Los Angeles	X	X	X
65	Santa Catalina Island Conservancy	X	X	
66	US Geological Survey		X	
67	Amigos de Los Rios			X
68	US National Guard			X
69	Los Angeles Air Force Base			X
Educational Institutions				
70	Palos Verdes on the NET			X
71	California State University Long Beach	X	X	X
72	California State University Los Angeles		X	
73	University of Southern California (USC)	X	X	X
74	University of California at Los Angeles (UCLA)	X	X	X

ATTACHMENT 2
SAMPLE LETTER OF INTENT

SAMPLE LETTER OF INTENT

<Current Date>

Mr. Richard Sanchez, Chief Information Officer
County of Los Angeles
World Trade Center
350 S. Figueroa St., Suite 188
Los Angeles, CA 90071

Dear Mr. Sanchez:

It is our intent to participate in the 2013-14 Los Angeles Region Imagery Acquisition Consortium (LAR-IAC4). LAR-IAC4 will acquire 4-inch color orthogonal, 4-inch oblique aerial photography, building representations (outlines), and digital terrain data. We understand the estimated cost will not exceed \$XXXXXXX. Recognizing that our final commitment is contingent upon approval, it is understood that this approval must be obtained prior to confirming our participation in this project.

If you have questions, please contact **<Name and Title of Primary Contact>** at **<Telephone, Fax and E-mail Address>**.

Sincerely,

Signature

Print Name

Title

Date

ATTACHMENT 3

LAR-IAC 4 PARTICIPANT AGREEMENT

PARTICIPANT AGREEMENT BY AND BETWEEN
THE COUNTY OF LOS ANGELES AND PARTICIPATING ENTITIES
FOR THE
LOS ANGELES REGION – IMAGERY ACQUISITION CONSORTIUM 4 ("LAR-IAC4")
PROGRAM

This Participant Agreement (Agreement) is made and entered into by and between the County of Los Angeles, a political subdivision of the State of California (County), and **City of Lakewood**, a California city, special district, or agency. Each individual city, district, or agency is referred to herein individually as a "Participating Entity" and collectively as the "Participating Entities". The County and the Participating Entities are hereinafter referred to collectively as the "Parties" and each individually as a "Party."

- A. **WHEREAS**, County has planned to acquire new digital orthogonal and oblique aerial imagery in the winter of 2013-2014 ("Project");
- B. **WHEREAS**, County has become aware that various Participating Entities have similar projects currently underway or plans to undertake similar projects in the near future;
- C. **WHEREAS**, in order to avoid the duplication of efforts and costs by the Parties, the Parties desire to pool their resources to collectively undertake the Project; and
- D. **WHEREAS**, the Parties intend to participate in the Project upon the terms and conditions set forth herein below.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived therefrom, the Parties agree as follows:

1. Purpose

The purpose of this Agreement is to provide a vehicle for the collective participation in the Project by the Parties. The Project shall focus on the acquisition of certain aerial imagery digital data which may include, but are not limited to, products listed in Attachment A ("Digital Data"). It is the intent of the Parties that Digital Data shall be acquired under this Agreement for areas within the County of Los Angeles covered by the jurisdictions of the Parties.

2. Responsibilities of the County

- A. Identify and provide specifications for Digital Data (or their derivatives) to the contractors hired to complete the Project.
- B. Develop all necessary procurement documents for necessary services to be provided by one or more qualified contractors in connection with the acquisition and administration of the Digital Data.
- C. Select the most qualified contractor or contractors to provide the necessary services in connection with the acquisition and administration of the Digital Data and thereafter, manage the entire acquisition and administration of the Project.
- D. With the assistance of one or more selected contractors, provide Quality Control (QC) for all Digital Data delivered under this Agreement.
- E. Arrange for the delivery of the Digital Data (or portions thereof) to the Participating Entity upon Project completion.
- F. Provide monthly reports to the Participating Entities on the status of the Project.

3. The Participating Entity has the right to:

- A. Participate in identifying and providing technical specifications for the Digital Data (or their derivatives).
- B. Provide currently available geodetic points (with necessary standards and accuracy) for County's QC process.
- D. Acquire additional digital aerial products from the contractors through this agreement, provided that a statement of work is attached as Exhibit A.1. County assumes no liability for the completion of these products.

4. Mutual Responsibilities; Maximum Contribution:

The Parties shall be mutually responsible for the following:

- A. Financing the acquisition and administration of the Digital Data including, but not limited to, costs related to QC and the subsequent distribution thereof. The total cost of such acquisition and administration (Total Cost) shall be allocated among the Parties and the Participating Entities. The portion of the Total Cost allocated to a Party hereunder shall be hereinafter referred to as the Party's "Maximum Contribution." Each Participating Entity will transfer its Maximum Contribution to a special trust account which has been established by

the County for this Project (Trust Account) and as further described in Paragraph 5 of this Agreement.

The Maximum Contribution of the Participating Entity shall be \$27,434.

B. In the event the Project is terminated for any reason before the execution of any contract with a contractor for the provision of goods and/or services in connection with the Project, each Participating Entity shall be refunded its Maximum Contribution (or such portion of the Maximum Contribution as shall have been paid to the County by such Participating Entity) in its entirety.

5. Payment of Maximum Contribution; Administration of Trust Account

A. A Participating Entity shall have the following options in paying its Maximum Contribution to County hereunder:

- i. The Participating Entity may elect to pay its Maximum Contribution to County in its entirety upon execution of this Agreement
- ii. The Participating Entity may elect to pay its Maximum Contribution to County as follows: (a) fifty percent (50%) of the Maximum Contribution upon its execution of this Agreement; and (b) fifty percent (50%) upon delivery of the Digital Data to the Participating Entity.

B. The Trust Account established by County in connection with the Project shall be subject to the following:

- i. All funds held in the Trust Account shall be used solely for the payment of contractors selected by County to provide goods and services in connection with the Project.
- ii. Any funds held in the Trust Account not expended upon the completion of the Project or the termination of this Agreement shall be held, administered, and returned to Parties based on their prorated contribution to the total costs of the Project.

6. General Terms and Conditions

A. This Agreement shall take effect upon execution and shall remain in effect through final delivery of all Digital Data and through the duration of the license-use term.

B. The term of this Agreement may be extended by an Amendment to this Agreement.

C. It is the intention of the Parties that the Participating Entity shall receive, with the delivery of the Digital Data, an unlimited irrevocable perpetual, royalty-free license to use, modify, edit, reuse, reproduce, translate, create derivatives or compilations and/or of other works based upon the Digital Data and to combine the digital data with the other contents selected by the Participating Entity in its own operations, with an unlimited number of seats; including, but not limited to, Internet and intranet applications, copying, and printing.

D. The Participating Entity shall have the right to transfer, sublicense, and distribute in any form of media either now known or hereinafter desired the Digital Data to any of its subcontractors or consultants on projects which are outsourced from its own operations. In this connection, the Participating Entity shall require each subcontractor or consultant to whom the Digital Data is transferred to execute a written acknowledgement and agreement to abide by such Participating Entity's license to use the Digital Data. Such acknowledgement and agreement is provided in Attachment B (Authorized User Confidentiality and Non-Disclosure Agreement).

E. Notwithstanding any provision of this Agreement to the contrary, a Participating Entity shall not have the right to sell, resell, or otherwise transfer its license to use the Digital Data to any other person or entity.

F. This Agreement may be amended or modified by County only after collaboration and consultation with the Participating Entities.

G. Nothing in this Agreement shall be construed to give any person or entity, other than the Parties hereto, any legal or equitable right, remedy, or claim under or in respect to this Agreement or any provision herein contained. This Agreement and the provisions hereof are intended to be and are for the sole and exclusive benefit of the Parties.

H. No Party may terminate its participation under this Agreement after the execution of contract(s) for the acquisition of the Digital Data without the prior written consent of County.

I. Any other California city, special district, or agency may become a Participating Entity under this Agreement if:

- (i) Such entity executes this Agreement, and
- (ii) Such entity makes its Maximum Contribution to County as provided for under this Agreement. Any such contribution shall be deposited into the Trust Account and administered in accordance with sub-paragraph 5.B of this Agreement.

J. This Agreement may be executed in counterparts and the signed counterparts shall constitute a single instrument. The signatories to this Agreement represent that they have the authority to bind their respective party to this Agreement.

IN WITNESS WHEREOF, the parties have executed this Participant Agreement for the Los Angeles Region – Imagery Acquisition Consortium 3 Program on the date indicated below.

PARTICIPANT ENTITY

COUNTY OF LOS ANGELES
CHIEF INFORMATION OFFICE

By: _____

By: _____

Richard Sanchez
Chief Information Officer

Date: _____

Date: _____

ATTACHMENT

DIGITAL DATA

All data will be acquired in 2014 unless otherwise noted.

Digital Aerial Orthogonal Imagery

- 1 foot pixel resolution for Urban Areas from 2012
- 1 foot pixel resolution for Urban Areas from 2013
- 4 inch pixel resolution for Areas 1 and 3 (see Map 1 below) from 2014
- 1 foot pixel resolution for Area 2 (see Map 1 below) from 2014

Digital Aerial Oblique Imagery

- 4 inch pixel resolution (neighborhood and community shots) for Area 1 (see Map 2 below)
- 12 inch pixel resolution (community shots only) for Area 2 (see Map 2 below)

Building Outlines

- Building outlines for all of Los Angeles County over 400 square feet, including status information (added, demolished, updated).

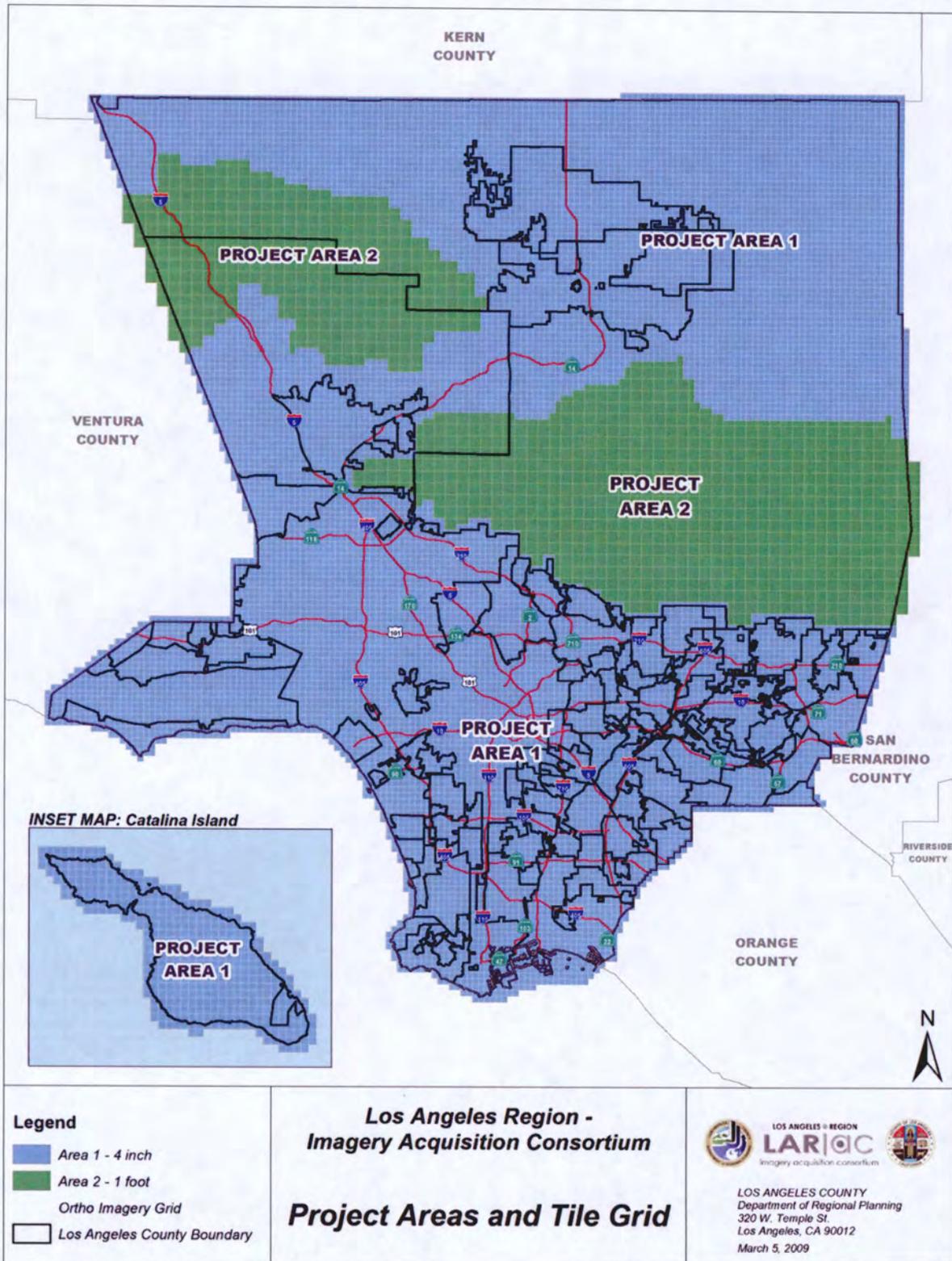
Digital Elevation Data

- Digital Elevation Model (DEM) with 2.5 foot spacing.
- Digital Terrain Model (DTM) with 2.5 foot spacing.
- Digital Surface Model (DSM) with 2.5 foot spacing.
- 1-foot contours derived from LIDAR in the urban Areas.
- 2-foot contours derived from LIDAR in the National Forest.

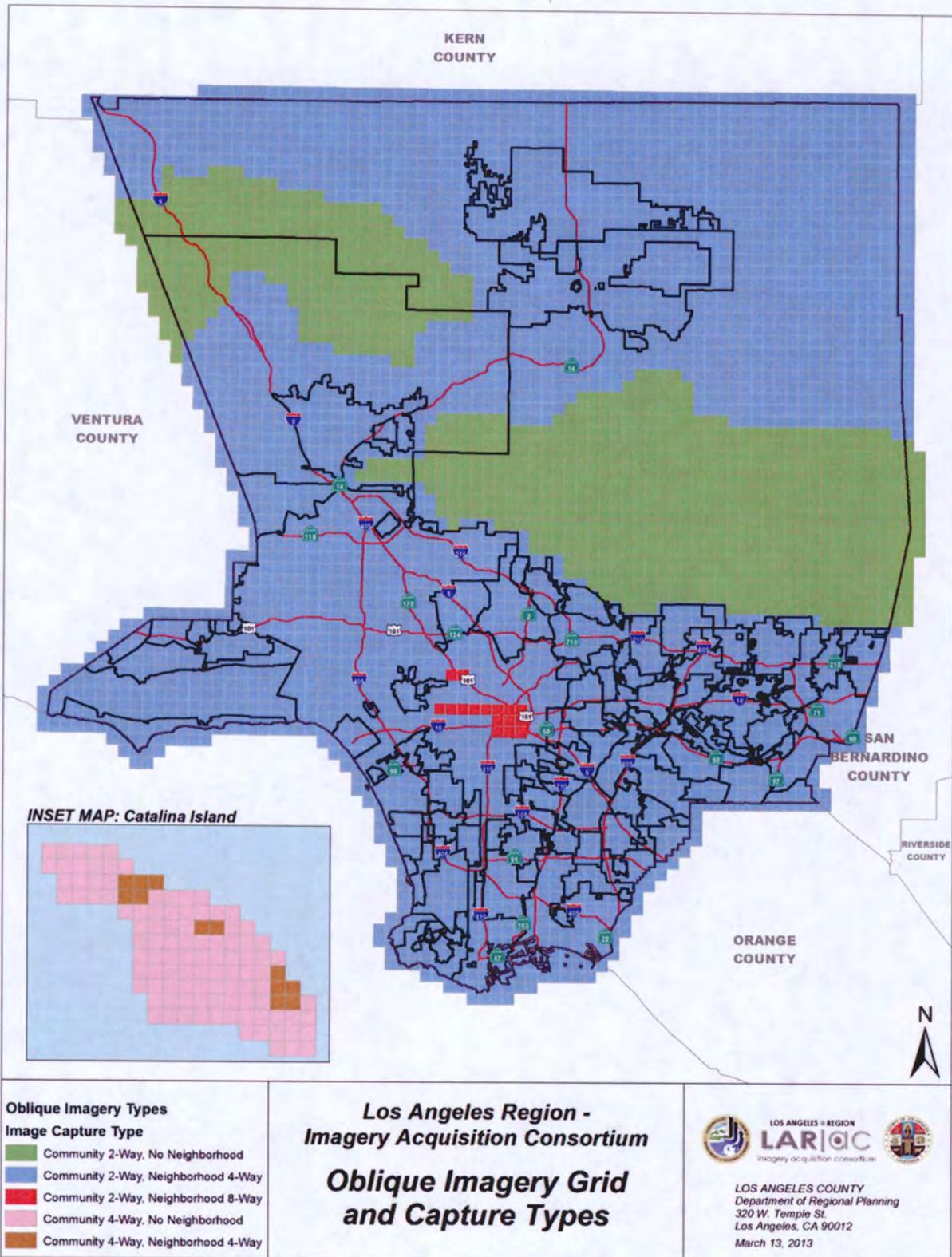
Derived Datasets

- Normalized Difference Vegetation Index (NDVI).
- Solar Model.
- Raster Tree Canopy Model.
- Raster Building data Model.
- Hillshade based upon the 2.5 foot DEM.
- Slope based upon the 2.5 foot DEM.
- Raster Height Model.

Map 1: Areas for Orthogonal Imagery Products



Map 2: Areas for Oblique Imagery Products



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COUNCIL AGENDA

June 11, 2013

TO: The Honorable Mayor and City Council

SUBJECT: Website Update and Redesign

INTRODUCTION

Launched in 1995, the city's website is a news, information and service resource for city residents and employees. There are over 500 visits to the site daily. In 2002, the City purchased a content management software system manufactured by Pixelpushers, Inc. to operate one internet and one intranet site. The software, known as Civica, has provided the tools to manage the city's website.

STATEMENT OF FACT

New software is available from Pixelpushers, Inc. that would enable the city's website to meet current technology standards. Purchase of this software would generate a complete reconstruction of the website. As in the past, Pixelpushers, Inc. would serve as our design consultants.

The new design will give us more built-in control of the infrastructure and give us wider pages to accommodate modern screen sizes, which are much larger than when our site was designed and most monitors were only 13". Much of the existing infrastructure is hard-wired and requires Pixelpushers, Inc. to modify code whenever we need to update or make changes. Website publishing software has evolved to provide users more options to make modifications as needs change. The design will also make the site smart phone/device friendly.

The new software provides:

- The ability to change out images in the banner
- Manipulate layouts with the use of "widgets"
- Change the names on buttons
- Update the web page size from a 13" monitor to a 17" monitor creating a wider layout
- Update the design model from information to a service center so that the most frequently accessed items are easily available while retaining a news section

STATEMENT OF FACT - Continued

- Add the functionality of mobile browsing by making the site smart phone and pad friendly
- A new photo section
- More templates
- Improved search functions

(Widgets are applets designed for use within web pages. An applet is a small application that performs a specific task.)

SUMMARY

Implementation of a new website design includes:

- Concept and Design
- Integration of New Design and Web Development
- Information Architecture Reconstruction
- Project Management
- Design and Implementation of Responsive Design for smart phones and pads
- Training.

The new website, with a service oriented focus, should allow the city to fulfill its public information and e-government service delivery mission through the use of software that is optimized for local government.

STAFF RECOMMENDATION

It is staff's recommendation that the City Council direct the Director of Administrative Services to appropriate \$32,000 in the Public Information fund and that the City Council authorize the Mayor and City Clerk to execute an agreement with Pixelpushers, Inc. for computer software and support of the Civica Content Management System in a sum not to exceed \$32,000, subject to approval of the agreement by the City Attorney as to legal form.

Lisa Novotny 
Assistant City Manager

Howard L. Chambers 
City Manager

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Public Hearings

COUNCIL AGENDA

June 11, 2013

TO: Honorable Mayor and City Council

SUBJECT: Justice Assistance Grant Program Funding for Criminal Abatement Team

INTRODUCTION

For the last several years, a portion of the city's Crime, Public Nuisance and Property Abatement Team was funded by the Edward Byrne Memorial Justice Assistance Grant (JAG) program. Each year the Federal government establishes the amount of dollars provided for this program.

STATEMENT OF FACTS

The City has been notified that we may claim an entitlement grant of \$22,229 from the Justice Assistance Program and that funding for the deputy on the Abatement Team is an eligible expenditure. The Abatement Team's mission is to identify and "clean up" nuisance single and multiple family housing units and businesses creating a haven for criminal activities. They also address properties that are unsightly, with residents who disturb the peace and safety of Lakewood neighborhoods. The special assignment deputy is a key member of this team and a portion of the contract cost of this deputy can be offset by this grant.

The JAG program requires the City Council to hold a public hearing on the expenditure of these funds and have a 30-day period whereby comments may be received on this use of grant funds. If the City Council acts and conducts the hearing at this meeting, we will satisfy the required review period on July 11, 2013.

RECOMMENDATION

Staff recommends the City Council approve the submittal of the JAG Program funding for the Crime, Public Nuisance and Property Abatement Team deputy. Receive public comment on this grant and accept these comments in the City Clerk's office until July 11, 2013. Authorize the City Manager to apply for the grant and forward any additional public comment at the end of the review period. Direct the Director of Administrative Services to appropriate \$22,229 in the 2013 JAG grant fund when the grant is awarded.

Carol Flynn Jacoby
Deputy City Manager



Howard L. Chambers
City Manager



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Legislation

ORDINANCE NO. 2013-3

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AMENDING ARTICLE IX OF THE LAKEWOOD MUNICIPAL CODE TO ALLOW THE ESTABLISHMENT OF COTTAGE FOOD OPERATIONS IN RESIDENTIAL ZONES IN THE CITY OF LAKEWOOD.

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES ORDAIN AS FOLLOWS:

SECTION 1. Article IX Planning - Zoning of the Lakewood Municipal Code is hereby amended to allow cottage food operations on residentially zoned properties as provided in this Ordinance pursuant to Public Hearings before the Planning and Environment Commission and the City Council.

SECTION 2. CEQA. The City Council finds that an Initial Study has been prepared for the proposed project, pursuant to Section 15063 of the California Environmental Quality Act Guidelines, as amended. A Negative Declaration has been prepared for the project, pursuant to Section 15070, et. seq., of the Guidelines. The project was found to have no significant effect on the environment. Therefore, said Negative Declaration is hereby approved.

SECTION 3. INTENT. The State of California adopted the Homemade Food Act (AB1616) on January 1, 2013. This State law mandates cities and counties to allow cottage food operations in one of three ways:

- 1) Classify a cottage food operation as a permitted use of residential property for zoning purposes.
- 2) Grant a nondiscretionary permit to use a residence as any cottage food operation that complies with local ordinances prescribing reasonable standards, restrictions, and requirements concerning spacing and concentration, traffic control, parking, and noise control relating to those residences.
- 3) Require any cottage food operation to apply for a permit to use a residence for its operation. The use permit shall be granted if the cottage food operation complies with local ordinances prescribing reasonable standards, restrictions, and requirements concerning spacing and concentration, traffic control, parking, and noise control relating to those residences.

It is the intent of the City of Lakewood to amend the Lakewood Municipal Code to implement the Homemade Food Act to comply with State law and to allow such uses in the City to operate with a Conditional Use Permit on land zoned for residential purposes, including those properties zoned R-1, R-A, MHP, M-F-R, PD-SF or PD-MF. A cottage food operation shall be required to obtain a business license for a home business occupation as a condition of the Conditional Use Permit. This ordinance implements reasonable standards, restrictions, and requirements relating to permitting, spacing and concentration, traffic control, parking, and noise control regarding the use of cottage food operations on properties located in the residential zones.

SECTION 4. Section 9302. Definitions of Chapter 3 Zoning Purposes, Title and Definitions of Article IX of the Lakewood Municipal Code is hereby amended to add a definition of Cottage Food Operations as Subsection 9302.17e and to renumber the definition of Dance, Public as Subsection 9302.17f, to read as follows:

“9302.17e COTTAGE FOOD OPERATIONS “Cottage food operation” means an enterprise that has not more than the amount in gross annual sales that is specified in Section 113758 of the California State Health and Safety Code, is operated by a cottage food operator, and has not more than one full-time equivalent cottage food employee, not including a family member or household member of the cottage food operator, within the registered or permitted area of a private home where the cottage food operator resides and where cottage food products are prepared or packaged for direct, indirect, or direct and indirect sale to consumers. A cottage food operation includes both of the following:

- Class A" cottage food operations may engage only in direct sales of cottage food products from the cottage food operation or other direct sales venues.
 - Class B" cottage food operations may engage in both direct sales and indirect sales of cottage food products from the cottage food operation, from direct sales venues from offsite events, or from third-party retail food facilities.
- A. "Cottage food employee" means an individual, paid or volunteer, who is involved in the preparation, packaging, labeling, handling, and storage of a cottage food product, or otherwise works for the cottage food operation. An employee does not include a household member of the cottage food operator.
- B. "Cottage food operator" means an individual who operates a cottage food operation in his or her private home and is the owner of the cottage food operation.
- C. "Cottage food products" means non-potentially hazardous foods, including foods that are prepared for sale in the kitchen of a cottage food operation. A list of non-potentially hazardous foods is maintained and updated by the State Public Health Officer who may add or delete food products to or from the list, which shall be known as the Approved Products List. Cottage food products shall include food products that are defined by the California State Health and Safety Code as non-potentially hazardous foods, in Section 113871, and include foods that are described in Section 114365.5. These foods shall be prepared and packaged for sale in the kitchen of a properly permitted cottage food operation. All food shall be obtained from sources that comply with all applicable laws.
- D. "Direct sale" means a transaction between a cottage food operation operator and a consumer, where the consumer purchases the cottage food product directly from the cottage food operation. Direct sales include, but are not limited to, transactions at holiday bazaars or other temporary events, such as bake sales or food

swaps, transactions at farm stands, certified farmers' markets, or through community-supported agriculture subscriptions, and transactions occurring in person in the cottage food operation.

- E. "Indirect sale" means an interaction among a cottage food operation, a third-party retailer, and a consumer, where the consumer purchases cottage food products made by the cottage food operation from a third-party retailer that holds a valid permit issued pursuant to Section 114381 of the California State Health and Safety Code. Indirect sales include, but are not limited to, sales made to retail shops or to retail food facilities where food may be immediately consumed on the premises.
- F. "Private home" means a dwelling, including an apartment or other leased space, where individuals reside.
- G. "Registered or permitted area" means the portion of a private home that contains the private home's kitchen used for the preparation, packaging, labeling, handling or storage of cottage food products and related ingredients or equipment, or both, and attached rooms within the home that are used exclusively for storage.
- H. Cottage Food Products Requirements. All cottage food operations shall be subject to the operational requirements listed in Section 114365 of the California State Health and Safety Code and as follows:
1. In general, no cottage food preparation, packaging, labeling, or handling may occur in the home kitchen concurrent with any other domestic activities, such as a family meal preparation, child or pet care, dish or clothes washing, smoking or guest entertainment. All cottage food operators and workers shall practice proper hygiene and not have a contagious illness.
 2. Any person who prepares, handles, packages, labels or stores cottage food products shall successfully complete a Los Angeles County Public Health food processor/handler course. Proof of successful completion of such a course shall be submitted with the annual renewal of the Home Occupation Permit.
 3. A cottage food operation shall properly label all cottage food products in compliance with the Federal Food, Drug, and Cosmetic Act (21 U.S.C. Sec. 343 et seq.) and Section 114365.2 of the California State Health and Safety Code. Additionally, to the extent permitted by federal law, the label shall include, but is not limited to, all of the following:
 - a. The name of the Cottage Food Operation which produced the cottage food product and the Cottage Food Operator's address, phone number and electronic mail address (if any). Also any required Public Health permit number shall be listed.
 - b. The name commonly used for the food product, the words "Made in a Home Kitchen" and a list of the ingredients used to make the cottage food product (in descending order of predominance by weight, if the product contains two or more ingredients).

9302.17e.-f. DANCE, PUBLIC. Public dance and public dance halls are those places and activities defined in Section 6103.17 and 6103.18 of Article VI. (Added by Ord.98-9)

SECTION 5. Section 9320. Uses Permitted of Part 2 R-1 (Single-Family Residential) Zone Regulations of Chapter 3 Zoning Purposes, Title and Definitions of Article IX Planning – Zoning of the Lakewood Municipal Code, is hereby amended to add Subsection C.13 Cottage Food Operations to read as follows:

C. The following uses provided that in each instance a Conditional Use Permit has been obtained and continues in full force and effect:-

...

13. Cottage Food Operations. As defined in Section 9302.17e and provided the following requirements are conditions of approval for the conditional use permit:

a. **Business License.** A cottage food operation shall obtain and maintain a valid business license for a Home Business Occupation, as specified in Section 9320. J., including a timely and valid annual renewal of the business license.

b. **Public Health Permits.** Prior to issuance of the business license for a home business occupation and any annual renewal of the business license, the cottage food operator shall submit a copy of all required Public Health permits, registrations and certifications required to operate the business and those required for any employees or household workers of the business.

c. **Inspection.** The cottage food operation shall be subject to inspection by City officials, if the City receives a complaint related to potential non-compliance with related provisions of the Municipal Code, unsafe food or a possible violation of the Homemade Food Act.

d. **Spacing.** Cottage food operations shall only be approved for operation, where each property line of the lot or parcel of the proposed Cottage Food Operation is located more than 300 feet from another property line that is the site of an existing and properly permitted cottage food operation.

e. **Parking.** A minimum of one temporary parking space shall be provided on-site to accommodate an employee of the cottage food operation, in addition to the required parking for the residence. Temporary parking spaces shall only be occupied by an employee during operating hours. The temporary parking space shall be paved, shall not encroach into the public right of way, and shall not be located within the required front yard with the exception that temporary parking may be provided on a driveway.

f. **Product Pickup.** The cottage food operation shall provide cottage food products only for pickup. There shall be no on-site consumption of cottage food products by customers, except samples, and there shall be no customer dining area provided on the premises of a cottage food operation.

g. **Hours of Operation.** A cottage food operation shall only serve one customer at a time and only between the hours of 7:00 a.m. to 7:00 p.m. daily. A cottage food operation shall only have one full-time or full-time equivalent non-resident employee and only between the hours of 7:00 a.m. to 7:00 p.m. daily.

h. **Rental Property.** In the case where a cottage food operation is proposed to be located in a dwelling unit that is either leased or rented by a tenant, an original wet-signed written authorization from the property owner or property manager shall be provided with the annual business license request and renewal.

SECTION 6. Section 9320. Uses Permitted of Part 2 R-1 (Single-Family Residential) Zone Regulations of Chapter 3 Zoning Purposes, Title and Definitions of Article IX Planning – Zoning of the Lakewood Municipal Code, is hereby amended to reword Subsection J to read as follows:

J. **Home bBusiness eOccupations.**~~–A resident may obtain a business license for a Home Business Occupation, including a Cottage Food Operation,~~ provided the business license holder abides by the following restrictions. Any failure of the business license holder to observe the following restrictions may be cause for the revocation of the business license:

1. **Accessory Use.** The business use of ~~the~~ a residential premises for a home occupation must be only be an accessory use that is incidental and secondary to the primary use of the residence as a home for residential purposes.
2. **Appearance.** ~~There shall be no change in the residential character of the residence. In no way shall the residential character of the main building or premises be altered by the home business occupation use.~~
3. **Activities.** There shall be no activity upon the premises, causing unusual noise or disturbance, other than would be common to residential property, or otherwise interfering with the public health, safety and welfare.
4. **Employees.** There shall be no employment of help other than members of the residential family or other household member. In the case of a cottage food operation, there may be no more than one employee who is not a member of the subject household. Employee work hours at a cottage food operation shall be limited to the hours between 7:00 a.m. to 7:00 p.m. daily.
65. **Customers.** There shall be no sale of products to customers on the premises or customer activity on the premises, except, in the case of a cottage food operation. A cottage food operation shall allow no more than one customer at anytime on the cottage food operation site and only between the hours of 7:00 a.m. to 7:00 p.m. daily.
5. ~~There shall be no use of materials or mechanical equipment not recognized as being a part of normal household or hobby use.~~

76. **Traffic.** The use shall not create pedestrian or vehicular traffic other than that normal for ~~single-family~~ residential activity.
87. **Commercial Vehicles.** The use shall not involve commercial vehicles for delivery of materials to or from the premises, other than those normally allowed in a residential district.
98. **Storage.** The use shall not involve excessive or unsightly storage of materials or supplies indoors or outdoors.
9. **Equipment and Supplies.** There shall be no use of materials or mechanical equipment not recognized as being a part of normal household or hobby use.
10. **Advertising.** The use shall not involve any advertising signs or structures on the premises.
- ~~11. In no way shall the residential character of the main building or of said premises be altered by said use or occupancy.~~
- ~~1211.~~ **Utility Consumption.** There shall be no use of utility or community facilities beyond that normal to the use of the property for residential purposes.

SECTION 7. Section 9326. Uses Permitted of Part 2a R-A (Single-Family Residential-Limited Agriculture) Zone Regulations of Chapter 3 Zoning Purposes, Title and Definitions, of Article IX Planning - Zoning of the Lakewood Municipal Code, is hereby amended to add Subsection D.12 to read as follows:

- D. The following uses provided that in each instance a Conditional Use Permit has been obtained and continues in full force and effect:

...

- 12. Cottage Food Operations.** Provided the requirements listed in Section 9320.C.13 are required as conditions of approval for the Conditional Use Permit.

SECTION 8. Section 9328.1. Uses Permitted of Part 2b MHP (Mobilehome Park) Residential Zone of Chapter 3 Zoning Purposes, Title and Definitions, of Article IX Planning - Zoning of the Lakewood Municipal Code, is hereby amended to add Subsection G.6 and Subsection K to read as follows:

- G. The following uses provided that in each instance a Conditional Use Permit has been obtained and continues in full force and effect:

...

- 6. Cottage Food Operations.** These are subject to the conditions and restrictions listed in Section 9320.C.13

...

K. Home Business Occupations, subject to the conditions and restrictions listed in Section 9320.J.

SECTION 9. Section 9331. Uses Permitted of Part 3 M-F-R (Multiple-Family Residential) Zone Regulations of Chapter 3 Zoning Purposes, Title and Definitions, of Article IX Planning - Zoning of the Lakewood Municipal Code, is hereby amended to add Subsection D.8 to read as follows:

D. The following uses provided that in each instance a Conditional Use Permit has been obtained and continues in full force and effect:

...

8. Cottage Food Operations. These are subject to the conditions and restrictions listed in Section 9320.C.13.

SECTION 10. Section 9471. Uses Permitted of Part 17 PD (Planned Development) Zone Regulations of Chapter 3 Zoning Purposes, Title and Definitions, of Article IX Planning - Zoning of the Lakewood Municipal Code, is hereby amended to add Subsection E.1 to read as follows:

E. The following uses provided that in each instance a Conditional Use Permit has been obtained and continues in full force and effect:

1. Cottage Food Operations. These are subject to the conditions and restrictions listed in Section 9320.C.13.

SECTION 11. **SEVERABLE.** The City Council hereby declares it would have passed this Ordinance sentence by sentence, paragraph by paragraph and section by section, and does hereby declare the provisions of this Ordinance are severable, and if for any reason any section of this Ordinance should be held invalid, such decision shall not affect the validity of the remaining parts of this Ordinance.

SECTION 12. **PUBLIC NOTICE.** The City Clerk shall certify to the adoption of this Ordinance. The City Council hereby finds and determines there are no newspapers of general circulation both published and circulated within the City and, in compliance with Section 36933 of the Government Code, directs the City Clerk to cause said Ordinance within fifteen (15) days after its passage to be posted in at least three (3) public places within the City as established by ordinance.

ADOPTED AND APPROVED THIS ____ DAY OF _____, 2013, BY THE FOLLOWING ROLL CALL VOTE:

	AYES	NAYS	ABSENT
Council Member Rogers	_____	_____	_____
Council Member Piazza	_____	_____	_____
Council Member DuBois	_____	_____	_____
Council Member Wood	_____	_____	_____
Mayor Croft	_____	_____	_____

Mayor

ATTEST:

City Clerk

I, DENISE R. HAYWARD, do hereby certify that I am the City Clerk of the City of Lakewood, and the foregoing Ordinance was adopted and approved by the City Council of the City of Lakewood voting for and against the Ordinance as above set forth at a regular meeting thereof on the ____ day of _____, 2013.

City Clerk

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*Housing
Successor*

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
FUND SUMMARY 5/30/2013**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 26 through 26. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

3901	HOUSING ADMIN & PROGRAM	22.00
		<hr/>
		22.00

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
SUMMARY CHECK REGISTER**

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
26	05/30/2013	2174	PETTY CASH/LOVENEL REVELDEZ OR	22.00	0.00	22.00
Totals:				<u>22.00</u>	<u>0.00</u>	<u>22.00</u>