



# Minutes

## Lakewood City Council

Regular Meeting held  
October 23, 2012

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**MEETING WAS CALLED TO ORDER** at 7:48 p.m. by Mayor DuBois in the Council Chambers at the Civic Center, 5000 Clark Avenue, Lakewood, California.

**INVOCATION** was offered by Mr. Fardad Mogharabi, Spiritual Assembly of Baha'i of Lakewood

**PLEDGE OF ALLEGIANCE** was led by Boy Scout Troop #140

**ROLL CALL: PRESENT:** Mayor Diane DuBois  
Vice Mayor Steve Croft  
Council Member Todd Rogers  
Council Member Larry Van Nostran  
Council Member Jeff Wood

**ANNOUNCEMENTS AND PRESENTATIONS:**

Mayor DuBois announced that the meeting would be adjourned in memory of Patricia Lederer, mother of Assistant Director of Recreation and Community Services Tom Lederer.

Council Member Wood welcomed the members of Boy Scout Pack 67, seated in the audience.

**ROUTINE ITEMS:**

VICE MAYOR CROFT MOVED AND COUNCIL MEMBER VAN NOSTRAN SECONDED TO APPROVE ROUTINE ITEMS 1 THROUGH 6.

RI-1 Approval of Minutes of the Meeting held October 9, 2012

RI-2 Approval of Personnel Transactions

RI-3 Approval of Registers of Demands

RI-4 Approval of Monthly Report of Investment Transactions

RI-5 Approval of Quarterly Schedule of Investments

RI-6 RESOLUTION NO. 2012-66; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING DISABLED PERSON DESIGNATED PARKING ON THE SOUTH SIDE OF GREENMEADOW ROAD WITHIN THE CITY OF LAKEWOOD

**ROUTINE ITEMS:** Continued

UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Van Nostran, Croft, Wood, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

**2.1 • ADOPTION OF RESOLUTIONS FOR THE 2013 GENERAL MUNICIPAL ELECTION**

City Attorney Steve Skolnik advised that the resolutions contained in the agenda and which could be adopted by a single motion, were necessary to begin the legal process for the City's General Municipal Election in March of 2013.

a. RESOLUTION NO. 2012-67; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD, CALIFORNIA, CALLING AND GIVING NOTICE FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD IN SAID CITY ON TUESDAY, MARCH 5, 2013, FOR THE ELECTION OF CERTAIN OFFICERS OF SAID CITY AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA PERTAINING TO GENERAL LAW CITIES

b. RESOLUTION NO. 2012-68; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO RENDER SPECIFIED SERVICES TO SAID CITY RELATING TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION TO BE HELD IN SAID CITY ON TUESDAY, MARCH 5, 2013

c. RESOLUTION NO. 2012-69; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 5, 2013

Council Member Van Nostran inquired about the deposit that would be required for a candidates' statement. The City Clerk responded by stating that the cost of translating and printing a candidate's statement in the sample ballot pamphlet for the 2013 election was estimated at \$2,400, and although a deposit in that amount would be required, candidates would ultimately pay only the actual costs.

COUNCIL MEMBER WOOD MOVED AND COUNCIL MEMBER ROGERS SECONDED TO ADOPT RESOLUTIONS NO. 2012-67 THROUGH NO. 2012-69. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Van Nostran, Croft, Wood, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

### **3.1 • STATUS REPORT ON MORATORIUM ON CONDITIONAL USE PERMITS TO ALLOW CERTAIN ALCOHOLIC BEVERAGE (OFF-SALE) ESTABLISHMENTS**

Community Development Director Sonia Southwell gave a report based on the memo in the agenda and stated that the City Council had adopted a temporary moratorium on the issuance of any Conditional Use Permit to allow any new alcoholic beverage establishment (off-sale) in a location with a gross floor area of less than 6,500 square feet, which would expire after 45 days. She reported that a study was under way to look at potential adverse impacts caused by an increase in the number of retail establishments with Type 20 and Type 21 alcoholic beverage licenses. As this study could not be completed and returned to the City Council within the prescribed 45-day period, it was the recommendation of staff that the City Council issue the staff report, schedule and publish consideration of an extension of the Ordinance, for 10 months and 15 days, as allowed by law, at the meeting on November 13, 2012.

Responding to a question from Vice Mayor Croft, the City Attorney advised that the moratorium could be terminated at any time and that staff anticipated that a full report on this matter would be available well before the end of the extension.

VICE MAYOR CROFT MOVED AND COUNCIL MEMBER WOOD SECONDED TO ISSUE THE REPORT AND DIRECT PUBLICATION OF A NOTICE FOR THE NOVEMBER 13, 2012 HEARING. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Van Nostran, Croft, Wood, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

### **3.2 • ENGINEERING SERVICES AGREEMENT FOR WATER PLANT #13 REHABILITATION PROJECT WITH TETRA TECH, INC.**

Water Resources Director Jim Glancy gave a report based on the memo in the agenda, stating that Plant #13, on Palo Verde Avenue, was in need of upgrading. He noted that while the tanks at that Plant had been rehabilitated, the electrical panel and booster pumps were original to the facility, constructed in 1950, and few replacement parts were still available. A proposal had been received from Tetra Tech, Inc. for the design work and construction observation to improve the booster station. It was the recommendation of staff that the City Council approve an agreement with Tetra Tech, Inc. for engineering services to complete design work for the rehabilitation of the Plant #13 Booster Station, in an amount not to exceed \$187,836.

Vice Mayor Croft stated that the Water Resources Committee had reviewed the project, and noting the many years of use from the original equipment, stated it was a prudent investment to get these systems upgraded so that the Plant could continued to operate without interruption.

Council Member Van Nostran inquired if the Plant would have to shut down for the work to be done. Mr. Glancy responded by stating the work would be done during the winter when there was less demand and that the Plant could still operate, but might require a temporary pump to maintain water pressure throughout the system.

**3.2 • ENGINEERING SERVICES AGREEMENT FOR WATER PLANT #13 REHABILITATION PROJECT WITH TETRA TECH, INC. - Continued**

Responding to a question from Council Member Rogers, Mr. Glancy stated that this project was funded in the current budget.

VICE MAYOR CROFT MOVED AND COUNCIL MEMBER VAN NOSTRAN SECONDED TO APPROVE AN AGREEMENT WITH TETRA TECH, INC. IN AN AMOUNT NOT TO EXCEED \$187,836. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Van Nostran, Croft, Wood, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

**3.3 • ARCHITECTURAL DESIGN SERVICES AGREEMENT FOR MAYFAIR PARK HVAC REPLACEMENT PROJECT WITH MEYER & ASSOCIATES**

Public Works Director Lisa Rapp made a presentation based on the memo in the agenda and stated that staff had anticipated that the heating, ventilating and air conditioning (HVAC) at the Mayfair Park Activity Building, after 22 years, was coming to the end of its useful life and had slated the replacement of the equipment for next fiscal year. However, due to equipment failure in the snack bar area, replacement was necessary in this budget year. It was the recommendation of staff that the City Council initiate a project for the replacement of HVAC equipment at Mayfair Park, and approve a proposal by Meyer & Associates for design services for the project in an amount not to exceed \$19,000.

COUNCIL MEMBER ROGERS MOVED AND COUNCIL MEMBER WOOD SECONDED TO APPROVE STAFF'S RECOMMENDATIONS. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Van Nostran, Croft, Wood, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

**3.4 • PURCHASE OF REPLACEMENT SHADE SHELTER FOR BOLIVAR PARK TOT LOT**

The Director of Public Works presented a report based on the memo in the agenda and stated that the existing Tot Lot shade shelter at Bolivar Park had to be demolished earlier and that it had been hoped that it could be replaced once funding was available. She reported that during a local conference Recreation and Community Services Department Manager, Valarie Frost, had seen a fully constructed shade shelter on display that the manufacturer was offering for a reduced price at the conclusion of the conference. The shelter, which retails for \$16,000, was acquired for the negotiated price of \$6,500. It was the recommendation of staff that the City Council ratify the purchase of the shelter structure for Bolivar Park in the amount of \$6,500 and appropriate that amount from the General Fund.

**3.4 • PURCHASE OF REPLACEMENT SHADE SHELTER FOR BOLIVAR PARK TOT LOT - Continued**

Vice Mayor Croft stated that it was great to have staff that were actively looking out for bargains, and noted that since the large, heavy structure was purchased locally, the City also saved the cost of shipping.

VICE MAYOR CROFT MOVED AND COUNCIL MEMBER WOOD SECONDED TO RATIFY THE PURCHASE OF A SHELTER STRUCTURE FOR BOLIVAR PARK. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Van Nostran, Croft, Wood, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

**SUCCESSOR AGENCY ACTIONS**

1. Approval of Register of Demands

VICE MAYOR CROFT MOVED AND COUNCIL MEMBER VAN NOSTRAN SECONDED TO APPROVE THE REGISTER OF DEMANDS. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Van Nostran, Croft, Wood, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

**SUCCESSOR HOUSING ACTIONS**

1. Approval of Register of Demands

VICE MAYOR CROFT MOVED AND COUNCIL MEMBER ROGERS SECONDED TO APPROVE THE REGISTER OF DEMANDS. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Van Nostran, Croft, Wood, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

**ORAL COMMUNICATIONS:** None

**ADJOURNMENT**

There being no further business to be brought before the City Council, Mayor DuBois adjourned the meeting at 8:20 p.m. A moment of silence was observed in memory of Patricia Lederer.

Respectfully submitted,

Denise R. Hayward, CMC  
City Clerk