



Minutes

Lakewood City Council

Regular Meeting held
December 11, 2018

MEETING WAS CALLED TO ORDER at 7:30 p.m. by Mayor Croft in the Council Chambers at the Civic Center, 5000 Clark Avenue, Lakewood, California.

INVOCATION was offered by Dr. Fardad Mogharabi, Bahá'í Faith Community

PLEDGE OF ALLEGIANCE was led by Girl Scout Troop 2993

ROLL CALL: PRESENT: Mayor Steve Croft
Vice Mayor Todd Rogers
Council Member Diane DuBois
Council Member Ron Piazza
Council Member Jeff Wood

ANNOUNCEMENTS AND PRESENTATIONS:

Mayor Croft announced that the meeting would be adjourned in memory of Leonardo Reveldez, the father of Lovenel Reveldez, Assistant Director of Finance & Administrative Services.

The Mayor expressed appreciation to staff and the community organizations who coordinated the tree lighting event held the previous week and commented that in just five years, the event had become a great Lakewood tradition. He also commended those involved in Project Shepherd noting that the upcoming distribution of food and gifts to children and families was the culmination of hundreds of hours over the past few months of work and volunteer efforts.

Mayor Croft introduced Renita Armstrong, Bellflower Unified School District Board Member-elect, who stated that she had lived in Bellflower for over twenty-five years and looked forward to representing the community and to partnering with the City to help steer the District toward the future.

ROUTINE ITEMS:

COUNCIL MEMBER PIAZZA MOVED AND COUNCIL MEMBER DUBOIS SECONDED TO APPROVE ROUTINE ITEMS 1 THROUGH 8.

RI-1 Approval of Minutes of the Meetings held November 13, and November 27, 2018

RI-2 Approval of Personnel Transactions

ROUTINE ITEMS: - Continued

RI-3 Approval of Registers of Demands

RI-4 Approval of Report of City Council Committees' Activities

RI-5 Approval of Monthly Report of Investment Transactions

RI-6 Acceptance of Notice of Completion for Public Works Project No. 2016-1R, Improvements to the Existing Burns Community Center, De La Riva Construction, Inc.

RI-7 Approval of Tenth Amendment to Recreation Lease for the Lakewood Equestrian Center

RI-8 RESOLUTION NO. 2018-63; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ADDING A JOB CLASSIFICATION TO SCHEDULE B OF RESOLUTION NO. 2018-38 PERTAINING TO HOURLY-RATED PART-TIME EMPLOYEES AND ENACTING A PERSONNEL RESOLUTION ESTABLISHING THE COMPENSATION, RULES AND REGULATIONS PERTAINING TO HOURLY-RATED PART-TIME EMPLOYEES

UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Piazza, DuBois, Rogers, Wood and Croft

NAYS: COUNCIL MEMBERS: None

2.1 • SECOND READING AND ADOPTION OF ORDINANCE NO. 2018-9; AMENDING THE LAKEWOOD MUNICIPAL CODE AND THE ZONING ORDINANCE REGARDING VARIOUS MINOR MODIFICATIONS AND CLARIFICATIONS

Steve Skolnik, for the City Attorney, advised that the proposed ordinance had been introduced at a public hearing during the previous City Council meeting and was presented for second reading and adoption at this time.

ORDINANCE NO. 2018-9; AMENDING THE LAKEWOOD MUNICIPAL CODE AND THE ZONING ORDINANCE REGARDING VARIOUS MINOR MODIFICATIONS AND CLARIFICATIONS

VICE MAYOR ROGERS MOVED AND COUNCIL MEMBER WOOD SECONDED TO ADOPT ORDINANCE NO. 2018-9. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Piazza, DuBois, Rogers, Wood and Croft

NAYS: COUNCIL MEMBERS: None

3.1 • ARCHITECTURAL SERVICES AGREEMENT - DAHLIN GROUP

Lisa Rapp, Director of Public Works, made a presentation based on the report in the agenda and explained that staff was recommending entering into a contract for consulting architectural services with the Dahlin Group, who offered a wide array of park and civic buildings project experience and were available to assist the City in an urgent park improvement project. She stated that there were a number of ongoing projects and the need to deal with several unanticipated ADA related projects had arisen. In looking at several firms, it had been determined that the Dahlin Group was the most qualified, and had appropriate staff and applicable expertise to meet the City's immediate and ongoing needs. Ms. Rapp reported that the first project, ADA improvements for four park restrooms, would be an opportunity to gauge the firm's ability to deliver plans and specifications for a project in a timely fashion within a set scope of work and would help determine whether the firm could be used on future projects. She noted that the City would be under no obligation to continue using them if the quality or timeliness of their work was not satisfactory. A detailed proposal for the ADA improvements for the four bathrooms included Biscailuz Park Activity Building, Boyar Park Activity Building, Del Valle Park Activity Building, and San Martin Park Activity Building. The Dahlin Group would prepare preliminary plans for review and final plans and specifications suitable for bidding as a public works contract along with an estimate and a schedule. She stated it was staff's recommendation that the City Council authorize an on-call Architectural Services agreement with Dahlin Group based upon their FY 18-19 rate schedule; authorize work for the ADA Restroom Improvements in an amount not-to-exceed \$103,950; and appropriate \$103,950 from the General Fund assigned fund balance - Capital Replacement and Repair for the project.

VICE MAYOR ROGERS MOVED AND COUNCIL MEMBER DUBOIS SECONDED TO AUTHORIZE AN ON-CALL ARCHITECTURAL SERVICES AGREEMENT WITH DAHLIN GROUP; AUTHORIZE WORK FOR THE ADA RESTROOM IMPROVEMENTS IN AN AMOUNT NOT TO EXCEED \$103,950; AND APPROPRIATE THE SAME AMOUNT FROM THE GENERAL FUND ASSIGNED FUND BALANCE - CAPITAL REPLACEMENT AND REPAIR FOR THE PROJECT. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Piazza, DuBois, Rogers, Wood and Croft

NAYS: COUNCIL MEMBERS: None

3.2 • UPDATE ON PUBLIC WORKS PROJECT NO. 2018-5; IMPROVEMENTS TO THE EXISTING RYNERSON PARK

The Public Works Director made a presentation based on the report in the agenda and stated that Fleming Environmental had commenced work for the Rynerson Park site improvements, which included installation of a previously purchased pre-fabricated park restroom building, miscellaneous demolition, and site improvements to include concrete walkways, concrete ramps, parking striping, pedestrian bridge improvements. The restroom was currently on its way for delivery and installation with site work underway to prepare the subgrade pad at the site of the restroom building and provide utility hookups.

3.2 • UPDATE ON PUBLIC WORKS PROJECT NO. 2018-5; IMPROVEMENTS TO THE EXISTING RYNERSON PARK - Continued

Staff submitted a proposal request to Fleming for the installation of a picnic slab to provide a large group picnic area. She stated that the written report indicated that this would be in the northerly location of the old picnic shelter, however, staff of the Recreation and Community Services Department had requested that the slab be installed to the more heavily used south location closer to the playground. The design allowed for the addition of a shelter in the future. Fleming proposed a total cost of \$40,480 for the picnic slab and connection to the adjacent walkways. She explained that although no other change orders had been issued to date, the project was just beginning so the current contingency should be reserved to cover any unforeseen conditions during construction and not utilized for the extra work. In addition, a drinking fountain, picnic tables, prep tables, BBQs and trash cans were needed. There were sufficient funds in the FY 18-19 equipment replacement account for the purchase. She concluded by stating that staff recommended that the City Council authorize staff to approve a change order in an amount not to exceed \$40,480 to Public Works Contract 18-5 and appropriate \$40,480 from the General Fund assigned fund balance – reserve for Capital Improvements for the project.

COUNCIL MEMBER WOOD MOVED AND VICE MAYOR ROGERS SECONDED TO AUTHORIZE STAFF TO APPROVE A CHANGE ORDER IN AN AMOUNT NOT TO EXCEED \$40,480 TO PW PROJECT NO. 2018-5 AND APPROPRIATE THE SAME AMOUNT FROM THE GENERAL FUND ASSIGNED FUND BALANCE – RESERVE FOR CAPITAL IMPROVEMENTS FOR THE PROJECT. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Piazza, DuBois, Rogers, Wood and Croft

NAYS: COUNCIL MEMBERS: None

3.3 • FINAL DESIGN AND PREPARATION OF PLANS, SPECIFICATIONS AND ESTIMATES - LAKEWOOD BOULEVARD REGIONAL CORRIDOR CAPACITY ENHANCEMENT PROJECT

The Director of Public Works made a presentation based on the report in the agenda and reported that the Los Angeles County Metropolitan Transportation Authority (LACMTA) had provided a grant of \$3,600,000 in Measure R Funds for improvements within the City as part of the Lakewood Boulevard Regional Corridor Capacity Enhancement Project. The funds came from LACMTA share of Measure R and were not the local return allocated to the Lakewood. She stated that there would be a future funding agreement for the construction phase. The project included street widening, median improvements, bike lanes, sidewalk, street resurfacing, ADA and storm water compliance, traffic signal modification, drought-resistant landscaping and irrigation and signing and striping; all within the existing right-of-way. Based upon the need to maintain continuity in the project design, and their in-depth knowledge of the earlier design and environmental phases, staff requested that Willdan submit a detailed proposal for the final design phase.

3.3 • FINAL DESIGN AND PREPARATION OF PLANS, SPECIFICATIONS AND ESTIMATES - LAKEWOOD BOULEVARD REGIONAL CORRIDOR CAPACITY ENHANCEMENT PROJECT - Continued

She explained the importance of the schedule in that there would be opportunities to apply for grant programs to fund the construction and the City's applications would be more competitive if it demonstrated that plans would be ready for bid in a timely fashion. The utility undergrounding design to be completed by Southern California Edison would be coordinated by Willdan. It was staff's recommendation that the City Council approve Willdan's proposal to complete final design plans for the Lakewood Boulevard Regional Corridor Capacity Enhancement Project under their existing Engineering Services Agreement in an amount not to exceed \$1,334,635 and authorize the Mayor to sign the proposal subject to approval of form by the City Attorney.

Ms. Rapp responded to Vice Mayor Rogers' request for clarification for the record by stating that the allocation had been for \$3.6 million and not the \$3.2 million amount as noted on the second page of the report.

Council Member Piazza stated that despite this being for consideration of an engineering services agreement for the project and not on the regional corridor project itself, he would, in an abundance of caution, be abstaining from voting on the matter since he had a business located in a portion of the corridor.

VICE MAYOR ROGERS MOVED AND COUNCIL MEMBER WOOD SECONDED TO APPROVE WILLDAN'S PROPOSAL TO COMPLETE FINAL DESIGN PLANS FOR THE LAKEWOOD BOULEVARD REGIONAL CORRIDOR CAPACITY ENHANCEMENT PROJECT UNDER THEIR EXISTING ENGINEERING SERVICES AGREEMENT IN AN AMOUNT NOT TO EXCEED \$1,334,635 AND AUTHORIZE THE MAYOR TO SIGN THE PROPOSAL. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: DuBois, Rogers, Wood and Croft

NAYS: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: Piazza

3.4 • REVIEW OF COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR YEAR ENDED JUNE 30, 2018, AND PRESENTATION OF GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) AWARD

Jose Gomez, Director of Finance and Administrative Services, presented a report based on the memo in the agenda and stated that the newly formed City Council Audit Committee, made up of Mayor Croft and Council Member Piazza, had actively participated in preparation for the audit and the drafting of the Comprehensive Annual Financial Report (CAFR). He reported that the City remained in sound fiscal condition and would proactively address the challenges posed by the past recession and the State takeaways of local funds in an efficient and effective manner.

3.4 • REVIEW OF COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR YEAR ENDED JUNE 30, 2018, AND PRESENTATION OF GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) AWARD - Continued

Ken Pun, managing partner, and Frances Kuo, partner, The Pun Group, displayed slides and highlighted the elements of the annual financial report which included scope of work; audit responsibilities; approach to the audit; overview of financial statements; and audit results.

Mr. Pun presented a Certificate of Achievement for Excellence in Financial Reporting to the City of Lakewood for the FY 2016-17 CAFR to the Mayor and Council.

COUNCIL MEMBER DUBOIS MOVED AND VICE MAYOR ROGERS SECONDED TO RECEIVE AND FILE THE COMPREHENSIVE ANNUAL FINANCIAL REPORT YEAR ENDED JUNE 30, 2018. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Piazza, DuBois, Rogers, Wood and Croft

NAYS: COUNCIL MEMBERS: None

SUCCESSOR AGENCY ACTIONS

1. Approval of Register of Demands

VICE MAYOR ROGERS MOVED AND COUNCIL MEMBER WOOD SECONDED TO APPROVE THE REGISTER OF DEMANDS. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Piazza, DuBois, Rogers, Wood and Croft

NAYS: COUNCIL MEMBERS: None

2. Approval of Recognized Obligation Payment Schedule for July 1, 2019 Through June 30, 2019 - ROPS 19-20

COUNCIL MEMBER DUBOIS MOVED AND COUNCIL MEMBER PIAZZA SECONDED TO APPROVE THE RECOGNIZED OBLIGATIONS PAYMENT SCHEDULE FOR JULY 1, 2019 THROUGH JUNE 30, 2020. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Piazza, DuBois, Rogers, Wood and Croft

NAYS: COUNCIL MEMBERS: None

ORAL COMMUNICATIONS: None

ADJOURNMENT

There being no further business to be brought before the City Council, Mayor Croft adjourned the meeting at 8:08 p.m. A moment of silence was observed in memory of Leonardo Reveldez.

Respectfully submitted,

Jo Mayberry, CMC
City Clerk