

AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

March 25, 2014

RECEPTION: “Lakewood Celebrates . . .” 6:00 p.m.

CALL TO ORDER 7:30 p.m.

INVOCATION: Rabbi Howard Laibson, Congregation Shir Chadash

PLEDGE OF ALLEGIANCE: Campfire Horizon Group

ROLL CALL: Mayor Steve Croft
Vice Mayor Todd Rogers
Council Member Diane DuBois
Council Member Ron Piazza
Council Member Jeff Wood

ANNUAL REORGANIZATION OF CITY COUNCIL

Election of Mayor and Vice Mayor

ANNOUNCEMENTS AND PRESENTATIONS:

ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 Approval of Minutes of the Meeting held March 11, 2014

RI-2 Approval of Personnel Transactions

RI-3 Approval of Registers of Demands

RI-4 Approval of Monthly Report of Investment Transactions

RI-5 Adoption of Resolution No. 2014-6; Amending Resolution Establishing Compensation, Rules and Regulations for Part-time Employees

RI-6 Approval for Installation of Disabled Person Parking Space on Denmead Street, Resolution No. 2014-7

RI-7 Authorization for Contract Negotiation on Public Works Project No. 2014-01, Fencing Improvements at The Centre at Sycamore Plaza

RI-8 Authorizing Engineering Design Services for Del Amo Pavement Rehab, Willdan

City Council Agenda

March 25, 2014

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PUBLIC HEARINGS:

- 1.1 Award of Bid for Public Works Project No. 2013-05, West San Gabriel River Parkway Nature Trail, Phase 3 Development

LEGISLATION:

- 2.1 Adoption of Signature Resolutions
 - a. Resolution No. 2014-8; Authorizing the City Treasurer to Deposit Funds for Safekeeping and Investment and Authorizing the Withdrawal of Funds from Depositories
 - b. Resolution No. 2014-9; Authorizing the Use of the Facsimile Signature of the Mayor in the Execution of Public Securities and Instruments of Payment
 - c. Resolution No. 2014-10; Authorizing the Use of the Facsimile Signature of the Vice Mayor in the Execution of Public Securities and Instruments of Payment

REPORTS:

- 3.1 Establishment of Ad Hoc Audit Committee

AGENDA LAKWOOD HOUSING SUCCESSOR AGENCY

1. Approval of Register of Demands

ORAL COMMUNICATIONS:

ADJOURNMENT

Any qualified individual with a disability that would exclude that individual from participating in or attending the above meeting should contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; at least 48 hours prior to the above meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting or other reasonable auxiliary aids or services may be provided.

Copies of staff reports and other writings pertaining to this agenda are available for public review during regular business hours in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, CA 90712

Routine Items

**Routine Item 1 - City Council Minutes
will be available prior to the meeting**

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COUNCIL AGENDA

March 25, 2014

TO: The Honorable Mayor and City Council**SUBJECT:** Report of Personnel Transactions

<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
1. FULL-TIME EMPLOYEES			
A. Appointments			
None			
B. Changes			
Eduardo Ceja	Park Maintenance Worker Sr. Park Maintenance Worker	8A to 13A	03/16/2014
Kelly Garnetti	Customer Services Clerk Administrative Clerk	8A to 8A	03/23/2014
Deborah Giemont	Customer Services Clerk Administrative Clerk	8A to 8A	03/23/2014
Kristen Preciado	Clerk Typist VI Administrative Clerk	B to 8A	03/23/2014
C. Separations			
Marilyn Beauchamp	Stenographer Clerk	8A	03/20/2014
2. PART-TIME EMPLOYEES			
A. Appointments			
Arlene Peterson	Community Services Leader IV	B	03/16/2014
B. Changes			
Ashley Hoover	Community Services Leader IV Community Services Specialist	B to B	03/02/2014
Timothy Hunt	Maintenance Trainee I Maintenance Trainee II	B to B	03/02/2014
C. Separations			
None			

Lisa Novotny 
 Assistant City Manager

Howard L. Chambers 
 City Manager

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**CITY OF LAKEWOOD
FUND SUMMARY 3/6/2014**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 55805 through 55961. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	286,559.14
1030	CDBG CURRENT YEAR	2,753.83
1050	COMMUNITY FACILITY	2,017.97
3000	AIR QUALITY IMPROVEMENT	56,749.83
3070	PROPOSITION "C"	170.00
5010	GRAPHICS AND COPY CENTER	4,123.52
5020	CENTRAL STORES	1,534.13
5030	FLEET MAINTENANCE	7,910.74
7500	WATER UTILITY FUND	14,936.44
8020	LOCAL REHAB LOAN	575.00
8030	TRUST DEPOSIT	271.72
		<hr/>
		377,602.32

Council Approval

_____ Date

_____ City Manager

Attest

_____ City Clerk

_____ Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
55805	03/06/2014	61142	ADAMS-HILLERY SHARRON	2,753.83	0.00	2,753.83
55806	03/06/2014	48210	AIRFLITE INC	4,137.13	0.00	4,137.13
55807	03/06/2014	60819	AIRGAS SAFETY	549.91	0.00	549.91
55808	03/06/2014	4551	ACCOUNTING PRINCIPALS. INC	372.00	0.00	372.00
55809	03/06/2014	4463	ANIMAL TRACKS. INC	400.00	0.00	400.00
55810	03/06/2014	4564	ARAMARK UNIFORM & CAREER APPAREL GROUP.	238.29	0.00	238.29
55811	03/06/2014	41215	AREND. DALE	249.60	0.00	249.60
55812	03/06/2014	4575	ARNDT. MARY AND	575.00	0.00	575.00
55813	03/06/2014	443	B&M LAWN AND GARDEN INC	637.55	0.00	637.55
55814	03/06/2014	66012	BARTKUS. KRISTIN	1,579.18	0.00	1,579.18
55815	03/06/2014	1813	BIOMETRICS4ALL INC	564.00	0.00	564.00
55816	03/06/2014	1935	BREA. CITY OF	40,060.18	0.00	40,060.18
55817	03/06/2014	48469	BURWELL MICHAEL RAY	550.00	0.00	550.00
55818	03/06/2014	307	CALIF. STATE DISBURSEMENT UNIT	465.68	0.00	465.68
55819	03/06/2014	277	CALIFORNIA COMMERCIAL LIGHTING SUPPLY	69.49	0.00	69.49
55820	03/06/2014	53983	CALIFORNIA ST OF -FRANCHISE TAX BOARD	932.20	0.00	932.20
55821	03/06/2014	6600	CALIFORNIA STATE DEPT OF JUSTICE	4,008.00	0.00	4,008.00
55822	03/06/2014	7300	CARSON SUPPLY CO	452.93	0.00	452.93
55823	03/06/2014	4573	CBRP. INC	33,750.00	0.00	33,750.00
55824	03/06/2014	43135	CERRITOS. CITY OF - WATER DIVISION	14,241.50	0.00	14,241.50
55825	03/06/2014	1035	CHASE BANK	3,305.18	0.00	3,305.18
55826	03/06/2014	45894	CINTAS CORPORATION	114.27	0.00	114.27
55827	03/06/2014	57945	DELL MARKETING LP	11,505.18	0.00	11,505.18
55828	03/06/2014	27200	DICKSON R F CO INC	44,543.70	0.00	44,543.70
55829	03/06/2014	59912	EAST SIDE MARIO'S	375.93	0.00	375.93
55830	03/06/2014	53706	F & A FEDERAL CREDIT UNION	10,033.50	0.00	10,033.50
55831	03/06/2014	51247	FESTIVAL OF ARTS -GROUP SALES	1,716.00	0.00	1,716.00
55832	03/06/2014	3080	CARPET SERVICE. BERT THE DUTCHMAN. INC	350.00	0.00	350.00
55833	03/06/2014	3188	GALLS LLC/OUARTEMASTER LLC	1,830.33	0.00	1,830.33
55834	03/06/2014	34788	GEORGE CHEVROLET	56,749.83	0.00	56,749.83
55835	03/06/2014	64215	GOLD COAST AWARDS INC	1,809.95	0.00	1,809.95
55836	03/06/2014	52540	GONSALVES JOE A & SON	4,482.00	0.00	4,482.00
55837	03/06/2014	3285	GREENO. KAREN	374.40	0.00	374.40
55838	03/06/2014	65575	HAP'S AUTO PARTS	212.18	0.00	212.18
55839	03/06/2014	35477	HARA M LAWNMOWER CENTER	126.99	0.00	126.99
55840	03/06/2014	34354	HI-WAY SAFETY RENTALS INC	888.79	0.00	888.79
55841	03/06/2014	42031	HOME DEPOT	714.08	0.00	714.08
55842	03/06/2014	41897	HOSE-MAN THE	49.82	0.00	49.82
55843	03/06/2014	53365	KENNY'S AUTO SERVICE	130.00	0.00	130.00
55844	03/06/2014	4458	KIM. YVONNE	20.80	0.00	20.80
55845	03/06/2014	66412	KWIK-COVERS	424.00	0.00	424.00
55846	03/06/2014	53849	LAKESWOOD ROTARY CLUB	342.00	0.00	342.00
55847	03/06/2014	18550	LAKESWOOD. CITY OF	71.72	0.00	71.72
55848	03/06/2014	18400	LAKESWOOD. CITY WATER DEPT	25,587.14	0.00	25,587.14

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
55849	03/06/2014	19450	LEAGUE OF CALIFORNIA CITIES	35.00	0.00	35.00
55850	03/06/2014	59144	LONG BEACH CITY	1,572.67	0.00	1,572.67
55851	03/06/2014	20300	LONG BEACH CITY GAS & WATER DEPT	335.66	0.00	335.66
55852	03/06/2014	59705	LOPEZ, JORGE	328.90	0.00	328.90
55853	03/06/2014	36844	LOS ANGELES COUNTY DEPT OF PUBLIC WORKS	18,235.17	0.00	18,235.17
55854	03/06/2014	3856	MAILFINANCE	473.43	0.00	473.43
55855	03/06/2014	4410	MARK ANDY INC	380.47	0.00	380.47
55856	03/06/2014	60839	MARKOPULOS, CYNTHIA	321.75	0.00	321.75
55857	03/06/2014	600	MEZA, ALEJANDRO	128.00	0.00	128.00
55858	03/06/2014	64333	MOSES-CAEDERA, ISABEL	577.20	0.00	577.20
55859	03/06/2014	4112	J & R FILM COMPANY INC	1,186.36	0.00	1,186.36
55860	03/06/2014	4360	NESS CINDY LOUISE	252.00	0.00	252.00
55861	03/06/2014	2546	NIFTY AFTER FIFTY	76.80	0.00	76.80
55862	03/06/2014	4443	O'REILLY AUTOMOTIVE STORES INC	1,707.49	31.33	1,676.16
55863	03/06/2014	47554	OFFICE DEPOT BUSINESS SVCS	651.38	0.00	651.38
55864	03/06/2014	63708	DY-JO CORPORATION	635.00	0.00	635.00
55865	03/06/2014	46945	TAYLOR CORPORATION	265.67	0.00	265.67
55866	03/06/2014	3509	PARDESS AIR INC	20,973.91	0.00	20,973.91
55867	03/06/2014	51171	PERS LONG TERM CARE PROGRAM	266.84	0.00	266.84
55868	03/06/2014	1615	PFM ASSET MANAGEMENT LLC	3,064.47	0.00	3,064.47
55869	03/06/2014	1199	PREFERRED AERIAL & CRANE TECHNOLOGY INC	500.00	0.00	500.00
55870	03/06/2014	36404	R H F INC.	65.00	0.00	65.00
55871	03/06/2014	887	RDO-VERMEER LLC	45.27	0.00	45.27
55872	03/06/2014	4459	READWRITE EDUCATIONAL SOLUTIONS INC	460.20	0.00	460.20
55873	03/06/2014	63364	REEVES NORM HONDA	9.09	0.00	9.09
55874	03/06/2014	4333	REYES, MICHELLE	106.60	0.00	106.60
55875	03/06/2014	926	RICOH AMERICAS CORPORATION	1,034.68	0.00	1,034.68
55876	03/06/2014	926	RICOH AMERICAS CORPORATION	1,522.01	0.00	1,522.01
55877	03/06/2014	47285	ROTARY CORP	244.60	0.00	244.60
55878	03/06/2014	59527	S C W M F	75.00	0.00	75.00
55879	03/06/2014	65297	S.T.E.A.M.	10,761.25	0.00	10,761.25
55880	03/06/2014	4309	SAFESHRED	25.00	0.00	25.00
55881	03/06/2014	1841	SAFETY DRIVER'S ED. LLC	35.75	0.00	35.75
55882	03/06/2014	41691	SAFETY-KLEEN CORP	572.65	0.00	572.65
55883	03/06/2014	66280	BARRY SANDLER ENTERPRISES	176.26	0.00	176.26
55884	03/06/2014	63960	SOUTHERN COUNTIES OIL CO	3,246.32	0.00	3,246.32
55885	03/06/2014	47141	STEARNS CONRAD & SCHMIDT CONSULTING ENGI	1,453.50	0.00	1,453.50
55886	03/06/2014	54204	SHAMROCK SUPPLY CO	269.77	0.00	269.77
55887	03/06/2014	52279	SMART & FINAL INC	187.01	0.00	187.01
55888	03/06/2014	886	HAUSER JOHN	269.00	0.00	269.00
55889	03/06/2014	26900	SO CALIF SECURITY CENTERS INC	93.49	0.00	93.49
55890	03/06/2014	29400	SOUTHERN CALIFORNIA EDISON CO	3,229.33	0.00	3,229.33
55891	03/06/2014	29800	SPARKLETTS	45.08	0.00	45.08
55892	03/06/2014	64602	STAPLES CONTRACT & COMMERCIAL INC	56.67	0.00	56.67

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
55893	03/06/2014	60792	STEPHENS. ERIC	114.40	0.00	114.40
55894	03/06/2014	4227	SUNWAY INC	309.70	0.00	309.70
55895	03/06/2014	60359	CNS INDUSTRIES INC	190.35	0.00	190.35
55896	03/06/2014	38679	WESTERN EXTERMINATOR COMPANY	895.05	0.00	895.05
55897	03/06/2014	1676	U S TELEPACIFIC CORP	335.78	0.00	335.78
55898	03/06/2014	2372	TGIS CATERING SVCS INC	4,600.00	0.00	4,600.00
55899	03/06/2014	4364	THE RINKS-LAKEWOOD ICE	399.75	0.00	399.75
55900	03/06/2014	60685	TURF STAR	146.34	0.00	146.34
55901	03/06/2014	4216	U.S. DEPARTMENT OF HUD	125.00	0.00	125.00
55902	03/06/2014	1436	USA MOBILITY WIRELESS INC	6.77	0.00	6.77
55903	03/06/2014	60430	VERIZON CALIFORNIA INC	79.99	0.00	79.99
55904	03/06/2014	4336	VILLA-REAL. WILHELMINA C	291.20	0.00	291.20
55905	03/06/2014	33200	WALTERS WHOLESALE ELECTRIC CO	208.16	0.00	208.16
55906	03/06/2014	62628	WELLS C. PIPELINE MATERIALS	46.98	0.00	46.98
55907	03/06/2014	37745	WESTERN EXTERMINATOR CO	167.00	0.00	167.00
55908	03/06/2014	3837	WORTHINGTON FORD	64.10	0.00	64.10
55909	03/06/2014	63471	XANTHE CORP	150.80	0.00	150.80
55910	03/06/2014	3699	ROBLES. J S & K A	86.61	0.00	86.61
55911	03/06/2014	3699	POULIOT. BETTY L	12.63	0.00	12.63
55912	03/06/2014	3699	BOSLER. MARY	46.00	0.00	46.00
55913	03/06/2014	3699	BRAWLEY. DIANE	40.00	0.00	40.00
55914	03/06/2014	3699	BROWER. MELISSA	5.00	0.00	5.00
55915	03/06/2014	3699	BROWN. KATHRYN	23.00	0.00	23.00
55916	03/06/2014	3699	CANADAY. SHERRY	46.00	0.00	46.00
55917	03/06/2014	3699	CARSON. LAURA	5.00	0.00	5.00
55918	03/06/2014	3699	CHHOUK. THOMAS	32.00	0.00	32.00
55919	03/06/2014	3699	CHOPPIN. BECKY	5.00	0.00	5.00
55920	03/06/2014	3699	CIPRIANO. AUBREY	250.00	0.00	250.00
55921	03/06/2014	3699	CONROY. HEATHER	5.00	0.00	5.00
55922	03/06/2014	3699	CORDOVA. CANDICE	5.00	0.00	5.00
55923	03/06/2014	3699	DILL. RUTH	50.00	0.00	50.00
55924	03/06/2014	3699	DORRIS. JULIE	12.00	0.00	12.00
55925	03/06/2014	3699	DYCK. BEVERLY	313.00	0.00	313.00
55926	03/06/2014	3699	FRESH & EASY	1,285.20	0.00	1,285.20
55927	03/06/2014	3699	GARCIA. HENRY	40.00	0.00	40.00
55928	03/06/2014	3699	GONZALEZ. FRANCISCA	250.00	0.00	250.00
55929	03/06/2014	3699	HERNDON. CYNTHIA	23.00	0.00	23.00
55930	03/06/2014	3699	HOLLOWOOD. SARAH	23.00	0.00	23.00
55931	03/06/2014	3699	HOLMES. CELIA	250.00	0.00	250.00
55932	03/06/2014	3699	HOLTER. MARGARET	250.00	0.00	250.00
55933	03/06/2014	3699	JACKSON. SANDY	5.00	0.00	5.00
55934	03/06/2014	3699	JORDAN. MARY HELEN	5.00	0.00	5.00
55935	03/06/2014	3699	KONYALIAN. LIZBBTH	250.00	0.00	250.00
55936	03/06/2014	3699	KOSKELA. LISA	13.00	0.00	13.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
55937	03/06/2014	3699	KUY. SUNNY	405.00	0.00	405.00
55938	03/06/2014	3699	LARSEN. EBITARI	250.00	0.00	250.00
55939	03/06/2014	3699	LLERENA. LYDIA	5.00	0.00	5.00
55940	03/06/2014	3699	MATTHEWS. LATOYA	250.00	0.00	250.00
55941	03/06/2014	3699	MC CARTY. AIMEE	250.00	0.00	250.00
55942	03/06/2014	3699	MILLER. ROCHELL	65.00	0.00	65.00
55943	03/06/2014	3699	MORGAN. JENNIFER	46.00	0.00	46.00
55944	03/06/2014	3699	MORRISON. DAN	100.00	0.00	100.00
55945	03/06/2014	3699	NIETO. ROMAN	250.00	0.00	250.00
55946	03/06/2014	3699	OWENS. PAUL	250.00	0.00	250.00
55947	03/06/2014	3699	PABELONIO. PHYLLIS	250.00	0.00	250.00
55948	03/06/2014	3699	RANDALL. VALENCIA	100.00	0.00	100.00
55949	03/06/2014	3699	RUELAS. GILDA	250.00	0.00	250.00
55950	03/06/2014	3699	SANTOS. MICHAEL	46.00	0.00	46.00
55951	03/06/2014	3699	SHIPP. LORETTA	23.00	0.00	23.00
55952	03/06/2014	3699	SKOURTAS. ANGELIOUE	23.00	0.00	23.00
55953	03/06/2014	3699	ST BARTHOLOMEW CHURCH	250.00	0.00	250.00
55954	03/06/2014	3699	STEEGE. BRANDI	11.00	0.00	11.00
55955	03/06/2014	3699	THOMPSON. TRACY	5.00	0.00	5.00
55956	03/06/2014	3699	TOLENTINO. LYNETTE	250.00	0.00	250.00
55957	03/06/2014	3699	WALSH. THOMAS	40.00	0.00	40.00
55958	03/06/2014	3699	WETTELAND. JACKIE	5.00	0.00	5.00
55959	03/06/2014	3699	WILLIAMS. MARTHA	123.00	0.00	123.00
55960	03/06/2014	4557	BTB EVENTS. INC	5,591.78	0.00	5,591.78
55961	03/06/2014	64024	U S POSTAL SERVICE	9,037.10	0.00	9,037.10
Totals:				<u>377,633.65</u>	<u>31.33</u>	<u>377,602.32</u>

**CITY OF LAKEWOOD ePAYABLES
FUND SUMMARY 03/06/14**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by ePayable 81 through 82. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager

1010	GENERAL FUND	3,535.00
7500	WATER UTILITY FUND	5,928.02
		<hr/>
		9,463.02

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD
SUMMARY ePAYABLES REGISTER

<u>ePAYABLE #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
81	03/06/2014	57070	CITY LIGHT & POWER LKWD	3,535.00	0.00	3,535.00
82	03/06/2014	66457	BRENNTAG PACIFIC INC	5,928.02	0.00	5,928.02
Totals:				<u>9,463.02</u>	<u>0.00</u>	<u>9,463.02</u>

**CITY OF LAKEWOOD
FUND SUMMARY 3/13/2014**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 55962 through 56074. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	253,917.98
1020	CABLE TV	3,835.92
1030	CDBG CURRENT YEAR	2,000.00
1050	COMMUNITY FACILITY	8,606.70
1720	RIVER PARKWAY GRANT	10,336.69
3070	PROPOSITION "C"	1,058.84
5010	GRAPHICS AND COPY CENTER	5,677.89
5020	CENTRAL STORES	3,146.35
5030	FLEET MAINTENANCE	2,823.27
6020	GEOGRAPHIC INFORMATION SYSTEM	572.46
7500	WATER UTILITY FUND	244,112.73
8030	TRUST DEPOSIT	860.00
		<hr/>
		536,948.83

Council Approval

_____ Date

_____ City Manager

Attest

_____ City Clerk

_____ Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
55962	03/13/2014	2701	AIRE RITE A/C & REFRIGERATION INC	262.00	0.00	262.00
55963	03/13/2014	60819	AIRGAS SAFETY	139.48	0.00	139.48
55964	03/13/2014	4189	ALLIED INTERNATIONAL	57.23	0.00	57.23
55965	03/13/2014	3982	AMERICAN REPROGRAPHICS COMPANY, LLC	689.26	0.00	689.26
55966	03/13/2014	66012	BARTKUS, KRISTIN	2,053.68	0.00	2,053.68
55967	03/13/2014	39123	BACKFLOW APPARATUS & VALUE COMPANY	304.11	0.00	304.11
55968	03/13/2014	48108	BERG, APRIL	149.50	0.00	149.50
55969	03/13/2014	4270	CARROLL MEGAN J	818.75	0.00	818.75
55970	03/13/2014	7300	CARSON SUPPLY CO	136.39	0.00	136.39
55971	03/13/2014	51331	CERRITOS POOL SUPPLY	88.10	0.00	88.10
55972	03/13/2014	45894	CINTAS CORPORATION	61.86	0.00	61.86
55973	03/13/2014	64932	CJ CONSTRUCTION INC	74,544.40	0.00	74,544.40
55974	03/13/2014	1190	COLEMAN, PATRICIA A	154.05	0.00	154.05
55975	03/13/2014	53451	COMMUNITY FAMILY GUIDANCE CTR	750.00	0.00	750.00
55976	03/13/2014	4380	CAPITAL ONE NATIONAL ASSOCIATION	357.68	0.00	357.68
55977	03/13/2014	4519	CRAFCO, INC.	291.58	0.00	291.58
55978	03/13/2014	1014	CUB SCOUT PACK #208	250.00	0.00	250.00
55979	03/13/2014	2548	DAY, KATHY	265.20	0.00	265.20
55980	03/13/2014	4498	DELTA DENTAL INSURANCE COMPANY	1,568.38	0.00	1,568.38
55981	03/13/2014	56889	DELTA DENTAL OF CALIFORNIA	7,528.31	0.00	7,528.31
55982	03/13/2014	65038	FED EX OFFICE & PRINT SVCS INC	343.20	0.00	343.20
55983	03/13/2014	63519	FLUE STEAM INC	180.00	0.00	180.00
55984	03/13/2014	3188	GALLS LLC/OUARTERMASTER LLC	90.32	0.00	90.32
55985	03/13/2014	64215	GOLD COAST AWARDS INC	111.73	0.00	111.73
55986	03/13/2014	33150	GRAINGER W W INC	184.14	0.00	184.14
55987	03/13/2014	61769	GRAUTEN, EVELYN R	531.70	0.00	531.70
55988	03/13/2014	62491	HANDS ON MAILING &	324.96	0.00	324.96
55989	03/13/2014	65575	HAP'S AUTO PARTS	75.70	0.00	75.70
55990	03/13/2014	35477	HARA M LAWNMOWER CENTER	43.00	0.00	43.00
55991	03/13/2014	42031	HOME DEPOT	130.61	0.00	130.61
55992	03/13/2014	65891	HUMAN SERVICES ASSOCIATION	375.00	0.00	375.00
55993	03/13/2014	4149	INFOSEND INC	7,991.53	0.00	7,991.53
55994	03/13/2014	49843	INOUYE, MICHAEL JOHN	910.00	0.00	910.00
55995	03/13/2014	60043	SCHOEPF DANIEL A	156.96	0.00	156.96
55996	03/13/2014	3652	INTERNATIONAL ENVIRONMENTAL MANAGEMEN	94.12	0.00	94.12
55997	03/13/2014	35690	KAPLAN, MATHEW R.	80.00	0.00	80.00
55998	03/13/2014	36167	KARTER, JANET	97.50	0.00	97.50
55999	03/13/2014	34443	LAKEWOOD ARTIST GUILD	300.00	0.00	300.00
56000	03/13/2014	18300	LAKEWOOD CHAMBER OF COMMERCE	175.00	0.00	175.00
56001	03/13/2014	53311	LAKEWOOD MEALS ON WHEELS	875.00	0.00	875.00
56002	03/13/2014	53849	LAKEWOOD ROTARY CLUB	54.00	0.00	54.00
56003	03/13/2014	18550	LAKEWOOD, CITY OF	400.00	0.00	400.00
56004	03/13/2014	18400	LAKEWOOD, CITY WATER DEPT	7,344.60	0.00	7,344.60
56005	03/13/2014	44733	LIEBERT CASSIDY WHITMORE	720.00	0.00	720.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
56006	03/13/2014	44733	LIEBERT CASSIDY WHITMORE	75.00	0.00	75.00
56007	03/13/2014	3564	LONG BEACH. CITY OF. WATER DEPARTMENT	401.85	0.00	401.85
56008	03/13/2014	21050	LOS ANGELES CO CLERK	75.00	0.00	75.00
56009	03/13/2014	36844	LOS ANGELES COUNTY DEPT OF PUBLIC WORKS	9,333.51	0.00	9,333.51
56010	03/13/2014	4521	PEACHY DEVELOPMENTS CALIFORNIA. LLC	1,217.60	0.00	1,217.60
56011	03/13/2014	4482	MALTY INTERNATIONAL GROUP INC	136.57	0.00	136.57
56012	03/13/2014	58414	MANAGED HEALTH NETWORK	414.96	0.00	414.96
56013	03/13/2014	46658	MARTUCCI. CHUCK	136.50	0.00	136.50
56014	03/13/2014	65773	MAYFLOWER DISTRIBUTING COMPANY	68.39	0.00	68.39
56015	03/13/2014	3687	MOM'S CLUB OF LAKEWOOD	250.00	0.00	250.00
56016	03/13/2014	38271	N A T O A	465.00	0.00	465.00
56017	03/13/2014	4190	NATIONAL UNION FIRE INSURANCE CO	737.76	0.00	737.76
56018	03/13/2014	47554	OFFICE DEPOT BUSINESS SVCS	93.69	0.00	93.69
56019	03/13/2014	4576	FRANKLIN-DOUGLAS. INC.	1,250.00	0.00	1,250.00
56020	03/13/2014	3888	RP AUTOMOTIVE UAG CERRITOS 1 LLC	168.15	0.00	168.15
56021	03/13/2014	48592	PLUNKETT. DUSTIN	331.50	0.00	331.50
56022	03/13/2014	15600	LONG BEACH PUBLISHING CO	493.15	0.00	493.15
56023	03/13/2014	4459	READWRITE EDUCATIONAL SOLUTIONS INC	94.25	0.00	94.25
56024	03/13/2014	47285	ROTARY CORP	1,355.39	0.00	1,355.39
56025	03/13/2014	45437	S & J SUPPLY CO	31.62	0.00	31.62
56026	03/13/2014	56957	SALCO GROWERS INC	35.97	0.00	35.97
56027	03/13/2014	3153	SECTRAN SECURITY INC	116.60	0.00	116.60
56028	03/13/2014	52279	SMART & FINAL INC	74.43	0.00	74.43
56029	03/13/2014	26900	SO CALIF SECURITY CENTERS INC	50.79	0.00	50.79
56030	03/13/2014	61543	COMPUTER & PERIPHERALS GROUP	639.90	0.00	639.90
56031	03/13/2014	4177	SOUTHERN CALIF ACADEMY OF MUSIC. INC	455.00	0.00	455.00
56032	03/13/2014	29400	SOUTHERN CALIFORNIA EDISON CO	106,747.10	0.00	106,747.10
56033	03/13/2014	49529	SPICERS PAPER INC	502.12	4.61	497.51
56034	03/13/2014	59693	SPRINT SPECTRUM LP	2,430.27	0.00	2,430.27
56035	03/13/2014	37930	STANDARD INSURANCE CO UNIT 22	8,984.10	0.00	8,984.10
56036	03/13/2014	55947	STOVER SEED COMPANY	140.80	0.00	140.80
56037	03/13/2014	38679	WESTERN EXTERMINATOR COMPANY	496.54	0.00	496.54
56038	03/13/2014	4364	THE RINKS-LAKEWOOD ICE	423.15	0.00	423.15
56039	03/13/2014	528	TIME WARNER CABLE	4,336.72	0.00	4,336.72
56040	03/13/2014	528	TIME WARNER CABLE	4,331.97	0.00	4,331.97
56041	03/13/2014	60685	TURF STAR	537.32	0.00	537.32
56042	03/13/2014	60430	VERIZON CALIFORNIA INC	1,826.80	0.00	1,826.80
56043	03/13/2014	57135	VISION SERVICE PLAN	4,404.62	0.00	4,404.62
56044	03/13/2014	7400	WATER REPLENISHMENT DISTRICT OF	238,788.00	0.00	238,788.00
56045	03/13/2014	3943	WATERLINE TECHNOLOGIES INC	258.58	0.00	258.58
56046	03/13/2014	17640	WAXIE ENTERPRISES INC	1,109.85	0.00	1,109.85
56047	03/13/2014	40925	WEST COAST ARBORISTS INC	5,747.50	0.00	5,747.50
56048	03/13/2014	35146	WILLDAN ASSOCIATES	360.00	0.00	360.00
56049	03/13/2014	3837	WORTHINGTON FORD	149.31	0.00	149.31

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
56050	03/13/2014	3699	MCLURG. LISSA	250.00	0.00	250.00
56051	03/13/2014	3699	PETTY. RICKEY J	87.96	0.00	87.96
56052	03/13/2014	3699	QUINTERO. TANIA B. & CONTRERAS. GUSTAVO	14.89	0.00	14.89
56053	03/13/2014	3699	BROWES. LOURDES	250.00	0.00	250.00
56054	03/13/2014	3699	BURRELL. ANGELA	106.00	0.00	106.00
56055	03/13/2014	3699	CINCO. DAVID	250.00	0.00	250.00
56056	03/13/2014	3699	DAY. MARISOL	250.00	0.00	250.00
56057	03/13/2014	3699	KIAMCO. MARIA	250.00	0.00	250.00
56058	03/13/2014	3699	KOENIG. JAKE	67.00	0.00	67.00
56059	03/13/2014	3699	LAUDATO. EDGAR	250.00	0.00	250.00
56060	03/13/2014	3699	LIM. SIENNA	25.00	0.00	25.00
56061	03/13/2014	3699	MENDOZA. LAURETA	250.00	0.00	250.00
56062	03/13/2014	3699	MORGAN. LONNIE	250.00	0.00	250.00
56063	03/13/2014	3699	NEFF. SEOUOIA	250.00	0.00	250.00
56064	03/13/2014	3699	OLIVAREZ. CAROL	250.00	0.00	250.00
56065	03/13/2014	3699	PENERA. LORIE	250.00	0.00	250.00
56066	03/13/2014	3699	ROMERO-ESPITA. ELSA	48.00	0.00	48.00
56067	03/13/2014	3699	SOUTHERN. BRETT	100.00	0.00	100.00
56068	03/13/2014	3699	SPENCER. SHAYA	250.00	0.00	250.00
56069	03/13/2014	3699	STARR. TERRY	38.00	0.00	38.00
56070	03/13/2014	3699	WASHINGTON. ERIKA	250.00	0.00	250.00
56071	03/13/2014	3699	WESLEY. LUANA	250.00	0.00	250.00
56072	03/13/2014	3876	ALCANTAR. GILBERT	225.00	0.00	225.00
56073	03/13/2014	52316	FEDERAL EXPRESS CORP	64.08	0.00	64.08
56074	03/13/2014	1437	U S BANK NATIONAL ASSOCIATION	20,541.15	0.00	20,541.15
Totals:				<u>536,953.44</u>	<u>4.61</u>	<u>536,948.83</u>

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COUNCIL AGENDA

March 25, 2014

TO: The Honorable Mayor and City Council

SUBJECT: Monthly Report of Investment Transactions

INTRODUCTION

In accordance with California Government Code Section 53607, the City Council has delegated to the City Treasurer the responsibility to invest or to reinvest funds, or to sell or exchange securities so purchased.

The California Government Code Section 53607 requires that, if such responsibility has been delegated, then the Treasurer "shall make a monthly report of those transactions to the legislative body." In compliance with this requirement, the Monthly Report of Investment Transactions is being rendered to be received and filed.

STATEMENT OF MONTHLY ACTIVITY

<u>Date</u>	<u>Amount at Cost</u>	<u>Vehicle</u>	<u>Transaction</u>
02-04-2014	\$ 841,563.04	TREAS	Sell
02-04-2014	\$ 951,242.97	TREAS	Sell
02-04-2014	\$ 850,272.13	CD	Sell
02-04-2014	\$ 1,902,587.00	TREAS	Purchase
02-04-2014	\$ 725,000.00	CD	Purchase
02-06-2014	\$ 350,000.00	LAIF	Withdrawal
02-15-2014	\$ 2,327.50	CORP	Interest 0.95%
02-15-2014	\$ 1,381.25	TREAS	Interest 0.25%
02-02-2014	\$ 1,350.00	CORP	Interest 1.2%
02-25-2014	\$ 674,230.50	CORP	Purchase
02-26-2014	\$ 4,500.00	CORP	Interest 1.125%
02-26-2014	\$ 997.50	CORP	Interest 0.7%
02-26-2014	\$ 650,994.98	TREAS	Sell
02-27-2014	\$ 851,090.01	TREAS	Sell
02-27-2014	\$ 510,650.90	TREAS	Sell
02-27-2014	\$ 1,341,825.79	TREAS	Purchase
02-28-2014	\$ 2.29	CAMP	Interest 0.07%
02-28-2014	\$ 35.30	CAMP	Interest 0.07%
02-28-2014	\$ 3,125.00	FHLMC	Interest 0.5%
02-28-2014	\$ 3,375.00	TREAS	Interest 1%

STAFF RECOMMENDATION

It is recommended that the City Council receive and file the Monthly Report of Investment Transactions rendered for the month of February 2014.



Diane Perkin
Director of Administrative Services

Howard L. Chambers
City Manager



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RESOLUTION NO. 2014-6

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AMENDING RESOLUTION NO. 2013-30 PERTAINING TO HOURLY-RATED PART-TIME EMPLOYEES BY ADDING JOB CLASSIFICATIONS TO SCHEDULE B

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. The following job classifications and hourly pay rates are hereby added to Schedule B, attached to Resolution No. 2013-30:

DASH Communication Specialist I	\$15.1868
DASH Communication Specialist II	\$17.7009
DASH Paratransit Specialist I	\$15.1868
DASH Paratransit Specialist II	\$17.7009

ADOPTED AND APPROVED THIS 25TH DAY OF MARCH, 2014.

Mayor

ATTEST:

City Clerk

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COUNCIL AGENDA
March 25, 2014

TO: The Honorable Mayor and City Council

SUBJECT: Community Safety Commission Recommendation – Disabled Person Parking

INTRODUCTION

The Community Safety Commission met on March 3, 2014, to consider various community safety matters that included the consideration of a request for disabled person parking at 2917 Denmead Street.

STATEMENT OF FACT

A request for disabled person parking was received from the resident at 2917 Denmead Street stating he is blind and in a wheelchair, only uses the back entrance of his home, and the driveway is too narrow to maneuver into a vehicle. Family members transport him and loading at the curb near his driveway is less difficult. He has requested and received cooperation from neighbors, but their guests continue to park in front of his home.

Staff verified the placard is valid for this address. A site visit revealed this home has a narrow driveway that leads to the garage at the rear of the property. This location was monitored to find that vehicles parked on the street appeared to belong to residents of the neighborhood and some parking was available when staff visited the site.

RECOMMENDATION

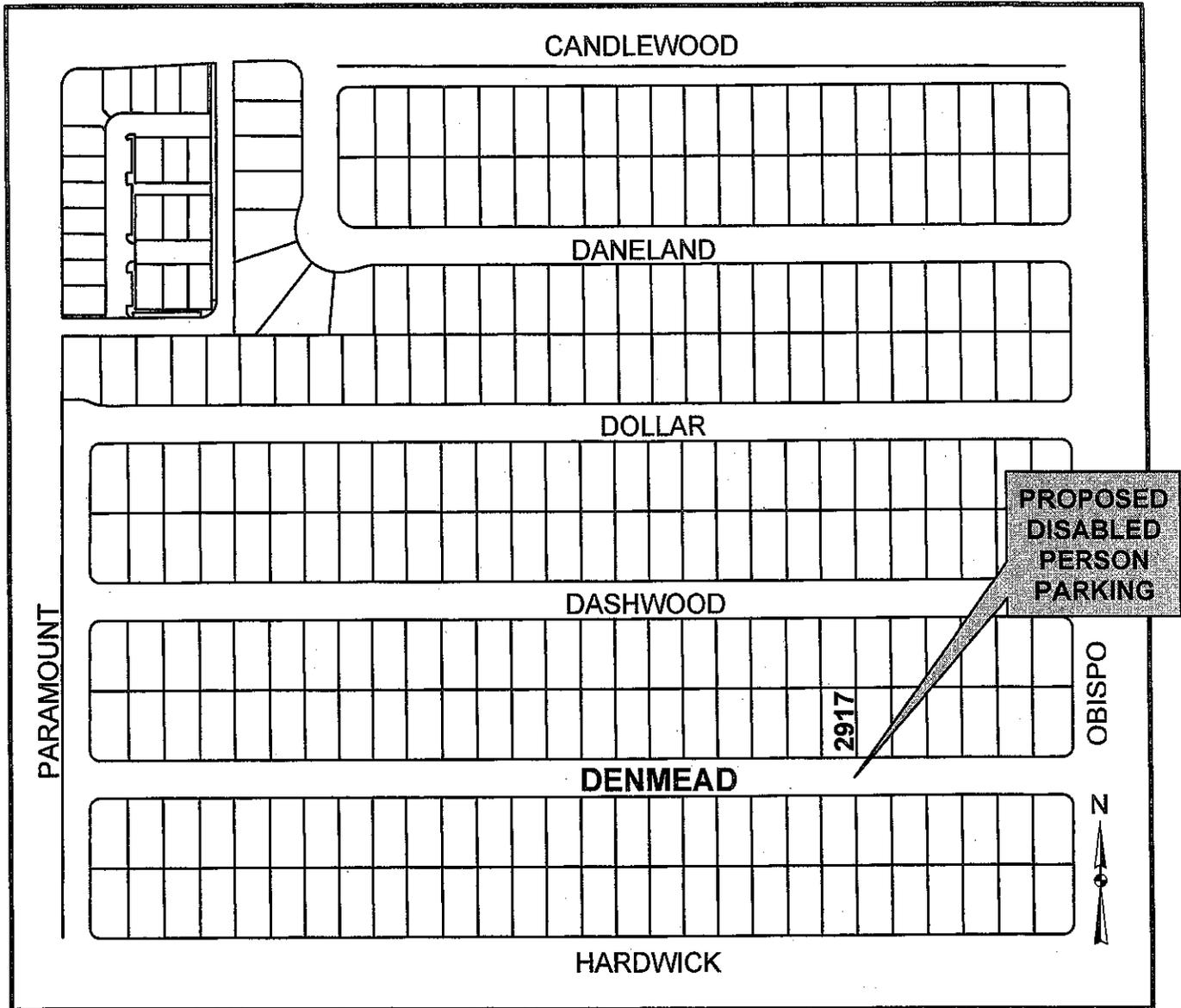
The Community Safety Commission recommends that the City Council adopts the attached resolution authorizing installation of disabled person designated parking at 2917 Denmead Street.

Lisa Ann Rapp *LAR*
Director of Public Works

Howard L. Chambers *HLC*
City Manager

COMMUNITY SAFETY COMMISSION

MARCH 3, 2014



**DISABLED PERSON PARKING REQUEST
2917 DENMEAD STREET
TELOG NO. 2014-12**

RESOLUTION NO. 2014-7

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD ESTABLISHING DISABLED PERSON
DESIGNATED PARKING ON THE NORTH SIDE OF
DENMEAD STREET WITHIN THE CITY OF LAKEWOOD

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS
FOLLOWS:

SECTION 1. This Resolution is enacted pursuant to Section 21458 and 22507 of the Vehicle Code of the State of California, and Section 3250.2 of the Lakewood Municipal Code.

SECTION 2. Disabled person designated parking is hereby established on the north side of Denmead Street, beginning three hundred thirty-three (333) feet west of the westerly curb line of Obispo Avenue, continuing westerly for a distance of (20) feet within the City of Lakewood. No vehicle shall stop, stand or park in said parking restriction unless displaying a special identification license plate or placard issued by the Department of Motor Vehicles pursuant to Section 22511.55 of the California Vehicle Code.

SECTION 3. This resolution shall be effective as long as said restriction is painted and posted in accordance with the requirements of Vehicle Code Section 22511.7 of the California Vehicle Code. In addition, this resolution shall be in effect only as long as _____, a physically disabled person, occupies the home at 2917 Denmead Street.

SECTION 4. This resolution has been adopted pursuant to a Community Safety Commission recommendation.

ADOPTED AND APPROVED THIS 25TH DAY OF MARCH, 2014.

Mayor

ATTEST:

City Clerk

D I V I D E R S H E E T

COUNCIL AGENDA
March 25, 2014

TO: The Honorable Mayor and City Council

SUBJECT: Public Works Contract 2014-01
Fencing Improvements at The Centre at Sycamore Plaza

INTRODUCTION

On March 13, 2014 the City Clerk received no bids for the installation of approximately 204 lineal feet of City-provided custom, prefabricated steel fence panels; fabrication and installation of approximately 38 custom designed decorative posts and brackets on to existing patio concrete retaining wall at The Centre at Sycamore Plaza, 5000 Clark Avenue, Lakewood, CA, and other miscellaneous work required by the contract documents. The fence panels themselves were previously ordered and are being manufactured for delivery in early April.

STATEMENT OF FACT

Notice of Inviting Bid was published on February 27 and afterwards sent to fifteen Contractors via fax and e-mail by Staff. This effort resulted in A-1 Steel Fence Co. Inc and American Ornamental purchasing plans and specifications and being placed on the planholders list.

After no bids were received, Staff contacted both planholders to obtain their reasons for not submitting a bid. Both planholders stated personal and special circumstance reasons for not submitting bids.

Subsequently, Staff contacted four recommended contractors, issued to them the plans and specifications for the purpose of obtaining cost proposals. Each has indicated their interest in providing proposal for the work, although as of the time the agenda was prepared, no proposals have been received.

SUMMARY

Since no bids were received, in accordance with Section 20166 of the public Contract Code, the Council may authorize the project be done without complying with the competitive bid provisions in the Contract Code. It would be Staff's recommendation, because no bids were received, the Council authorizes Staff to negotiate with qualified contractors to complete the work and authorize Staff to issue a purchase order or service provider agreement.

RECOMMENDATION

That the City Council:

- (1) The City Council authorizes Staff to obtain quotes and issue a purchase order or service provider agreement for the installation of the fence panels and fabrication of the fence posts for the Maple Room patio fence, not to exceed \$48,500.

Lisa Ann Rapp 
Director of Public Works

Howard L. Chambers 
City Manager

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COUNCIL AGENDA
March 25, 2014

TO: The Honorable Mayor and City Council

SUBJECT: Engineering Design Services – Pavement Rehab

INTRODUCTION

The City annually receives an allocation of about \$242,000 of Federal Surface Transportation Program-Local (STPL) funds to be used for street projects. The current balance is \$856,843.

A project to overlay Del Amo Boulevard between Clark and Downey Avenues is proposed. Staff has obtained a proposal for engineering design services for this project.

STATEMENT OF FACT

The consulting engineering firm of Willdan has an agreement with the City of Lakewood to assist with various engineering matters and has submitted a proposal to provide design services for pavement rehabilitation for Del Amo Boulevard between Clark and Downey Avenues. The streets are eligible for Prop “C” funds and is the proposed funding source for design. The estimated construction cost, at this time, is \$965,000 which will be further refined at completion of design.

Willdan submitted a proposal to do the design work for a fee of \$117,420.

RECOMMENDATION

That the City Council:

1. Authorize staff to approve Willdan’s proposal to provide design services for street rehabilitation for Del Amo Boulevard between Clark and Downey Avenues under their existing Agreement for Engineering Services, in an amount of \$117,420.
2. Authorize Prop “C” funds in the amount of \$117,420 to be used for this project subject to approval by Metro.

Lisa Ann Rapp *LAR*
Director of Public Works

Howard L. Chambers *HLC*
City Manager

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Public Hearings

TO: The Honorable Mayor and City Council

SUBJECT: Award of Bid – Public Works Contract 2013-05
West San Gabriel River Parkway Nature Trail Phase 3 Development

INTRODUCTION

On March 10, 2014 the City Clerk received fourteen bids for improvements to the existing approximately 7.5 acre land parcel currently used for utility and flood control purposes right-of-way easements. The work generally consists of demolition, site preparation, earthwork and grading, soil treatment, irrigation, landscaping, fencing, decomposed granite/curbed walking trail, concrete and other miscellaneous improvements. Two letters of protest were received on this bid. Staff recommends the contract be awarded to the lowest responsible bidder. Also, consultant agreements associated with this project require approval.

STATEMENT OF FACT

Fourteen contractors qualified to bid this project by attending the pre-bid conferences on January 15 and February 6, 2014. Twenty-one Contractors purchased the plans and specifications and fourteen submitted bid proposals. The bids ranged from \$912,903 to \$1,437,000. The landscape architect's estimate for the work was \$1,340,000, and the low bidder was \$427,097 under this estimate. A summary of the bids are as follows:

CS Legacy Construction, Inc.	\$ 912,903.00
Diversified Landscaping	\$ 1,003,518.76
Pima Corp	\$ 1,013,100.00
Kasa	\$ 1,018,800.00
STL Landscaping	\$ 1,085,000.00
Environmental Construction	\$ 1,118,250.00
Moalej Builders	\$ 1,138,000.00
ARC	\$ 1,154,000.00
L.A. Engineering	\$ 1,156,500.00
National Construction	\$ 1,165,000.00
Future	\$ 1,261,621.86
Griffith	\$ 1,273,815.00
Aramexx	\$ 1,292,000.00
Royal Construction	\$ 1,437,000.00

A Bid Protest letter was received from the second low bidder, Diversified Landscaping. Diversified's reasons given for their protest were:

CS Legacy failed to list sub-contractors for the hydroseed and survey portion of the work in violation of the "Subletting Fair Practicing Act".

Staff contacted CS Legacy and requested verification on their hydroseeding operation and land surveyor, which was provided. Staff reviewed this information and found that CA Legacy intended to purchase the hydroseed mixture material and rent the equipment and operator to install the mixture material. Thus the contract for this work did not exceed the one half of one percent of the prime contractor's total bid requirement of the "Subletting and Subcontracting Fair Practices Act". Also, their land survey contract was under the threshold amount for listing sub-contractor.

A second Bid Protest letter was received from the third low bidder, PIMA Corporation. Their reason given was that CS Legacy should be considered a non-responsive bidder due to action on a previous contract. CS Legacy had a notice of Termination of contract by the Trustees of San Bernardino Community College District "for convenience" (contractor not at fault) due to the claim that CS Legacy did not provide a Schedule of Values and was unwilling to negotiate lower prices for the extra work.

Staff contacted CS Legacy and requested their response to the protest. CS Legacy's response was San Bernardino Community College wanted to use the remaining funds for another project that needed to be completed. The response also included documentation confirming the contract was terminated according Article 14.3.1 "Termination Of Contract B District (Contractor Not At Fault)" of the General Conditions. Staff believes that based upon the protest letter and attachments, as well as documentation provided by CS Legacy, there are not sufficient grounds to find that CS Legacy is a non-responsive bidder because of the contract termination.

The City Attorney was consulted regarding these protests and advised that there is no legal justification to reject CS Legacy as a non-responsive bidder. The City sent a response letter to Diversified Landscaping and PIMA Corporation advising of Staff's recommendation. Staff recommends the bid protest letters be rejected.

References contacted by staff provided favorable comments on the quality of CS Legacy's work and they have completed similar public works landscaping projects for surrounding cities in Southern California and a trail project for LA County. As required by the bid documents, the Contractor's bonding company is admitted and licensed in California. Staff is recommending the contract be awarded to CS Legacy.

MIG, the Landscape Architect on this project has provided a proposal for construction phase support services in an amount not to exceed \$45,500, which requires approval. The Architect reviews all contractor submittals, shop drawings, and responds to the contractor's Requests for Information, issues Project Memos and Supplemental Drawings, and inspects the work. This fee also includes an amount for change order design. In addition, due to design assistance needed on the Knabe Grant and additional plan modifications required during plan check by SCE, Federal Army Corps of Engineers and numerous LA County agencies, funds were expended beyond MIG's original design contract. These expenses amounted to \$30,000 and require ratification. Geotechnical consultant services are also required on this project.

The project is primarily funded by a grant from the California River Parkway Program (Proposition 84) in the amount of \$1,446,203. The City's share of matching funds totaling \$270,000 come from the General Fund. These funds have already been appropriated into the project account. In addition, in January 2014 the City was awarded a \$218,380 grant from LA County Supervisor Don Knabe's 2013 Competitive Trails Grant Program. This grant pays for trail, monument and interpretive signage, upgraded fencing along the river channel, increased size of new trees, additional landscaping and irrigation, security camera system, Candlewood Street parking lot and change order contingency funds to add these improvements into the PW contract. Because this grant is a reimbursable grant, funds need to be appropriated into the project account.

With regard to change order authorization, Staff will be working with the grant administrator on the option of fence and irrigation enhancements and additional planting material.

SUMMARY

Bids have been received on Public Works Contract 2013-05. Staff recommends the contract be awarded to the lowest responsible bidder, CS Legacy, that the two protests be rejected, that the agreements for architectural, construction phase support services be approved, project funds be authorized for contingency purposes, and the full scope of work be funded.

RECOMMENDATION

That the City Council:

- (1) Adopt the plans, specifications, Addenda and working details for the subject project.
- (2) Reject the Protests submitted by Diversified Landscaping and Pima Corporation.
- (3) Award a contract for the "West San Gabriel River Parkway Nature Trail Phase 3 Development", Public Works Contract 2013-05, in the amount of \$912,903, to CS Legacy, and authorize the Mayor to sign the contract in a form approved by the City Attorney.
- (4) Authorize the Director of Public Works to approve a cumulative total of change orders, as necessary not to exceed \$300,000.
- (5) Appropriate \$218,380 for the Knabe 2013 Competition Competitive Trails Grant program to the West San Gabriel Parkway Nature Trail Development Phase 3 Project account. The City will be reimbursed for these grant expenses.
- (6) Ratify \$22,721.16 in expenses paid to project Landscape Architect for plan modifications during plan check.

- (7) Approve an agreement with the project Landscape Architect, MIG, for construction phase support services in an amount not to exceed \$45,500 and authorize the Mayor to sign the agreement in a form approved by the City Attorney.

Lisa Ann Rapp 
Director of Public Works

Howard L. Chambers 
City Manager



West San Gabriel River Parkway
Natures Trail, Phase 3
Project No. 2013-05

March 10, 2014

City of Lakewood
5050 Clark Ave
Lakewood, CA 90712

Att: Kimberly McDowel

Re: Bid Protest

Dear Mrs. McDowel

I am writing to protest the Bid submitted by CS Legacy for the West San Gabriel River Parkway Natures Trail, Phase 3 Development Project that bid on Monday March 10, 2014. Diversified Landscape Management, Inc is protesting on the grounds that CS Legacy did not follow the Instructions to Bidders, Item 10 for listing of Sub-Contractors, The Subletting Fair Practices Act, Addendum 1, Page 2 and or follow the Project Specifications under the Summary of Work as it pertains to Survey Layout and Hydro-Seeding. Below is a list of items that better describes my letter of protest.

A. Instructions to Bidders, Item 10 Listing of Subcontractors

The Bid submitted by CS Legacy did not supply a Surveyor or a Hydro-Seeding Company to perform the contract work described on the Project Plans and Specifications. Per the Subletting Fair Practice Act, The Instructions to Bidders and the Bid Documents pages 3&4, subcontractors shall be listed who will perform work in excess of one half percent. The Bid Submitted by CS Legacy equaled \$912,903.00 dollars and one half percent of that is \$4564.52 dollars. Diversified Landscape Management received several quotes from vendors for the Hydro-Seeding, with the lowest being its listed subcontractor at \$14,671.81 dollars and several Survey Quotes for the project, with the lowest being its listed subcontractor at \$10,360.00 dollars. Both of which are much higher than the one half percent allowed. (Please see the attached quotations for reference in pricing)

B. Project Specifications Section 01010 Summary of Work

In the Project Specifications Section 01010 Summary of Work, Item G and H requires a Licensed Surveyor to perform all Survey and Layout Work. Diversified Landscape Management, Inc has reviewed the State of California Licensed Professional Engineers, Land Surveyors, Geologist and Geophysicists and has found no reference to a Land Surveyors License for CS Legacy or its officers. Please see the attached website for a reference in reviewing this item. (http://www.bpelsg.ca.gov/consumers/lic_lookup.shtml) (Please see the attached specification sections for reference)

C. Hydromulch Section 02900, Item N

The project site requires that the California Native Grass Seed and Wild Flower Seed be installed by Hydro-Seeding Method per the Project Specification Section 02900, Item N. This work is installed by a Professional Hydro-Seeding Company that has the Equipment Large enough to mix and spray the material onsite. A review of CS Legacy's background does not show a history of owning or installing Hydro-Seed. (Please see the attached specification sections for reference)

D. Addendum 1, Attachment C

Addendum 1, Attachment C explains that the General Contractor is required to bid the contract in accordance with the CA Business & Professions Code Section 7059. This Code allows for the Sub-Contracting of Specialty work by C Licensed Contractors. If the GC elects to complete the Specialty Work with their own forces, they must prove that their forces are journey-level trained and qualified to perform such Specialty Work. That proof must be contained in the Bid Package Submitted. The Bid Package Submitted by CS Legacy did not supply proof of a Surveyors License and or proof of Journey Level training to indicate any knowledge or history of installing Hydro-Seed. (Please see the attached addendum 1 for your reference)

In closing, Diversified Landscape Management, Inc. request that you review these findings and find CS Legacy's Bid Non Responsive and award the Contract to Diversified Landscape Management, Inc.

Sincerely,
Diversified Landscape Management, Inc.

Darrell Wright
Project Manager

CC: file

2013-05

Extended Overhead Daily Rate – Allowance for Contractor's daily extended overhead Not to Exceed \$1,000 a day. Enter daily rate at right. See <i>Instructions to Bidders, Item No. 20.</i>	\$ _____ / Day
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------

Accompanying this proposal is (check one) [] "\$ _____ cash", [] "Cashier's Check", [] "Certified Check", or [] "Bidder's Bond", as the case may be, in an amount equal to at least ten percent (10%) of the total bid. The undersigned further agrees that in case of default in executing the required contract, together with the necessary bonds, within the period of time provided by the bid requirements, the proceeds of the security accompanying this bid shall become the property of the City of Lakewood, California, and the bid and acceptance thereof may be considered null and void.

Work to Be Performed by the Prime Contractor The following information shall be furnished relative to each trade that will be performed by the undersigned in and about the construction of the project, by the prime contractor's own forces. The contractor shall list each specialty to be performed by his own forces and the percentage of the total bid for each specialty listed. The total of all work listed to be performed by the contractor, when combined with the work to be performed by the subcontractors listed below, shall equal one hundred percent.

Specialty/Trade	Percentage
Total Percentage of GC Work	%

→ List of Subcontractors. The following information shall be furnished relative to each subcontractor who will perform work or render services to the undersigned in and about the construction of the project in an amount in excess of one-half of one percent (.005%) of the total amount of this bid or ten thousand (\$10,000) dollars, whichever is greater. The contractor shall list only one (1) subcontractor for each specialty, as defined by the prime contractor in his bid. The work for which no subcontractor is designated herein, will be performed by the undersigned. By listing a subcontractor, the contractor has verified that the subcontractor is not ineligible to perform work pursuant to Section 1777.1 or 1777.7 of the Labor Code.

On Point Land Surveying, Inc.
 412 Wilbar Circle
 Redlands, California 92374



Name / Address
Estimating Department

Estimate

Date	Estimate #
3/10/2014	000-1057

Project			Terms
000-1057 West San Gabriel Natur Trail			Net 30
Description	Hours	Cost	Total
1) SURVEY CONTROL - Verify horizontal and vertical control as provided by project engineer. Set additional control for construction staking purposes.		740.00	740.00
2) PROJECT/DEMO LIMITS - Constructions taking for demo/project limits for clearing and grubbing purposes. (1 trip max)		2,220.00	2,220.00
3) MEANDERING SIDEWALK - Construction staking for meandering sidewalk at 25' intervals. Includes staking one side of sidewalk or centerline only. (2 trip max)		2,960.00	2,960.00
4) FENCE - Construction staking for fence at 50' intervals. (2 trip max)		2,220.00	2,220.00
5) DRAINAGE SWALE - Construction staking for drainage swale at 50' intervals. (1 trip max)		2,220.00	2,220.00
5) OPTIONAL ITEM - MOW CURB - Construction staking for curvilinear mow curbs at 25' intervals. (1 trip max) ADD \$1,480.00		0.00	0.00
Signature _____	Thank you for the opportunity to provide you with this proposal!		Total

(909) 792-2221

fax (909) 784-1836

office@onpointlandsurveying.com

www.onpointlandsurveying.com

On Point Land Surveying, Inc.
 412 Wilbar Circle
 Redlands, California 92374



Name / Address
Estimating Department

Estimate

Date	Estimate #
3/10/2014	000-1057

Project			Terms
000-1057 West San Gabriel Natur Trail			Net 30
Description	Hours	Cost	Total
<p>This proposal does not include any services other than those specifically detailed herein.</p> <p>Services requested or required that are outside those detailed herein will be billed at the following rates: Field Crew @ \$185 an hour Office @ \$75 an hour</p> <p>State License number is LS 8601.</p> <p>On Point Land Surveying, Inc. is certified as a Small Business Enterprise (SBE) with a Coalition of Southern California Public Agencies (#24235) and is also certified as a Micro Small Business (MB) with the State of California (#1447060).</p> <p>On Point Land Surveying, Inc. is a non-union company. Does pay prevailing wage and provides certified payroll on all public works projects.</p> <p>This proposal is valid for 120 days.</p> <p>Billing will be on a monthly basis based on the fees earned for the billing period.</p> <p>Payment is required within 30 days of receipt of invoice.</p>			
Signature _____	Thank you for the opportunity to provide you with this proposal!		Total \$10,360.00

(909) 792-2221

fax (909) 784-1836

office@onpointlandsurveying.com

www.onpointlandsurveying.com



March 7, 2014

QUOTE#: MW37141006

To: Estimating
Fr: Mark Webster
Re: West San Gabriel River Parkway
4900 Stevely Ave, Lakewood CA 90713

Bid Item # 7 (Hydroseed Installation Only)

Installation California Native Grass Seed Mix:
Approximate Square Feet: 238,180
1,500 #/acre Wood Fiber Mulch
100 #/acre Binder
600 #/acre 7-2-3 Fertilizer
23 #/acre California Grass Seed Mix
ESTIMATE: \$13,742.99 or \$ 0.0577 Per Sq Ft

Installation of Low Profile Wildflower Mix:

Approximate Square Feet: 3,380
2,000 #/acre Wood Fiber Mulch
100 #/acre Binder
600 #/acre 7-2-3 Fertilizer
20 #/acre Low Profile Wildflower Mix
ESTIMATE: \$928.82 or \$ 0.2748 Per Sq Ft

CalTrans Certified SWBE, SMBE CT-08771, Union local 1184, C27-582303

TERMS AND CONDITIONS:

Estimate is based on prevailing wage, includes tax and one uninterrupted move-on. Each additional unscheduled move-on will be charged \$600.00. All material is guaranteed to be as specified above and all work performed will be in a workmanlike manner. Client is to provide legal access to on-site water through a 2 1/2" metered hydrant or equal connection. Arrival upon a site with no water source is subject to a move-on charge and rescheduling. This proposal is based upon full access of the job site with trucks and equipment being able to reach all areas with a maximum of 300 ft of hose.

EXCLUSIONS:

• Night Work • Traffic Control • Grading • Debris Removal • Soil/Site Preparation • Weeding/Weed Infestation • Weeding • Re-seeding
HYDROSPROUT, INC. will not be responsible for poor or failed irrigation, acts of nature and maintenance of Hydroseeding and therefore cannot guarantee germination or growth. Items not specified in this bid are neither implied or included and does not include an addendum unless otherwise stated.

INSURANCE:

Payment/Performance bond not included unless secured by an additional cost @ 2.5%. Insurance requirement exceeding \$1 Million for Liability and WC is not included. Hydroseeding only, "completed operations" excluded. Reductions or additions of 25% of estimated quantity subject to unit price change. Stand-by and delay time charged at T&M rates. In the event of litigation relating to the subject matter of this agreement, the non-prevailing party shall reimburse the prevailing party for all reasonable attorney fees and costs resulting there from. HYDROSPROUT, INC. will accept a signed and dated sub-contract or purchase order provided that all of the terms and conditions as outlined herein are included. Based upon acceptance of this proposal HYDROSPROUT, INC. will purchase materials specifically for this project, as such the costs for any materials will be billed (including any taxes, mark-up or handling charge) whether or not the project is installed or rescheduled. All retention is due 30 days after acceptance of HYDROSPROUT'S portion of work by owner/agency. This bid is void if not accepted within 90 days.

Thank you.
Mark Webster
HYDROSPROUT, Inc.
mark@hydrospout.com
www.hydrospout.com
460 Corporate Drive, Suite A
Escondido, CA 92029
760-432-8233, 760-432-8148 fax

Written Approval Required for work to commence.

Print _____ Date _____
Signature _____

SECTION 01010 - SUMMARY OF WORK

The provisions of the Standard Specifications for Public Works Construction (SSPWC), latest Edition, apply except as modified herein.

A. Work covered by Contract Documents:

The work covers park improvements to West San Gabriel River Parkway Phase 3 Development, Lakewood, California. Work includes demolition, clearing, grading, concrete headers, decomposed granite paving, drainage, chain link fencing and gates, landscape planting, automatic irrigation system, 30 day plant establishment period and 60 day project maintenance. The work to be performed shall include, but not be limited to, the items described. All work shall include the furnishing of labor, services, tools, equipment, materials, appurtenances and incidentals necessary to install and complete the work contemplated per the plans and specifications.

B. Related Work Specified Elsewhere:

Construction Schedule: Section 01310
Schedule of Values: Section 01370
Temporary Facilities and Controls: Section 01500
Products and Materials: Section 10600
Landscape Planting: Section 02900

C. Contractor's Duties:

Arrange and pay for all off-site inspection of the work required by ordinance or governing authorities. The Contractor shall also arrange and pay for other inspections, including tests in connection therewith, as may be assigned to it in other sections of the specifications.

Comply with codes, ordinances, rules, regulations orders, and other legal requirements of public authorities which bear on performance of work.

D. Contracts:

Construct entire work under single lump sum price contract.

E. Allotted Working Space:

A reasonable space will be assigned. All materials and equipment shall be kept within this space with no liability to the Agency.

F. Acceptance of Site:

The Contractor shall accept the site and the character of the work as they exist on the first day of work under this contract.

→ G. Survey and Layout:

Contractor shall perform and be responsible for the accurate layout of all portions of the work. Contractor shall verify all dimensions on the drawings and shall report to the Agency Representative any discrepancies before proceeding with related work. The Contractor shall employ a licensed surveyor to perform all survey and layout work.



H. Lines and Levels:

The Contractor shall check base lines and grades as indicated on the Contract Drawings, and establish intermediate lines or grades as required. The Contractor shall employ a licensed surveyor to perform this work.

I. Maintenance of Existing Plantings:

The Contractor shall protect and maintain all existing trees and plantings to remain from the first day of work under this contract to acceptance.

J. Not in Contract:

Items shown on the contract drawings, but marked N.I.C., are not included in this contract.

K. Limits of Work:

Limits of work shall be the legal property boundaries unless modified by Contract limit lines indicated on the plans or as noted otherwise.

End of Section

- g. The seed bed shall be inspected by the Agency Representative to determine its suitability prior to seeding. The Contractor shall obtain such approval before seeding grass. No seeding shall be performed until all other construction operations have been completed, except by authorization of the Agency Representative.
- h. Seed bed mulch will be required according to the seeding method selected by the Contractor, which shall be approved by the Agency Representative.
- i. If rabbits are observed on site, install a temporary 36" high chicken wire fence, with the bottom end buried in a 6" deep trench, around the seeded area.
- j. If the area to be seeded is small, handseeding may be the preferred method. Handseed seed mixture using 1 part filler and 1 part seed. The filler may consist of dry sand, damp sawdust or vermiculite. Distribute 1/2 the mixture in the first pass and then seed in the perpendicular direction to cover missed spots with the remaining mixture. For best results, use a hand crank operated seed spreader. Rake the seed in lightly.

→ N. Hydromulch

- a. Mixing of Hydromulch Slurry. Mixing shall be performed in a tank with a built-in continuous agitation and recirculation system of sufficient operating capacity to produce a homogeneous slurry of fiber, M-binder, seed, fertilizer and water in the designated unit proportions:
 - Fiber.....Min. 1,500 lbs per acre, 2,000 lbs per acre on 5:1 or greater slopes
 - Seed.....as specified
 - M-Binder.....100 lbs per acre, 150 lbs per acre on slopes
 - Fertilizer.....as specified
 - Water.....3,000 gal. per acre
- b. On slopes composed of sandy soils and slope areas subject to erosion, apply the material in two applications as follows:
 - First application: 500 lbs fiber, 50 lbs. M-binder, seed and water as required
 - Second application: 1500 lbs fiber, 100 lbs M-binder, and water as required
- c. With agitation system operating at part speed, water shall be added to the tank, good recirculation shall be established. Materials shall be added in such a manner that they are uniformly blended into the mixture in the following sequence:
- d. When tank is 1/3 filled with water:
 - Add binding agent-1/2 acre requirement
 - Add 3-50 pounds bales of fiber
 - Add seed-1/2 acre requirement
 - Add NPK fertilizer- 1/2 acre requirement
- e. Agitate mixture at full speed when the tank is half-filled with water.
- f. Add remainder fiber requirement before tank is 3/4 full.
- g. Slurry distribution should begin immediately
- h. Area to be hydromulched shall be moistened to a depth of 6 inches just prior to application.
- i. Application: Hydromulch slurry shall be applied under high pressure evenly and result in a uniform coat on all areas to be treated. Care shall be exercised to assure that plants in place are not subjected to the direct force of an application. Slurry shall be immediately removed from walks, structures, etc., that are inadvertently sprayed.

- It is the Contractor's responsibility to know the applicable California trade and rate for each classification of worker on the job.
- Extended Overhead Daily Rate – page I-5; none paid during the 333-day contract and not included in base contract amount. Used for Compensable Delay; Insert Amt. on page BID-3– not to exceed \$1,000/day. Make clear that city owns 333-calendar days. If work is completed and accepted ahead of 333-days, great, but there is no bonus paid for early completion. However, there is \$1,000 liquidated damages charged for late completion.
- A separate Bid page section was included so bidders have clean pages to complete and submit their bid proposal, without copying the spec book. Please submit your bid on the separate sheets.
 - The Engineer's Est. for the Base Contract (Lump Sum Bid) is \$1,340,000.
- Any items planned to be submitted as "equals" must be listed on pg. Bid-5. The city will not entertain any requests for "equal" products prior to the bid. Refer to Spec Section 01600 – Products and Materials, Part 6 for Substitution requirements.
- • GC is required to bid the contract in accordance with CA Business & Professions Code section 7059. This allows for sub-contracting of specialty work by C-licensed contractors. If a GC elects to complete Specialty Work with their own forces, they must prove that their forces are journey-level trained and qualified to perform such Specialty Work. That proof must be contained in your bid submittal.
- Bidder's Bond is for 10% of bid.
- Payment and Performance Bonds are to be 100% of bid.
- Complete the Bidder's Questionnaire fully; do not simply attach separate company resume pages.
- Bidders are to review Pages BID-18 as it identifies items required to be included with bid documents.
- A corporate surety with an A.M. Best Rating of A-, VII or better must underwrite all bonds.
- \$5 million insurance required & specialty insurance & additionally insured. Refer to section 7-3 of the specifications for the requirements.
- Bidders are to note the Contract *Time of Completion* that describes the time of performance of this project. Work starts with mobilization approximately April 14 to April 30 with day one on site on or before April. 14, 2014. End of construction is in March, 2015. Access to areas of improvement will be coordinated with the GC.
- The General Provisions of this contract (G pages) are arranged in a sequence that follows the Green Book, and in some cases supplement or amend the 2012 edition.
- Contract is set to award on Tuesday, March 25, 2014 to the lowest responsible bidder, who may not necessarily be the lowest monetary bidder.

PIMA CORPORATION

Lic. # 698859

2001 S. Barrington Ave., Ste. 119, Los Angeles, CA. 90025
Ph : 310-231-7060 Fax : 310-231-0411

BY FAX TRANSMITTAL and USPS Certified Mail

Date: March 17, 2014

To: Kimberly McDowell
Sr. Project Manager
City of Lakewood
Public Works Department
5050 Clark Ave.,
Lakewood, CA. 90712-2697

Ph: 562-866-9771
Fax: 562-866-0505

Re: **West San Gabriel River Parkway Nature Trail Bid**
Public Works Project No. 2013-05

Number of pages transmitted, including this sheet: 3 Page(s)

Dear Kimberly McDowell :

Pima Corporation hereby would like to protest to the Bid by CS Legacy Construction, Inc. based on the following records and information.

We would like to bring to your attention the attached notice of Termination of contract by Trustees of San Bernardino Community College District, and for reasons indicated therein.

Based on the above, Pima Corporation requests that the Bid by CS Legacy Construction, Inc. to be declared Non Responsive, and instead, declare Pima Corporation as the successful low bidder.

Respectfully Submitted

Bijan Pirooz
President

West SGR Pkwy Bid Protest 03.17.14

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Vice Chancellor, Fiscal Services
DATE: June 13, 2013
SUBJECT: Consideration of Approval of Termination of Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve the termination of its contract with CS Legacy Construction.

OVERVIEW

On December 13, 2012 the Board of Trustees approved a contract with CS Legacy Construction for the Valley College Voluntary ADA Upgrades Project. Article 14.3 of this contract's General Requirements stipulates that the District can terminate the contract "for convenience" (contractor not at fault). On April 5, 2013 the campus directed Kitchell/BRJ/Seville (KBS) to terminate CS Legacy's contract for convenience, based on the following reasons.

1. CS Legacy did not provide, nor receive approval for, a Schedule of Values (SOV) for the various phases of construction as required by the General Conditions of the contract.
2. Absent the approved SOV, CS Legacy submitted invoices far exceeding the value of work performed, and was not willing to negotiate.
3. The concrete to be demolished in the project was thicker than indicated on the plans, requiring additional demolition. CS Legacy submitted change orders far exceeding the value of the additional demolition, and was not willing to negotiate. They preferred to file a claim and go into litigation. Because each phase of work included this additional demolition, the potential for significantly increasing the value of scope to be litigated or arbitrated was high.
4. The work is modular in nature and can be included in other projects, or in phases, and accomplished by other contracts.

ANALYSIS

Per the General Requirements, the contractor is to submit all invoices, receipts, and timesheets, or otherwise documented actual costs. The contractor is then required to add 10% for profit and overhead, as well as an additional 5% for termination costs, totaling the final payment.

CS Legacy submitted their final payment request on May 9, detailing with back-up their accrued costs as of April 5. KBS analyzed the complete package for correctness, validation against certified payroll, labor and construction activities matching the daily reports and contractually

approved expenditures and services. CS Legacy is representing accrued costs at the time of termination of \$855,625.67. KBS was only able to verify \$854,114.80 through a review of the backup provided. Of this \$854,114.80, only \$534,628.86 held up to the requirements of the contract language for approved expenditures and expenses.

	<u>Original Contract</u>	<u>Previous Payments</u>	<u>Final Payment</u>	<u>Revised Contract Amount</u>	<u>Variance</u>
CS Legacy's Request	1,356,776.00	423,864.59	430,250.21	854,114.80	-502,661.20
KBS Finding	1,356,776.00	423,864.59	110,764.27	534,628.86	-822,147.14

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2012-2013 Budget for Measure M.

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Legislation

RESOLUTION NO. 2014-8

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD AUTHORIZING THE CITY TREASURER TO
DEPOSIT FUNDS FOR SAFEKEEPING AND INVESTMENT
AND AUTHORIZING WITHDRAWAL OF FUNDS FROM
DEPOSITORIES

WHEREAS, Article 2 of Chapter 4 of Division 2 of Title 5 of the Government Code pertains to the deposit and investment of funds of local agencies; and

WHEREAS, pursuant thereto the City Treasurer, with the approval of the City Council, may deposit money necessary to pay the principal and interest on bonds in a bank within or without the State at the place where they are payable. The City Treasurer further is required to deposit the funds of the City in active and inactive deposits in State or national banks, with the objective of realizing maximum return, consistent with prudent financial management; and

WHEREAS, the City Council has from time to time authorized the City Treasurer to invest said funds in certain banks; and

WHEREAS, the City Treasurer would have more flexibility and be better able to carry out the mandate of the law if the City Treasurer, from time to time, may make the determination as to those depositories or investments in which the City's funds are to be placed, all subject to the terms and provisions of said Article 2 of Chapter 4 of Division 2 of Title 5 of the Government Code of the State of California.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. Resolution No. 2013-3 pertaining to the deposit and withdrawal of funds is hereby repealed.

SECTION 2. Pursuant to Article 2 of Chapter 4 of Division 2 of Title 5 of the Government Code of the State of California, the City Treasurer is hereby authorized and directed to deposit all funds of the City of Lakewood as therein specified in active or inactive accounts bearing the highest rate of interest as specified in said Government Code, or to invest said funds in those securities as therein specified in said Government Code, all subject to the terms and provisions of Chapter 4 of Title 5 of the Government Code of the State of California.

SECTION 3. The City Treasurer is authorized and directed to execute all necessary documents, authorization and depository agreements to carry out the foregoing. Any State or national bank depository is hereby requested, authorized and directed to honor all checks, drafts or other orders for payment drawn in the City's name on said accounts so made and entered into by the City Treasurer under the manual, electronic, or facsimile signature of Howard L. Chambers, Lisa Novotny or Diane Perkin; and where countersigned by either the manual, electronic, or facsimile signature of _____, Mayor, or that of _____, Mayor Pro Tem. Said depository shall be entitled to honor and to charge to the City of Lakewood for all such checks for the payment of money regardless of, by whom, or by what means the actual or purported facsimile signature or signatures resemble the electronic specimen from time to time filed with the depository by the City Treasurer.

SECTION 4. The City Clerk is directed to certify to the adoption of this resolution and to procure from each depository selected by the City Treasurer the necessary signature clauses, cards, or authorizations. The City Treasurer is directed to keep on file with each depository selected by him the facsimile signature of the Mayor and Mayor Pro Tem and from time to time file with the depository any changes in said facsimile specimen.

ADOPTED AND APPROVED THIS 25TH DAY OF MARCH, 2014, BY THE FOLLOWING ROLL CALL VOTE:

AYES: COUNCIL MEMBERS:
NAYS: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:

Mayor

ATTEST:

City Clerk

RESOLUTION NO. 2014-9

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AUTHORIZING THE USE OF THE MANUAL, FACSIMILE AND/OR ELECTRONIC SIGNATURE OF _____, MAYOR, IN THE EXECUTION OF PUBLIC SECURITIES AND INSTRUMENTS OF PAYMENT

WHEREAS, the Uniform Facsimile Signature of Public Officials Act, Chapter 6, Division 6, Title 1 of the Government Code of the State of California, authorizes the use of facsimile signature in lieu of manual signature for the execution of public securities and any instrument of payment; and

WHEREAS, _____, City Council Member of the City of Lakewood has been elected by said City Council as Mayor of the City of Lakewood; and

WHEREAS, the Mayor of the City of Lakewood is required from time to time to execute by manual signature "public securities and instruments of payment"; and

WHEREAS, the use of facsimile signature by said _____, Mayor, will greatly expedite the conducting of City business;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. _____, the Mayor of the City of Lakewood, is hereby authorized and directed to use the hereinafter certified manual, facsimile or electronic signature in lieu of manual signature in the execution of any public security or instrument of payment as provided in Chapter 6, Division 6 of Title 1 of the Government Code of the State of California.

SECTION 2. Resolution No. 2013-5 of the City Council of the City of Lakewood, authorizing the use of the manual, facsimile or electronic signature of _____, Mayor, in the execution of public securities and instruments of payment, is hereby repealed.

SECTION 3. This resolution shall not be effective for any purpose whatsoever unless at least one signature on the execution of such public security or instrument of payment is manually subscribed by a City Officer authorized to so subscribe the same and until a certified copy of this resolution with the manual, facsimile or electronic signature of _____, Mayor, certified and attached thereto has been filed with the Secretary of State of the State of California.

Resolution No. 2014-9
Page Two

ADOPTED AND APPROVED THIS 25TH DAY OF MARCH, 2014, BY THE
FOLLOWING ROLL CALL VOTE:

AYES: COUNCIL MEMBERS:
NAYS: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:

Mayor

ATTEST:

City Clerk

RESOLUTION NO. 2014-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AUTHORIZING THE USE OF THE MANUAL, FACSIMILE AND/OR ELECTRONIC SIGNATURE OF _____, MAYOR PRO TEM, IN THE EXECUTION OF PUBLIC SECURITIES AND INSTRUMENTS OF PAYMENT

WHEREAS, the Uniform Facsimile Signature of Public Officials Act, Chapter 6, Division 6, Title 1 of the Government Code of the State of California, authorizes the use of facsimile signature in lieu of manual signature for the execution of public securities and any instrument of payment; and

WHEREAS _____, City Council Member of the City of Lakewood has been elected by said City Council as Mayor Pro Tem of the City of Lakewood; and

WHEREAS, the Mayor Pro Tem of the City of Lakewood is required from time to time to execute by manual signature "public securities and instruments of payment"; and

WHEREAS, the use of facsimile signature by said Mayor Pro Tem, _____, will greatly expedite the conducting of City business;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. _____, the Mayor Pro Tem of the City of Lakewood is hereby authorized and directed to use the hereinafter certified manual, facsimile or electronic signature in lieu of manual signature in the execution of any public security or instrument of payment as provided in Chapter 6, Division 6 of Title 1 of the Government Code of the State of California.

SECTION 2. Resolution No. 2013-5 of the City Council of the City of Lakewood, authorizing the use of the manual, facsimile or electronic signature of _____, Mayor Pro Tem, in the execution of public securities and instruments of payment, is hereby repealed.

SECTION 3. This resolution shall not be effective for any purpose whatsoever unless at least one signature on the execution of such public security or instrument of payment is manually subscribed by a City Officer authorized to so subscribe the same and until a certified copy of this resolution with the manual, facsimile or electronic signature of _____, Mayor Pro Tem, certified and attached thereto has been filed with the Secretary of State of the State of California.

Resolution No. 2014-10

Page Two

ADOPTED AND APPROVED THIS 25TH DAY OF MARCH, 201, BY THE
FOLLOWING ROLL CALL VOTE:

AYES: COUNCIL MEMBERS:

NAYS: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

Mayor

ATTEST:

City Clerk

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Reports

COUNCIL AGENDA

March 25, 2014

TO: The Honorable Mayor and City Council

SUBJECT: Establishment of an Ad Hoc Audit Committee

INTRODUCTION

The City recently implemented a Financial Policy that includes the establishment of an Audit Committee. Per this Policy, the Audit Committee serves as an oversight body on behalf of the City Council during preparation of the annual audit. The Committee also acts as an internal audit and review body upon request by the Mayor and/or City Council.

STATEMENT OF FACTS

The Mayor appoints two Council Members to serve on the Ad Hoc Audit Committee. The Audit Committee members, appointed by the Mayor, shall have expertise in the area of financial administration and auditing. The Audit Committee selects and recommends to the City Council the retention of the City's independent audit firm and, when appropriate, the removal of such firm.

STAFF RECOMMENDATION

It is recommended that the City Council establish an Ad Hoc Audit Committee, and the Mayor appoint two Council Members to this Committee.



Diane Perkin
Director of Administrative Services

Howard L. Chambers
City Manager



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*Housing
Successor*

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
FUND SUMMARY 3/6/2014**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 42 through 42. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

3901	HOUSING SUCCESSOR AGENCY	18,000.00
		<hr/>
		18,000.00

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
SUMMARY CHECK REGISTER**

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
42	03/06/2014	4570	GONZALES. GILBERTO AND	18,000.00	0.00	18,000.00
			Totals:	<u>18,000.00</u>	<u>0.00</u>	<u>18,000.00</u>

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
FUND SUMMARY 3/13/2014**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 43 through 43. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

3901	HOUSING SUCCESSOR AGENCY	18,000.00
		<hr/>
		18,000.00

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
SUMMARY CHECK REGISTER**

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
43	03/13/2014	4577	PENA. MIGUEL & LILIA AND	18,000.00	0.00	18,000.00
Totals:				<u>18,000.00</u>	<u>0.00</u>	<u>18,000.00</u>