

MINUTES

City of Lakewood
Measure L Citizens Oversight Committee
Executive Board Room, 5000 Clark Ave., Lakewood, CA
March 29, 2023
6:00 p.m.

The meeting was called to order by Vice Chair Crystal Jones-Duncan at 6:01 p.m. in the Executive Board Room at the Civic Center, 5000 Clark Avenue, Lakewood, California.

PRESENT: Crystal Jones-Duncan, Vice Chair, City Council Appointee, Seniors
Cassandra Chase, Chair, City Council Audit Committee
Todd Rogers, Member, City Council Audit Committee
David Arellano, Greater Lakewood Chamber of Commerce
Jeannie Clark, City Council Appointee, At-Large
Rose Nelson, Lakewood Women's Club
Ron Piazza, City Council Appointee, Business Community
Ahmed Rafi, City Council Appointee, Neighborhood Watch

ABSENT: Valerie Youell, City Council Appointee, Youth

ALSO PRESENT: Paolo Beltran, Deputy City Manager
Jose Gomez, Director of Finance and Administrative Services
Kelli Pickler, Deputy Director of Public Works
Kevin Yamakawa, Associate Civil Engineer, Public Works
Sam Chambers, Asst. Project Manager, Public Works
Barbara Di Iorio, Executive Secretary

I. Appointment of Chairperson

With Brad Crihfield's leaving the committee due to the conclusion of his term with the Greater Lakewood Chamber of Commerce, Vice Chair Jones-Duncan called for nominations for a new Chairperson. Member Rogers nominated Crystal Jones-Duncan, and Member Piazza seconded the motion, which was carried by acclamation.

Since Crystal Jones-Duncan was named Chair, the floor was opened for nominations for Vice Chairperson. Member Piazza made a motion to nominate Jeannie Clark for the Vice Chair position. The motion was seconded by Member Nelson, and carried with no objections.

II. Introduction of New Member

Deputy City Manager Paolo Beltran reminded the committee that Bradlee Crihfield had stepped down from the Measure L Committee, due to his no longer being the Chamber of Commerce Chairperson. He then introduced David Arellano as the newest member of the Measure L Citizens Oversight Committee of Commerce, representing the Chamber of Commerce in his new role there as Chairperson. Member Arellano briefly introduced himself and expressed his pleasure to be part of the Committee.

III. Approval of Minutes from September 21, 2022 Meeting

A motion to approve was made by Member Rogers, seconded by Member Chase, and carried without objection, to approve the September 21, 2022 minutes of the Measure L Citizens Oversight Committee.

IV. Review of Annual comprehensive Financial Report for the Year Ended on June 30, 2022 and Mid-Cycle Budget Update

Deputy City Manager Beltran remind the Committee that semi-annual meetings of the oversight committee are strategically timed to coincide with the release of the Annual Comprehensive Financial Report or ACFR, which is done at the end of the year, and with the adoption of the city budget, which is done in June. He noted that the committee will receive a report on the ACFR, as well as on the mid-cycle budget update of the current fiscal year, at this meeting. He also reviewed the Committee's mission.

Director Gomez provided a report supported with slides that briefly reviewed the process and purpose of the ACFR. The financial performance for FY 2021-22 (year end June 30, 2022), was reviewed, followed by a review of the FY 2022-23 (current year) General Fund midyear budget.

V. Status of Capital Improvement Projects Funded by Measure L

Public Works Assistant Project Manager, Sam Chambers, provided a report, supported with slides, updating the committee on Capital Improvement projects. It was noted that most of the completed projects listed were focused on replacing aging infrastructure, and making ADA improvements as necessary. Some of the bigger projects completed in the last fiscal year included restroom, picnic shelter and parking improvements at Rynerson Park, as well as replacing the aging picnic shelters and tot lot playground at San Martin Park. Ms. Chambers shared a list of active projects, including the Bolivar pump house emergency repairs; the update of the fire alarm system at The Centre; and the relocation of our Emergency Operations Center, all of which are currently in construction. It was explained that some projects are expected to go out to public bid in the coming weeks or months, and others are in design or plan review, such as the Weingart Senior Center improvements, and the Palms Park renovation.

Ms. Chambers reported that the Palms Community Center is the biggest facility improvement that the city is currently undertaking, noting that the building is ageing and needs extensive infrastructure improvements. Nearly every aspect of the facility will be addressed including new exterior siding, new flooring, new roofing, new lighting and ceiling tiles, storefront improvements, and new window treatments. A building addition will house new ADA compliant restrooms, a new teen space, and additional storage. This project is currently in the design development stage and updated cost estimate is pending before the project is moved to the construction documents stage, to ensure we are on target for the budget. The project is currently expected to cost around \$7.8 million for the total project budget, with contingency and consultant and design fees included. This project is supplemented with state funds from Assembly Member Anthony Rendon, as well as federal ARPA (American Rescue Plan Act) funds.

It was reported that the design phase for Weingart Senior Center project, also a major project, is currently being finalized. Components of this project include installing a new HVAC system; ADA improvements including restroom, path parking and path-of-travel improvements; new interior improvements including flooring, paint and signage. Some exterior landscaping improvements will be made, and a community gardening function is planned to be installed in the facility's patio spaces. The city is seeking supplemental state funding for this project, which is estimated to be approximately \$3.5 million for the total project budget.

A list of future projects was shared with the group. Ms. Chambers explained that a goal of the city is to develop a multi-year comprehensive CIP plan to manage citywide projects, including facilities, parks, streets, water, storm water, and fleet improvements. It was noted that a significant future project is the development of the Parks, Recreation and Community Services Master Plan, which encompasses all parks and community spaces in the city and will help determine phasing of future projects, and appropriate use of project funding.

Ms. Chambers reported that some of the future projects listed are either not completely funded or are only partially funded at this time, but are in consideration or development. Some, such as Weingart and Palms, are a high priority to seek grant funding opportunities to supplement our Measure L funds, allowing us to utilize those Measure L funds to complete as many projects as possible. Ms. Chambers noted that the list of new and/or expanded projects is always growing, and the city is working to prioritize and catch up on years of deferred maintenance for many aging facilities.

VI. Public Comment

There were no members of the public present to comment.

VII. Committee Member Comments

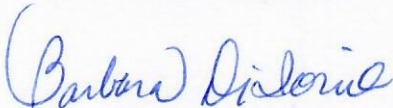
Director Gomez responded to Chairperson Jones-Duncan's inquiry that the city has been actively working to address the issue of the U.S. Post Office's lease of our building that expires in 2024. Staff is assisting the post office to find another site in the city that will fit their needs, as the current building may not be a viable option.

Member Rogers stated that with Measure L, surplus funds are being generated, so that in 15 years or so, the city will have money to do what is needed. He mentioned that CIP projects are for needed infrastructure updates and for the things that the public sees, such as picnic shelters. He also mention that development of the lot on the corner of Del Amo Blvd. and Clark Ave. is being considered. Director Pickler confirmed for Member Rafi that it is the intention that the corner lot be designed as a use for all people, of all ages to enjoy.

VIII. Adjournment

Chairperson Jones-Duncan adjourned the meeting at 6:44 p.m.

Respectfully Submitted,



Barbara Di Iorio
Executive Secretary