



Minutes

Lakewood City Council

Regular Meeting held
September 13, 2011

MEETING WAS CALLED TO ORDER at 7:30 p.m. by Mayor Van Nostran in the Council Chambers at the Civic Center, 5000 Clark Avenue, Lakewood, California.

INVOCATION was offered by Reverend Ken Wilder, First United Methodist Church of Lakewood

PLEDGE OF ALLEGIANCE was led by Council Member Jeff Wood

ROLL CALL: PRESENT: Mayor Larry Van Nostran
Vice Mayor Diane DuBois
Council Member Steve Croft
Council Member Todd Rogers
Council Member Jeff Wood

ANNOUNCEMENTS AND PRESENTATIONS:

Mayor Van Nostran announced that the meeting would be adjourned in memory of Judy Beebe, a longtime resident and supporter of Lakewood and the Lakewood Education Foundation.

Council Member Rogers thanked residents for their donations to the Lakewood Education Foundation and announced the LEF Golf Tournament would be held on October 10th.

ROUTINE ITEMS:

COUNCIL MEMBER WOOD MOVED AND VICE MAYOR DUBOIS SECONDED TO APPROVE ROUTINE ITEMS 1 THROUGH 9.

RI-1 Approval of Minutes of the Meetings held August 9, and August 23, 2011

RI-2 Approval of Personnel Transactions

RI-3 Approval of Registers of Demands

RI-4 Approval of Permit for Mayfair High School Homecoming Parade

RI-5 Approval of Report of Monthly Investment Transactions

RI-6 Approval of Amendment to Engineering Services Agreement for the Design of Well 22 Treatment Plant

RI-7 Approval of Agreement with Vidiflo, Inc. for Media Room Re-wire Project

ROUTINE ITEMS: Continued

RI-8 Approval of Microsoft Outlook Exchange Training

RI-9 Rescinding Approval of Agreement with Alembic NPI, LLC

UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Rogers, Croft, Wood, DuBois and Van Nostran

NAYS: COUNCIL MEMBERS: None

1.1 • CDBG PROGRAM CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

Assistant Director of Community Development Patrick McGuckian gave a presentation based on the memo in the agenda and stated Federal regulations for Community Development Block Grant recipients required the preparation of an annual performance report. The Consolidated Annual Performance and Evaluation Report (CAPER) documented the City's progress in meeting local priorities and goals during the program year and, as part of the process, a Citizen Participation Plan required the conduct of a public hearing for any citizen input. It was the recommendation of staff that the City Council hold a public hearing, and direct staff to submit the CAPER to the local office of the U.S. Department of Housing and Urban Development, along with any public comments received.

Mayor Van Nostran opened the public hearing at 7:40 p.m. and called for anyone in the audience wishing to address the City Council on this matter. There was no response.

COUNCIL MEMBER ROGERS MOVED AND COUNCIL MEMBER CROFT SECONDED TO APPROVE STAFF'S RECOMMENDATIONS. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Rogers, Croft, Wood, DuBois and Van Nostran

NAYS: COUNCIL MEMBERS: None

1.2 • AWARD OF BID FOR PURCHASING BID 13-11, ONE UNIT ROSS CARBONITE 1-16 SWITCHER

Administrative Services Director Diane Perkin presented a report based on the memo in the agenda and stated two sealed bids had been received for the purpose of acquiring a Ross Carbonite 1-16 Switcher for the City's cable television studio, which would allow the studio to transition from the existing analog system to digital. It was the recommendation of staff that the City Council authorize the purchase of one Ross Carbonite 1-16 switcher from the low bidder, VTP, Inc. in the amount of \$25,565.54.

Mayor Van Nostran opened the public hearing at 7:42 p.m. and called for anyone in the audience wishing to address the City Council on this matter. There was no response.

1.2 • AWARD OF BID FOR PURCHASING BID 13-11, ONE UNIT ROSS CARBONITE 1-16 SWITCHER - Continued

COUNCIL MEMBER WOOD MOVED AND VICE MAYOR DUBOIS SECONDED TO APPROVE THE PURCHASE FROM VTP, INC. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Rogers, Croft, Wood, DuBois and Van Nostran
NAYS: COUNCIL MEMBERS: None

1.3 • AWARD OF BID FOR PURCHASING BID 14-11, ONE 2011 CHEVROLET SILVERADO 2500 HD WITH SERVICE BODY

The Director of Administrative Services made a presentation based on the memo in the agenda and stated that four bids that been received for the purchase of one Chevrolet Silverado 2500 HD with service body. It was the recommendation of staff that the City Council authorize the purchase of the vehicle from the low bidder, George Chevrolet, in the amount of \$49,337.49.

Responding to questions from Council Rogers, Ms. Perkin stated that the purchase was eligible for use of AQMD grant funds because it was a CNG fueled vehicle. She reported that a bid package had been provided to Harbor Chevrolet in Lakewood, but they had not submitted a bid for this item.

Mayor Van Nostran opened the public hearing at 7:46 p.m. and called for anyone in the audience wishing to address the City Council on this matter.

Ryan McMicheal inquired about purchasing from local vendors. Council Member Rogers advised that the only Chevrolet dealer in Lakewood was Harbor Chevrolet and they had not responded to the invitation to submit a bid.

COUNCIL MEMBER CROFT MOVED AND VICE MAYOR DUBOIS SECONDED TO CLOSE THE PUBLIC HEARING AND APPROVE THE PURCHASE OF ONE CHEVROLET SILVERADO 2500 HD WITH SERVICE BODY FROM GEORGE CHEVROLET. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Rogers, Croft, Wood, DuBois and Van Nostran
NAYS: COUNCIL MEMBERS: None

1.4 • ORDINANCE NO. 2011-9; REGARDING EMERGENCY SERVICES AND ORGANIZATIONAL RESPONSIBILITIES

Recreation and Community Services Director Lisa Litzinger made a presentation based on the memo in the agenda and stated as part of the City's ongoing Emergency Preparedness program, staff was presenting an update to the City's Emergency Services and Emergency Organization ordinance. The proposed ordinance would bring the existing policies up to date

1.4 • EMERGENCY SERVICES & ORGANIZATIONAL RESPONSIBILITIES – Cont.
by incorporating changes in the law and be compliant with NIMS, the National Incident Management System. It was the recommendation of staff that the City Council introduce the proposed ordinance for Emergency Services.

Responding to a question from Mayor Van Nostran, Ms. Litzinger stated by having MOU's in place with local vendors, following a disaster the City would have priority access to supplies and equipment, with the ability to make payment later.

Council Member Croft stated that good progress was being made in training the staff and our residents to respond in the event of a disaster. He noted the success of the CERT training program and inquired if the City would be participating in the Great Shake Out. Ms. Litzinger responded by stating that Lakewood's staff would be participating in the Shake Out to be held on October 20th.

Council Member Wood noted that September was National Preparedness Month and complimented Community Services Manager Karen Plantz for her work on the City's emergency preparedness programs.

Mayor Van Nostran opened the public hearing at 8:00 p.m. and called for anyone in the audience wishing to address the City Council on this matter. There was no response.

ORDINANCE NO. 2011-9; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD REGARDING EMERGENCY SERVICES AND ORGANIZATIONAL RESPONSIBILITIES RELATING THERETO was read by title by Mayor Van Nostran.

UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Rogers, Croft, Wood, DuBois and Van Nostran

NAYS: COUNCIL MEMBERS: None

2.1 • SECOND READING AND ADOPTION OF ORDINANCE NO. 2011-8; DETERMINING COMPLIANCE WITH VOLUNTARY ALTERNATIVE REDEVELOPMENT PROGRAM

City Attorney Steve Skolnik stated that the California State Supreme Court had issued a stay on legislation impacting redevelopment, including that which necessitated the proposed ordinance. Noting that a decision was expected by January, 2012, he advised that the City Council continue or table the second reading and adoption of the proposed ordinance until such time as a decision was rendered by the Supreme Court.

COUNCIL MEMBER CROFT MOVED AND VICE MAYOR DUBOIS SECONDED TO TABLE ORDINANCE NO. 2011-8 PENDING A REDEVELOPMENT DECISION BY THE CALIFORNIA SUPREME COURT.

2.1 • ORDINANCE NO. 2011-8; DETERMINING COMPLIANCE WITH VOLUNTARY ALTERNATIVE REDEVELOPMENT PROGRAM - Continued
UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Rogers, Croft, Wood, DuBois and Van Nostran
NAYS: COUNCIL MEMBERS: None

3.1 • 2011 FALL-WINTER RECREATION PROGRAMS

The Director of Recreation and Community Services displayed slides and made a presentation based on the memo in the agenda. She reported the registration was now under way for programs offered through the Fall/Winter Recreation Catalog, which included over 500 classes. She highlighted some of the popular programs, such as the After School Activity Zone, the FUN-tastic Family Nights, and Family Camp. She noted that 55 colleges would be represented at this year's College Fair, and that the Lollipop Lane Holiday Boutique would feature over 115 arts and crafts booths. She concluded by stating that over 4,000 participants were expected during this Fall/Winter session.

Council Member Rogers stated that the City Council was extraordinarily proud of Lakewood's recreational programming.

3.2 • AGREEMENT FOR PRINT AND MAIL, AND ON-LINE BILL PAY SERVICES

The Director of Administrative Services displayed slides and made a presentation based on the memo in the agenda. She stated that the company that had been printing and mailing the City's utility bills for the past two years had advised that they would be moving out of state. Another local company, InfoSend, had indicated that they would be able to provide all of the print and mail services the City was currently receiving, with the additional option for on-line bill pay, for approximately 13 percent less than the current contract. She noted that there were also paperless billing and auto-pay features which could be implemented at a later date. It was the recommendation of staff that the City Council authorize the execution of an agreement with InfoSend for print and mail services, and on-line bill pay.

Mayor Van Nostran inquired if InfoSend had experienced any security breach problems with their online bill pay system. Ms. Perkin replied that as specialists in providing that type of service, the company had an extremely secure system.

Responding to a question from Council Member Croft, Ms. Perkin stated that there was a system already in place for contacting a specified second party in the event of an account delinquency.

Council Member Wood asked about the process for paperless billing. Ms. Perkin responded that following some further feedback and analysis, staff would be ready to implement this feature, which would provide subscribers with an email notification when a bill was due. She noted that surveys had shown that only about 30 percent of customers for most systems elected to make use of the online payment features.

3.2 • PRINT AND MAIL, AND ON-LINE BILL PAY SERVICES - Continued
COUNCIL MEMBER ROGERS MOVED AND VICE MAYOR DUBOIS SECONDED TO APPROVE STAFF'S RECOMMENDATION. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Rogers, Croft, Wood, DuBois and Van Nostran
NAYS: COUNCIL MEMBERS: None

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At 8:25 p.m., the Regular Meeting of the City Council was recessed for the Meeting of the Lakewood Redevelopment Agency. At 8:32 p.m., the City Council Meeting was reconvened.

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ORAL COMMUNICATIONS:

Brian Harms, Sharon Kistopeaks, Don Rader, Scott Littiken, Mance Holland, Rosalinda Hernandez, and Christine Littiken spoke in support of Coach Chris returning to the Lakewood Youth Sports program.

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ADJOURNMENT

There being no further business to be brought before the City Council, Mayor Van Nostran adjourned the meeting at 9:00 p.m. A moment of silence was observed in memory of Judy Beebe.

Respectfully submitted,

Denise R. Hayward, CMC
City Clerk